



**COLUMBIA GORGE
REGIONAL AIRPORT**

PO Box 285 □ Dallesport □ Washington □ 98617-0285
□ Airport Management □ 509-767-2272
manager@flycgra.com

Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday November 21, 2025 @ 7:30 am

At Airport Terminal and Via Zoom

Meeting ID: 824 0933 1104 Passcode: 424214

<https://us06web.zoom.us/j/82409331104?pwd=aG9pT21pRjhwT00xTEYyY2ZqMHYwUT09#success>

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

A. Regular Board Meeting October 17, 2025

IV. Public Comments (Items not on the Agenda)

Public Comment

V. Board Member Reports

Airport Sponsors/ Partner Reports

VI. FBO Report

VII. Action Items (None)

VIII. Discussion Items

- A. Budget Report / Check Register
- B. Fliteline Land Lease
- C. Masterplan PAC

IX. Management Report

(See attached report)

XI. Adjournment: _____ AM

Next meeting: December 19, 2025 7:30 AM (Friday)

Columbia Gorge Regional Airport

At Airport Terminal and Via Zoom

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MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

October 17, 2025

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, James Smith, Tim Urness (Zoom), Randy Anderson, Lori Zoller, Tim McGlothlin

BOARD ABSENT: Terry Trapp

STAFF PRESENT: Airport Manager Jeff Renard

PUBLIC PRESENT: See attached Sign-In sheet.

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:31 a.m.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

(None.)

BOARD MEMBER REPORTS

Jim Wilcox reported on the meeting he had with Matthew Klebes a couple of weeks ago to discuss airport and non-airport issues along with the progress with the JOA.

Tim McGlothlin and Matthew Klebes met this week. One of the topics of discussion was regarding the legality and proceedings happening next Tuesday with the litigations between the water department and the airport.

SPONSOR/PARTNERS REPORT

Lori Zoller gave an update regarding the college aviation hangar project.

FBO REPORT

Darren Lackock reported that September concluded with record fuel sales for the FBO, over 20,000 gallons largely due to wildfire activity. Jet season has now begun, and 11 Black Hawks are scheduled to arrive for multiple fuel stops during their training operations. Additionally, DNR has expressed interest in establishing a mobile retardant base at our airport, possibly next summer, to help relieve pressure on other regional airports.

ACTION ITEMS

(None.)

DISCUSSION ITEMS

Budget/Check Report- (None.)

Tim McGlothlin made note of the new finance officer who was recently hired.

Surplus snow removal equipment was picked up from Seattle and delivered to the airport for future use.

Masterplan kickoff and TAC

COAR grant applications are available.

Jake Anderson gave an update on the Airport loan for t-hangars.

T-hangar bid tab

MANAGEMENT REPORT

(See attached report.)

NEXT MEETING

The next meeting will be November 21, 2025 at 7:30 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:37 am.

SIGNED:

Jim Wilcox, Chair or Terry Trapp, Vice Chair

Jeff Renard, Airport Manager

Report Criteria:

