

PO Box 285 • Dallesport • Washington • 98611
• Airport Management • 509-767-2272
manager@flycgra.com

MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

May 21, 2021

Meeting at Airport Terminal & via Zoom

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Tim McGlothlin, Jacob Anderson, Tim Urness, Norm Deo

BOARD ABSENT: Dave Griffith, Terry Trapp,

STAFF PRESENT: Airport Managers David Rasmussen and Aryn Rasmussen

CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:05 am.

ROLL CALL

Roll call was conducted by Airport Manager, Dave Griffith and Terry Trapp absent.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The regular meeting minutes of 4/16/2021 were approved as presented by unanimous consent.

The special meeting minutes of 4/28/2021 were approved with date correction by unanimous consent.

PUBLIC COMMENTS – None

BOARD MEMBER REPORTS – None

ACTION ITEMS – None

DISCUSSION ITEMS

A. Budget/Check Report – Chuck Covert asked about the power bill, it reported as being over budget. Dave replied that yes, he has been watching that line item. Often due to lags in processing time multiple months of bills will show at once on the budget report.

MANAGEMENT REPORT – Dave R. briefed that the lease for the CGCC training hangar was approved through Klickitat County and The Dalles City Council but the CGCC board had concerns with the rent amount, binding site plan and adding an escape clause. Dave commented that if CGCC has these concerns then they need to determine their exact needs and requirements. Dan Spatz commented that the EDA is pushing for the hangar lease to be completed before any construction has been completed and the college is concerned about entering into a 30-year lease for a brand new program. There also needs to be clarification that Lot 22 is a future site that will be developed as part of this project. The project will not be submitted again for the May 2021 EDA deadline. Dave also reported that the number one priority has been mowing and grounds maintenance. Both he and Aryn have been mowing daily. The Kubota received an oil change and noticed a large pin in the bucket arm was damaged and needs to be replaced. Aryn has been working on the IFE for the South Apron Rehabilitation Project. It should be completed in the next few weeks. Once the IFE is complete the FAA will be able to issue the grant and the design work can begin. Dave reached out to Ian for an update on the DWD letter and is waiting to hear back. Dave is going to start putting together the bid packets for the big projects coming up in next year's budget. Jim commented that Aryn gave an update on the airport to The Dalles Lions Club last week. Tim M. asked if anything was happening with a section of private property located adjacent to the airport. Dave said that he has not asked about or heard anything regarding that property. Jim commented that he heard other regional airports were constructing T-hangars. Dave responded that other airports like Pendleton and Ellensburg received millions of dollars from CARES funding that they are able to use for capital improvement projects like hangar development. CGRA is still being reviewed as a critical resiliency airport for a Cascadia event. Those results should be published later this year and he will keep the board updated. Dave talked about the additional \$30,000 that was added to the budget to contract for grounds maintenance next fiscal year.

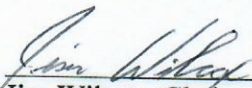
NEXT MEETING

The next meeting will be June 18, 2021 at 7:00 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 7:41 am.

SIGNED:



Jim Wilcox, Chair

DAVE RASMUSSEN, MANAGER

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JEFF FERRELL