Actual Amounts
All Accounts
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Include All Comments
Include Funds: 061-062
Page and Total by Fund
Include Balance Sheets: None
Include Revenues: None
All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES			09/30/2025 (09/25) Balance	061-6100-000.31-10			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	105,760.00 Unexpended	105,760.00	
CONTRACTUAL SERV-OTHER			09/30/2025 (09/25) Balance	061-6100-000.31-90			30,850.00
10/01/2025	AP	13	AVIATION MANAGEMENT SERVICES **VendorNo: 10704 **Inv. No: 2517 **Desc: SEPT 2025 AIRPORT MGMT CONTRACT **Inv. Date: 10/1/2025 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10704 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: MMessmer		12,825.00		
			10/31/2025 (10/25) Period Totals and Balance		12,825.00 *	.00 *	43,675.00
YTD Encumbrance		.00 YTD Actual	43,675.00 Total	43,675.00 YTD Budget	180,500.00 Unexpended	136,825.00	
AUDITING SERVICES			09/30/2025 (09/25) Balance	061-6100-000.32-10			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	27,675.00 Unexpended	27,675.00	
ENGINEERING SERVICES			09/30/2025 (09/25) Balance	061-6100-000.34-10			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	15,000.00 Unexpended	15,000.00	
WATER & SEWER			09/30/2025 (09/25) Balance	061-6100-000.41-10			2,669.86
10/03/2025	AP	338	DALLESPOrt WATER ASSOCIATION **VendorNo: 366 **Inv. No: 100173 OCT 25 **Desc: AIRPORT WATER **Inv. Date: 10/3/2025 **PO No: **Remit Name: DALLESPOrt WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPOrt WATER ASSOCIATION **Invoice Created By: MMessmer		1,088.64		
10/03/2025	AP	339	DALLESPOrt WATER ASSOCIATION **VendorNo: 366 **Inv. No: 100489 OCT 25 **Desc: LOW FLOW METER **Inv. Date: 10/3/2025 **PO No: **Remit Name: DALLESPOrt WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPOrt WATER ASSOCIATION **Invoice Created By: MMessmer		127.85		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
10/07/2025	AP	352	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 75 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		59.26		
10/07/2025	AP	354	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 85 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		51.22		
10/07/2025	AP	355	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: AIRPORT WAY CELL T **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		74.91		
10/07/2025	AP	357	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69547775 OCT 25 **Desc: 89 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		75.44		
10/31/2025 (10/25) Period Totals and Balance					1,477.32 *	.00 *	4,147.18
YTD Encumbrance		.00 YTD Actual	4,147.18 Total	4,147.18 YTD Budget	20,000.00 Unexpended	15,852.82	
GARBAGE SERVICES			09/30/2025 (09/25) Balance	061-6100-000.41-20			40.74
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	40.74
YTD Encumbrance		.00 YTD Actual	40.74 Total	40.74 YTD Budget	500.00 Unexpended	459.26	
ELECTRICITY			09/30/2025 (09/25) Balance	061-6100-000.41-40			5,479.69
10/07/2025	AP	349	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 30 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		729.51		
10/07/2025	AP	350	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 101 DOCK RD **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: MMessmer		38.35		
10/07/2025	AP	351	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 75 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor		68.07		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			No: 689 **Merchant Vendor Name: KCLICKITAT COUNTY PUD **Invoice Created By: MMessmer				
10/07/2025	AP	353	KCLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 OCT 25 **Desc: 85 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KCLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KCLICKITAT COUNTY PUD **Invoice Created By: MMessmer		68.07		
10/07/2025	AP	356	KCLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69547775 OCT 25 **Desc: 89 AIRPORT WAY **Inv. Date: 10/7/2025 **PO No: **Remit Name: KCLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KCLICKITAT COUNTY PUD **Invoice Created By: MMessmer		68.07		
10/31/2025 (10/25) Period Totals and Balance					972.07 *	.00 *	6,451.76
YTD Encumbrance		.00	YTD Actual	6,451.76 Total	6,451.76	YTD Budget	12,000.00 Unexpended 5,548.24
BUILDINGS AND GROUNDS							
			09/30/2025 (09/25) Balance	061-6100-000.43-10			34,265.25
10/01/2025	AP	151	PACER PROPANE, LLC **VendorNo: 3545 **Inv. No: U400A124 **Desc: BULK COMMERCIAL HEAT **Inv. Date: 10/1/2025 **PO No: **Remit Name: PACER PROPANE, LLC **Merchant Vendor No: 3545 **Merchant Vendor Name: PACER PROPANE, LLC **Invoice Created By: MMessmer		1,367.38		
10/03/2025	AP	152	PACER PROPANE, LLC **VendorNo: 3545 **Inv. No: U400A127 **Desc: BULK COMMERCIAL HEAT **Inv. Date: 10/3/2025 **PO No: **Remit Name: PACER PROPANE, LLC **Merchant Vendor No: 3545 **Merchant Vendor Name: PACER PROPANE, LLC **Invoice Created By: MMessmer		417.46		
09/23/2025	AP	616	VALENCIA LAWN CARE LLC **VendorNo: 11074 **Inv. No: 6651 **Desc: SEPT 25 LAWN SERVICE **Inv. Date: 9/23/2025 **PO No: **Remit Name: VALENCIA LAWN CARE LLC **Merchant Vendor No: 11074 **Merchant Vendor Name: VALENCIA LAWN CARE LLC **Invoice Created By: MMessmer		3,250.00		
09/30/2025	AP	1036	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: TOWEL DISPENSER, PAPER TOWELS & TOILET TISSUE **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		154.96		
10/31/2025 (10/25) Period Totals and Balance					5,189.80 *	.00 *	39,455.05
YTD Encumbrance	10,100.00	YTD Actual	39,455.05 Total	49,555.05	YTD Budget	60,000.00 Unexpended	10,444.95

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
JOINT USE OF LABOR/EQUIP			09/30/2025 (09/25) Balance	061-6100-000.43-45			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
VEHICLES			09/30/2025 (09/25) Balance	061-6100-000.43-50			728.04
10/08/2025	AP	319	JIMMY WATTERSON TRUCKING LLC **VendorNo: 11295 **Inv. No: 1537 **Desc: PICKUP BROOM TRUCK IN SEATTLE & DELIVER **Inv. Date: 10/8/2025 **PO No: **Remit Name: JIMMY WATTERSON TRUCKING LLC **Merchant Vendor No: 11295 **Merchant Vendor Name: JIMMY WATTERSON TRUCKING LLC **Invoice Created By: MMessmer		1,950.00		
10/15/2025	AP	358	NELSON TIRE FACTORY **VendorNo: 879 **Inv. No: 212370 **Desc: (4) 31-MHD - AIRPORT SWEEPER **Inv. Date: 10/15/2025 **PO No: **Remit Name: NELSON TIRE FACTORY **Merchant Vendor No: 879 **Merchant Vendor Name: NELSON TIRE FACTORY **Invoice Created By: MMessmer		783.95		
			10/31/2025 (10/25) Period Totals and Balance		2,733.95 *	.00 *	3,461.99
YTD Encumbrance		.00 YTD Actual	3,461.99 Total	3,461.99 YTD Budget	10,000.00 Unexpended	6,538.01	
GAS/OIL/DIESEL/LUBRICANTS			09/30/2025 (09/25) Balance	061-6100-000.43-51			174.50
09/30/2025	AP	1034	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: FUEL **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		43.39		
			10/31/2025 (10/25) Period Totals and Balance		43.39 *	.00 *	217.89
YTD Encumbrance		.00 YTD Actual	217.89 Total	217.89 YTD Budget	4,500.00 Unexpended	4,282.11	
PROPERTY TAXES			09/30/2025 (09/25) Balance	061-6100-000.46-10			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	18,000.00 Unexpended	18,000.00	
LIABILITY			09/30/2025 (09/25) Balance	061-6100-000.52-10			13,633.67
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	13,633.67
YTD Encumbrance		.00 YTD Actual	13,633.67 Total	13,633.67 YTD Budget	5,500.00 Unexpended	(8,133.67)	
PROPERTY			09/30/2025 (09/25) Balance	061-6100-000.52-30			22,662.17
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	22,662.17
YTD Encumbrance		.00 YTD Actual	22,662.17 Total	22,662.17 YTD Budget	23,644.00 Unexpended	981.83	
POSTAGE			09/30/2025 (09/25) Balance	061-6100-000.53-20			122.22
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	122.22
YTD Encumbrance		.00 YTD Actual	122.22 Total	122.22 YTD Budget	590.00 Unexpended	467.78	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TELEPHONE			09/30/2025 (09/25) Balance	061-6100-000.53-30			1,039.92
10/21/2025	AP	714	CHARTER COMMUNICATIONS **VendorNo: 4316 **Inv. No: 138455901102125 **Desc: WEB HOSTING AIRPORT **Inv. Date: 10/21/2025 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: MMessmer		259.98		
			10/31/2025 (10/25) Period Totals and Balance		259.98 *	.00 *	1,299.90
YTD Encumbrance		.00 YTD Actual	1,299.90 Total	1,299.90 YTD Budget	3,500.00 Unexpended	2,200.10	
LEGAL NOTICES			09/30/2025 (09/25) Balance	061-6100-000.53-40			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
ADVERTISING			09/30/2025 (09/25) Balance	061-6100-000.54-00			680.40-
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	680.40-
YTD Encumbrance		.00 YTD Actual	-680.40 Total	-680.40 YTD Budget	5,000.00 Unexpended	5,680.40	
PERMITS			09/30/2025 (09/25) Balance	061-6100-000.57-00			52.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	52.00
YTD Encumbrance		.00 YTD Actual	52.00 Total	52.00 YTD Budget	3,000.00 Unexpended	2,948.00	
TRAVEL, FOOD & LODGING			09/30/2025 (09/25) Balance	061-6100-000.58-10			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,000.00 Unexpended	3,000.00	
TRAINING AND CONFERENCES			09/30/2025 (09/25) Balance	061-6100-000.58-50			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
MEMBERSHIPS/DUES/SUBSCRIP			09/30/2025 (09/25) Balance	061-6100-000.58-70			245.76
09/30/2025	AP	1031	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: OPERATIONS REPORTS **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		100.00		
09/30/2025	AP	1032	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: ANNUAL CORE PLAN 10/15/25- 10/15/26 **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		348.00		
09/30/2025	AP	1033	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: REGISTRATION FEE **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD		150.00		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
**Invoice Created By: MMessmer							
09/30/2025	AP	1035	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: ACROBAT PRO **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		239.22		
09/30/2025	AP	1037	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 OCT 25 **Desc: GOOGLE WORKSPACE **Inv. Date: 9/30/2025 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: MMessmer		18.06		
10/31/2025 (10/25) Period Totals and Balance					855.28 *	.00 *	1,101.04
YTD Encumbrance		.00	YTD Actual	1,101.04 Total	1,101.04 YTD Budget	5,000.00 Unexpended	3,898.96
OFFICE SUPPLIES							
09/30/2025 (09/25) Balance				061-6100-000.60-10			82.97
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	82.97
YTD Encumbrance		.00	YTD Actual	82.97 Total	82.97 YTD Budget	500.00 Unexpended	417.03
MISCELLANEOUS EXPENSES							
09/30/2025 (09/25) Balance				061-6100-000.69-50			.00
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00 Total	.00 YTD Budget	2,500.00 Unexpended	2,500.00
ASSETS < \$5000							
09/30/2025 (09/25) Balance				061-6100-000.69-80			.00
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00
BUILDINGS							
09/30/2025 (09/25) Balance				061-6100-000.72-20			.00
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00
BUILDINGS - HANGER							
09/30/2025 (09/25) Balance				061-6100-000.72-30			.00
10/31/2025 (10/25) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00
IMPRVMTS OTHER THAN BLDGS							
09/30/2025 (09/25) Balance				061-6100-000.73-30			18,707.33
09/17/2025	AP	264	COLUMBIA GORGE NEWS, LLC **VendorNo: 10500 **Inv. No: 32013 **Desc: #353 ADVERTISEMENT FOR BIDS FOR AIRPORT **Inv. Date: 9/17/2025 **PO No: **Remit Name: COLUMBIA GORGE NEWS, LLC **Merchant Vendor No: 10500 **Merchant Vendor Name: COLUMBIA GORGE NEWS, LLC **Invoice Created By: MMessmer		538.65		
08/14/2025	AP	407	HAGE ELECTRIC & CONSTRUCTION SERV **VendorNo: 3513 **Inv. No: 17870 **Desc: EMERGENCY GENERATOR AIRPORT COAR 2023-DLS-00054 **Inv. Date: 8/14/2025 **PO No: **Remit Name: HAGE ELECTRIC & CONSTRUCTION SERV **Merchant Vendor		16,434.53		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
No: 3513 **Merchant Vendor Name: HAGE ELECTRIC & CONSTRUCTION SERV **Invoice Created By: MMessmer							
10/31/2025 (10/25) Period Totals and Balance					16,973.18 *	.00 *	35,680.51
YTD Encumbrance	55,433.00	YTD Actual	35,680.51	Total 91,113.51	YTD Budget 3,992,585.00	Unexpended 3,901,471.49	
MACHINERY			09/30/2025 (09/25) Balance	061-6100-000.74-10			8,276.25
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	8,276.25
YTD Encumbrance	.00	YTD Actual	8,276.25	Total 8,276.25	YTD Budget 50,000.00	Unexpended 41,723.75	
FIXED ASSET RECLASS ACCT			09/30/2025 (09/25) Balance	061-6100-000.78-50			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total .00	YTD Budget .00	Unexpended .00	
TO GENERAL FUND			09/30/2025 (09/25) Balance	061-9500-000.81-01			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total .00	YTD Budget .00	Unexpended .00	
TO AIRPORT DEBT SERVICE			09/30/2025 (09/25) Balance	061-9500-000.81-62			16,401.00
10/31/2025 TF	50	ENTER MONTHLY BUDGET TRANSFERS			8,200.50		
			10/31/2025 (10/25) Period Totals and Balance		8,200.50 *	.00 *	24,601.50
YTD Encumbrance	.00	YTD Actual	24,601.50	Total 24,601.50	YTD Budget 82,005.00	Unexpended 57,403.50	
CONTINGENCY			09/30/2025 (09/25) Balance	061-9500-000.88-00			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total .00	YTD Budget 243,376.00	Unexpended 243,376.00	
UNAPPROPRIATED ENDING FUND BAL			09/30/2025 (09/25) Balance	061-9500-000.89-00			.00
			10/31/2025 (10/25) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total .00	YTD Budget 100,000.00	Unexpended 100,000.00	
Number of Transactions: 28 Number of Accounts: 34					Debit	Credit	Proof
Total AIRPORT FUND:					49,530.47	.00	49,530.47

Date	Journal	Reference Number	Payee or Description		Account Number	Debit Amount	Credit Amount	Balance
MISCELLANEOUS EXPENSE			09/30/2025 (09/25) Balance		062-6100-000.69-50			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
BOND PRINCIPAL			09/30/2025 (09/25) Balance		062-6100-000.79-15			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00		
BOND INTEREST			09/30/2025 (09/25) Balance		062-6100-000.79-25			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	54,450.00 Unexpended	54,450.00		
LOAN PRINCIPAL PAYMENTS			09/30/2025 (09/25) Balance		062-6100-000.79-50			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
PRIN PMTS - K CO CERB LN			09/30/2025 (09/25) Balance		062-6100-000.79-55			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00		
LOAN INTEREST PAYMENTS			09/30/2025 (09/25) Balance		062-6100-000.79-60			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
INT PMTS - K CO CERB LN			09/30/2025 (09/25) Balance		062-6100-000.79-65			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,750.00 Unexpended	3,750.00		
INT PMTS - K CO FY13/14			09/30/2025 (09/25) Balance		062-6100-000.79-66			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00		
PRIN PMTS - CITY			09/30/2025 (09/25) Balance		062-6100-000.79-70			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	65,805.00 Unexpended	65,805.00		
INT PMTS - CITY			09/30/2025 (09/25) Balance		062-6100-000.79-75			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	16,200.00 Unexpended	16,200.00		
RESERVE FOR FUTURE DEBT			09/30/2025 (09/25) Balance		062-6100-000.79-80			.00
			10/31/2025 (10/25) Period Totals and Balance			.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00		
Number of Transactions: 0 Number of Accounts: 11						Debit	Credit	Proof

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Total AIRPORT DEBT SERVICE FUND:					.00	.00	.00
Number of Transactions: 28 Number of Accounts: 45					Debit	Credit	Proof
Grand Totals:					49,530.47	.00	49,530.47

Report Criteria:

Actual Amounts
All Accounts
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Include All Comments
Include Funds: 061-062
Page and Total by Fund
Include Balance Sheets: None
Include Revenues: None
All Segments Tested for Total Breaks

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>AIRPORT</u>					
061-6100-000.31-10	CONTRACTUAL SERVICES	.00	.00	105,760.00	105,760.00	.0
061-6100-000.31-90	CONTRACTUAL SERV-OTHER	12,825.00	43,675.00	180,500.00	136,825.00	24.2
061-6100-000.32-10	AUDITING SERVICES	.00	.00	27,675.00	27,675.00	.0
061-6100-000.34-10	ENGINEERING SERVICES	.00	.00	15,000.00	15,000.00	.0
061-6100-000.41-10	WATER & SEWER	1,477.32	4,147.18	20,000.00	15,852.82	20.7
061-6100-000.41-20	GARBAGE SERVICES	.00	40.74	500.00	459.26	8.2
061-6100-000.41-40	ELECTRICITY	972.07	6,451.76	12,000.00	5,548.24	53.8
061-6100-000.43-10	BUILDINGS AND GROUNDS	5,189.80	39,455.05	60,000.00	20,544.95	65.8
061-6100-000.43-45	JOINT USE OF LABOR/EQUIP	.00	.00	5,000.00	5,000.00	.0
061-6100-000.43-50	VEHICLES	2,733.95	3,461.99	10,000.00	6,538.01	34.6
061-6100-000.43-51	GAS/OIL/DIESEL/LUBRICANTS	43.39	217.89	4,500.00	4,282.11	4.8
061-6100-000.46-10	PROPERTY TAXES	.00	.00	18,000.00	18,000.00	.0
061-6100-000.52-10	LIABILITY	.00	13,633.67	5,500.00	(8,133.67)	247.9
061-6100-000.52-30	PROPERTY	.00	22,662.17	23,644.00	981.83	95.9
061-6100-000.53-20	POSTAGE	.00	122.22	590.00	467.78	20.7
061-6100-000.53-30	TELEPHONE	259.98	1,299.90	3,500.00	2,200.10	37.1
061-6100-000.53-40	LEGAL NOTICES	.00	.00	1,000.00	1,000.00	.0
061-6100-000.54-00	ADVERTISING	.00	(680.40)	5,000.00	5,680.40	(13.6)
061-6100-000.57-00	PERMITS	.00	52.00	3,000.00	2,948.00	1.7
061-6100-000.58-10	TRAVEL, FOOD & LODGING	.00	.00	3,000.00	3,000.00	.0
061-6100-000.58-50	TRAINING AND CONFERENCES	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-70	MEMBERSHIPS/DUES/SUBSCRIP	855.28	1,101.04	5,000.00	3,898.96	22.0
061-6100-000.60-10	OFFICE SUPPLIES	.00	82.97	500.00	417.03	16.6
061-6100-000.69-50	MISCELLANEOUS EXPENSES	.00	.00	2,500.00	2,500.00	.0
061-6100-000.69-80	ASSETS < \$5000	.00	.00	.00	.00	.0
061-6100-000.72-20	BUILDINGS	.00	.00	10,000.00	10,000.00	.0
061-6100-000.72-30	BUILDINGS - HANGER	.00	.00	.00	.00	.0
061-6100-000.73-30	IMPRVMTS OTHER THAN BLDGS	16,973.18	35,680.51	3,992,585.00	3,956,904.49	.9
061-6100-000.74-10	MACHINERY	.00	8,276.25	50,000.00	41,723.75	16.6
061-6100-000.78-50	FIXED ASSET RECLASS ACCT	.00	.00	.00	.00	.0
	TOTAL AIRPORT	41,329.97	179,679.94	4,566,754.00	4,387,074.06	3.9
	<u>AIRPORT</u>					
061-9500-000.81-01	TO GENERAL FUND	.00	.00	.00	.00	.0
061-9500-000.81-62	TO AIRPORT DEBT SERVICE	8,200.50	24,601.50	82,005.00	57,403.50	30.0
061-9500-000.88-00	CONTINGENCY	.00	.00	243,376.00	243,376.00	.0
061-9500-000.89-00	UNAPPROPRIATED ENDING FUND BAL	.00	.00	100,000.00	100,000.00	.0
	TOTAL AIRPORT	8,200.50	24,601.50	425,381.00	400,779.50	5.8
	TOTAL FUND EXPENDITURES	49,530.47	204,281.44	4,992,135.00	4,787,853.56	4.1

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.69-50 MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.0
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	100,000.00	100,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	.00	54,450.00	54,450.00	.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	.00	.00	.00	.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	.00	25,000.00	25,000.00	.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	.00	.00	.00	.0
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	.00	3,750.00	3,750.00	.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-70 PRIN PMTS - CITY	.00	.00	65,805.00	65,805.00	.0
062-6100-000.79-75 INT PMTS - CITY	.00	.00	16,200.00	16,200.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	25,000.00	25,000.00	.0
TOTAL DEBT SERVICE	.00	.00	290,205.00	290,205.00	.0
TOTAL FUND EXPENDITURES	.00	.00	290,205.00	290,205.00	.0

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>BEGINNING BALANCE</u>					
061-0000-300.00-0	BEGINNING BALANCE	.00	.00	625,155.00	625,155.00	.0
	TOTAL BEGINNING BALANCE	.00	.00	625,155.00	625,155.00	.0
	<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0	INTERGOVERNMENTAL REVENUE	(41,335.00)	(8,835.00)	425,000.00	433,835.00	(2.1)
061-0000-330.10-0	OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0	OTHER OR	.00	.00	.00	.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	(41,335.00)	(8,835.00)	425,000.00	433,835.00	(2.1)
	<u>FEDERAL REVENUES</u>					
061-0000-331.20-0	FEDERAL GRANTS-FAA	.00	3,506.24	159,000.00	155,493.76	2.2
061-0000-331.90-0	FEDERAL GRANTS-MISC	.00	.00	441,685.00	441,685.00	.0
	TOTAL FEDERAL REVENUES	.00	3,506.24	600,685.00	597,178.76	.6
	<u>STATE GRANTS</u>					
061-0000-334.80-0	WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0	STATE GRANTS, OTHER	17,185.84	176,397.76	2,371,000.00	2,194,602.24	7.4
	TOTAL STATE GRANTS	17,185.84	176,397.76	2,371,000.00	2,194,602.24	7.4
	<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0	MISC SALES AND SERVICES	5,200.00	38,879.60	50,000.00	11,120.40	77.8
	TOTAL GENERAL GOVERNMENT	5,200.00	38,879.60	50,000.00	11,120.40	77.8
	<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0	AVIATION FUEL SALES	4,022.60	11,773.20	25,000.00	13,226.80	47.1
	TOTAL AVIATION FUEL SALES	4,022.60	11,773.20	25,000.00	13,226.80	47.1
	<u>INTEREST REVENUES</u>					
061-0000-361.00-0	INTEREST REVENUES	585.50	1,983.76	25,000.00	23,016.24	7.9
	TOTAL INTEREST REVENUES	585.50	1,983.76	25,000.00	23,016.24	7.9

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

AIRPORT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 362</u>					
061-0000-362.00-0	LEASE REVENUE	.00	.00	225,150.00	225,150.00	.0
	TOTAL SOURCE 362	.00	.00	225,150.00	225,150.00	.0
	<u>RENTAL REVENUES</u>					
061-0000-363.50-0	PROPERTY RENTALS	17,345.12	91,068.95	210,145.00	119,076.05	43.3
	TOTAL RENTAL REVENUES	17,345.12	91,068.95	210,145.00	119,076.05	43.3
	<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0	OTHER MISC REVENUES	1,860.00	9,542.50	10,000.00	457.50	95.4
	TOTAL OTHER MISC REVENUES	1,860.00	9,542.50	10,000.00	457.50	95.4
	<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0	GENERAL FUND	6,500.00	26,000.00	65,000.00	39,000.00	40.0
061-0000-391.22-0	FROM SPECIAL ENTERPRISE ZONE	.00	.00	.00	.00	.0
	TOTAL OPERATING TRANSFERS IN	6,500.00	26,000.00	65,000.00	39,000.00	40.0
	<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0	SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
	TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
	<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0	LOAN/BOND PROCEEDS	.00	.00	360,000.00	360,000.00	.0
	TOTAL PROCEEDS- LT LIABILITIES	.00	.00	360,000.00	360,000.00	.0
	TOTAL FUND REVENUE	11,364.06	350,317.01	4,992,135.00	4,641,817.99	7.0

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2025

AIRPORT DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>BEGINNING BALANCE</u>					
062-0000-300.00-0	BEGINNING BALANCE	.00	.00	48,784.00	48,784.00	.0
	TOTAL BEGINNING BALANCE	.00	.00	48,784.00	48,784.00	.0
	<u>INTEREST REVENUES</u>					
062-0000-361.00-0	INTEREST REVENUES	906.43	4,041.77	6,500.00	2,458.23	62.2
	TOTAL INTEREST REVENUES	906.43	4,041.77	6,500.00	2,458.23	62.2
	<u>SOURCE 362</u>					
062-0000-362.00-0	LEASE REVENUE	.00	.00	56,844.00	56,844.00	.0
	TOTAL SOURCE 362	.00	.00	56,844.00	56,844.00	.0
	<u>RENTAL REVENUES</u>					
062-0000-363.50-0	PROPERTY RENTALS	20,421.69	77,130.13	96,072.00	18,941.87	80.3
	TOTAL RENTAL REVENUES	20,421.69	77,130.13	96,072.00	18,941.87	80.3
	<u>SOURCE 391</u>					
062-0000-391.61-0	TRANSFER FROM AIRPORT FUND	8,200.50	24,601.50	82,005.00	57,403.50	30.0
	TOTAL SOURCE 391	8,200.50	24,601.50	82,005.00	57,403.50	30.0
	TOTAL FUND REVENUE	29,528.62	105,773.40	290,205.00	184,431.60	36.5

HANGER BLOCK A

EXHIBIT A

Legal Description

That part of The Dalles Municipal Airport property, being a part of the Northwest Quarter of Section 34, Township 2 North, Range 13 East of the Willamette Meridians, Klickitat County, Washington, Described as follows:

Commencing at a point inside the Southwesterly edge of Taxiway No. 2 of said The Dalles Municipal Airport, which point bears South 51°02' East a distance of 1846.36 feet from the section corner common to Sections 27, 28, 33 and 34, Township 2 North, Range 13 East, Willamette Meridian; thence South 35°25' East 234.00 feet; thence South 54°35' West 249.25 feet; thence South 35°25' East 234.00 feet; thence South 54°35' West 64.25 feet; thence South 35°25' East 65.00 feet to the POINT OF BEGINNING (Point A); thence South 35°25' East 260.00 feet; thence South 54°35' West 68.00 feet; thence North 35°25' West 260.00 feet; thence North 54°35' East 68.00 feet to the POINT OF BEGINNING.

Contains 17,680 square feet or 0.4059 acres.

The Dalles Airport Condominiums Owners Association
5500 Hwy 30W
The Dalles, OR 97058
November 7, 2025

Columbia Gorge Regional Airport
45 Airport Way PO Box 285
Dallesport, WA 98617
Attention: Airport Commission Board

Re: Land lease extension

Dear Board members,

The Dalles Airport Condominiums Owners Assoc. is requesting a 20-year extension of our land lease at KDLS. The land lease is for the parcel described in Auditor's file 245448 (currently Hanger block A, legal description exhibit A attached). Although our current land lease runs until October 2034, having a lease extension at this time would help us in future planning and work on the hangers. Nationwide, it is not unusual for hanger land leases to be extended at airports.

The advantage to the airport in extending the lease is that there is no expense to the airport. The land lease will continue to be paid, providing a revenue stream to the airport, and there is no maintenance or work needed to be performed by the airport. By 2034 the hangers will be 40 years old; if extended, all maintenance and upkeep would continue to be the responsibility of the Owners Association, not the airport. Hanger block A is one they won't have to worry about.

I have researched the FAA Grant Assurance 5 and according to Brad Schuster (Northwest Mountain Regional Manager for AOPA, Exhibit B) there is no violation with FAA Grant Assurance 5. Although the FAA requires specific approval for any single lease lasting more than 50 years, in the case of a lease extension (multiple leases), the FAA has no issue with that.

Our relationship with the Airport has been very good and symbiotic. We have even hosted a salmon and steak feed for the airport staff, the historic EAA

chapter members and transient pilots. I remember it well since I was the chef and provided the food and drinks.

I will be coming before the Board to answer any questions or provide additional information.

Sincerely,

Wayne Jacobson, President The Dalles Airport Condominiums Owners Assoc.
5500 Hwy 30W
The Dalles, Or 97058
541-300-6269

Exhibit B

[VERY IMPORTANT Hangar Reversion \(Lease/ownership\) Language FAA](#)

Moderators: [Rick](#), [Lance Murray](#)

5 posts • Page **1** of **1**



[XeVision](#)

2 Diamonds Member



Posts: [39](#)

Joined: Sun Jul 25, 2021 9:33 pm

First Name: Dan

Aircraft Type: OTHER

Aircraft Registration: N789DB

Airports: KOGD

Has thanked: [13 times](#)

Been thanked: [24 times](#)

[VERY IMPORTANT Hangar Reversion \(Lease/ownership\) Language FAA](#)

[Post](#) by [XeVision](#) » Thu Dec 21, 2023 5:36 pm

More good news for the aviation community. On the heels of the California legislation that clarified the FAA's language stating a hangar can be leased for longer than 50 years, (just no single lease term for greater than 50 years without FAA approval), please see the following ruling on public enemy number one, REVERSION ! Thanks to AOPA and Brad Schuster for the heads up.

Subject: This just in from AOPA General Counsel RE: Part 16 Ruling expressly confirms that reversion is NOT a required means to terminate a lease and therefore, not reverting is NOT a violation of FAA compliance

In this complaint from a former part time airport manager against the city he worked for (as I read it), he felt that because the City was not enforcing or requiring reversion, the City was in violation of grant assurances. The findings

and conclusions of this Part 16 complaint make abundantly clear that the FAA does not require reversion. Period.

16-05-19 Clarke v. City of Alamogordo. The Complainant alleged that failure to invoke lease reverter clauses violated a variety of grant assurances. The Director's Determination has some great language, including:

Grant Assurance 5, Preserving Rights and Powers. FAA does not construe Respondent's refusal to invoke its reverter provisions and claim improvements on airport property, as a donation. Nor are such acts necessarily a violation of Grant Assurance 5... Complainant may contend that failure to enforce the lease amounts to a donation, however refusal to invoke the 'reverter clause' provisions is not a violation of the FAA Grant Assurances. Therefore, with regard to Respondent's refusal to invoke the reverter provisions in its aeronautical leases, FAA finds that such action was a decision within the right of the Airport and the parties to the contract, and not a violation of Grant Assurance 5.

Grant Assurance 22, Economic Nondiscrimination. Alamogordo appears to have treated the tenants the same because it has not exercised the reverter clauses... Therefore, based on the analysis above, Respondent is not in violation of its obligations under Grant Assurance 22.

VIII. Findings and Conclusions.

i. Respondent's failure to invoke the reverter provisions in its aeronautical leases does not constitute a violation of Grant Assurance 5, Preserving Rights and Powers.

ii. Respondent's failure to uniformly include and enforce 'reverter' provisions in its aeronautical leases does not constitute a violation of Grant Assurance 22, Economic Nondiscrimination, since Respondent never enforced the reverter provisions on any of its aeronautical leaseholders.

iii. Respondent's failure to invoke 'reverter' provisions and charge fair market value rent for reverted aeronautical leasehold improvements is not a violation of Grant Assurance 24, Fee and Rental Structure.

iv. Respondent's failure to invoke 'reverter' provisions in its aeronautical leases does not constitute a prohibited use of airport revenue or revenue diversion, and does not violate Grant Assurance 25, Airport Revenue.

Hope this helps!, Brad Schuster

Northwest Mountain Regional Manager

Aircraft Owners & Pilots Association (AOPA)

Tel: 202.851.7502



Aviation Management Services Monthly Report

November 21, 2025

- A Masterplan tenant survey has been sent out. Staff is gathering the names for the Public advisory committee (PAC) as well as Technical Advisory Committee (TAC) (8 people) together to gather input from the stakeholders.
- The Connect Oregon T Hangar project has been awarded to HB Hansen and the plans and submittal are being put together.
- The fuel system will be completed in the weeks to come, working with PAE and Hage Electric to complete the electrical connections.
- The waterline main project bid package ready to be submitted to the legal dept's for review prior to putting out to bid.
- Flight Numbers June 2978, July 3912 July. August 1851 September 1666, October 1367 November is averaging 47 per day.
- Boeing Field has donated a tractor and mowing deck. I will be making another trip to pick them up.
- FAA & COAR milestones and drawdowns done. (this is a monthly task)
- Staff worked KCSO for a needed driver training for their deputies.
- The waiting list continues to grow and adjust, we have had some movement of aircraft on the field and brought a couple of new aircraft to town.

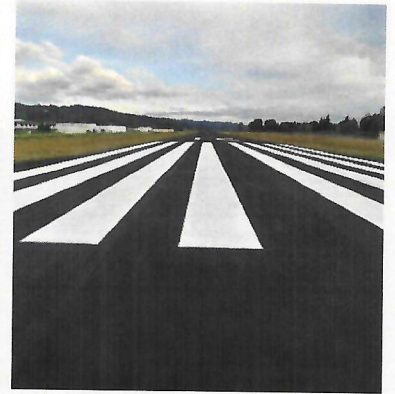
- Staff attended the Washington State Community Airport Association conference in Leavenworth the 28-30th of October. The WSDOT team is super thrilled about the T Hangar project to satisfy our waitlist as well as the EDA project and future college hangar brought a lot of questions about the level of completion and the process.
- I was also asked to give a presentation about being prepared for and the daily operations of a fire base of the size that we have had at DLS for the last many years. The presentation was well received and great for conversation with other airport managers.
- I gave a tour of the airport to the City Finance Director and the City Safety Officer.
- The paving has been completed in the business park and the final touches are being accomplished.
- Staff gave a formal withdrawal notice for the FEMA grant.
- We have a lot of issues transpiring with our AWOS and the communications to the ILS, so we have had a lot of tech support on the field.

○ **Staff attended the following meetings:**

- Airport Masterplan Onsite Inventory with Consultants
- Washington State Community Airport Association
- Klickitat County BOCC (virtual) Tuesday
- City of The Dalles Planning Session
- The next Board Meeting will be 12/19/2025

jrenard@aviationmanagementservice.com





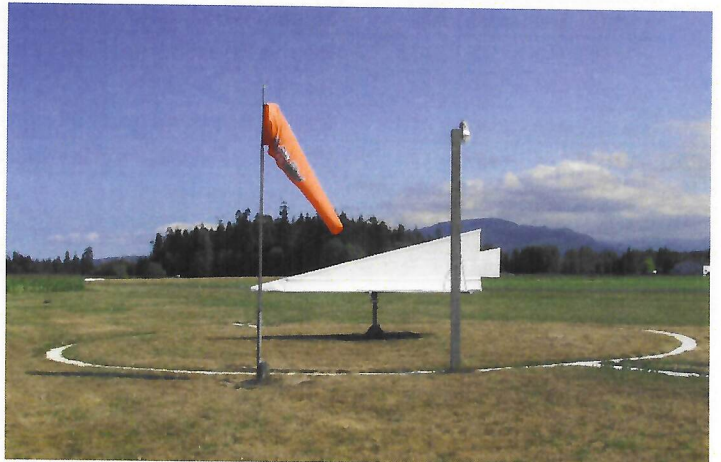
WSCAA ANNUAL CONFERENCE

Icicle Village Resort – Leavenworth, WA
October 29-30th, 2025

Welcome Reception

Icicle Village Resort
October 28th 6-8 pm

AGENDA



Washington State Community Airports Association
2025 Annual Conference Agenda
Icicle Village Resort, Leavenworth WA

Tuesday October 28, 2025		Welcome Reception
6:00 PM - 8:00 PM	Welcome Reception with Drinks and Appetizers - Icicle Village Resort, Snow Lakes Room	
Wednesday October 29, 2025 - Tumwater Ballroom		Conference Agenda
7:30 AM - 8:00 AM	Registration Packet Pickup - In Person Registration Available (if not previously registered)	
8:00 AM - 8:10 AM	Welcome - WSCAA Introduction and Updates - Corley McFarland, WSCAA President, Precision Approach Engineering, Inc.	
8:10 AM - 8:50 AM	WSDOT Aviation General Update; Aviation Grant Program and Miscellaneous Updates - Ann Richart, WSDOT Aviation Director; Garth Cumberbatch, Airport Grants Coordinator; John Wilson, State Airports Coordinator	
8:50 AM - 9:30 AM	Community Airports in Disaster Response & Management Support - Capt. Tony Mace, Paine Field	
9:30 AM - 9:50 AM	Break	
9:50 AM - 10:35 AM	Funding Emergency Operations Land Use Agreements - John Wilson, WSDOT Aviation State Airports Coordinator	
10:35 AM - 11:05 AM	Cost Effective Weather Reporting System - Corley McFarland, Precision Approach Engineering, Inc.	
11:05 AM - 11:25 AM	Break	
11:25 AM - 12:00 PM	Aerial Firefighting Operations for Airport Operators: Planning, Coordination, and Cost Recovery - Jeff Renard, Aviation Management Services (AMS)	
12:00 PM - 1:00 PM	Lunch - Provided by Icicle Inn JJ's Restaurant	
1:05 PM - 1:30 PM	AOPA Updates - Brad Schuster, AOPA Northwest Mountain Region Manager	
1:30 PM - 2:15 PM	Airport Legal Issues: Aircraft, Leases, Access & Counsel - Seth Woolson, CSD Attorneys at Law	
2:15 PM - 2:45 PM	Break	
2:45 PM - 3:25 PM	WSDOT 2024-2025 Aviation Pavement Management Program and CARB Loan Program Updates - Eric Johnson, WSDOT Aviation Deputy Director; Dave Chenaar, WSDOT Aviation Loan Program Manager	
3:25 PM - 3:55 PM	Break	
3:55 PM - 4:30 PM	Managing and Mitigating Wildlife Hazards at Airports - Laurence Schafer, Precision Approach Engineering, Inc.	
4:30 PM - 5:00 PM	WSCAA Updates, 2025 Meeting Minutes, Voting in Officers, and Closing remarks - WSCAA Advisory Board	
Thursday October 30, 2025 - Tumwater Ballroom		Conference Agenda
8:00 AM - 8:35 AM	Legislative Update - Washington State Representative Tom Dent 13th Legislative District	
8:35 AM - 10:00 AM	Round Robin Airports Discussion - Membership	
10:00 AM - 10:20 AM	Break	
10:25 AM - 11:50 AM	Round Robin Airports Discussion Continued - Membership	
11:50 AM - 12:00 PM	Closing Remarks - Corley McFarland, WSCAA President	

WSCAA Website:

<https://wscaa.org>

WSCAA Board of Directors

President – Corley McFarland, Vice President – Vacant,
Treasurer – Tara Rudolph, Secretary – David Chenaar,
Board 1 – Eric Strong, Board 2 – Sky Rudolph, Board 3 – Richard Lundin



2025 Conference Registration List

Steve Adams, Port of Lopez	Terry LaRue, Bowers Field / Kittitas County
Kurt Addicott, Century West Engineering	Marjy Leggett, WAMA
Tonya Amidon, Precision Approach Engineering	Caleb Lindquist, Ardurra
Shannon Anderson, Port of Grays Harbor / Bowerman Field	Trevor Litzell, DOWL
Kenn Aufderhar, Port of Lopez	Chip Long, Port of Orcas
Courtney Bagnall, The Aviation Planning Group LLC	Keith Love, Skagit Regional Airport / Port of Skagit
Cole Barnes, Port of Bremerton / Bremerton National Airport	Richard Lundin, Goldendale Municipal Airport (S20)
York Baur, Cashmere-Dryden Airport	Tony Mace, AMF, Captain at Seattle Paine Field International Airport
Wayne Beetchenow, City of Omak	Joshua Marcy, Seattle Paine Field International Airport
Greg Bell, Lynden Municipal Airport (38W)	Tom Martin, Lynden Municipal Airport / Jansen Field
Thomas Cappa, City of Westport	Corley McFarland, Precision Approach Engineering
Wil Catlin, Port of Lopez	Bill McGlynn, Cashmere Dryden Airport
Dave Chenaar, WSDOT Aviation	David Miller, Century West Engineering
Ron Cridlebaugh, Chelan County / Cashmere-Dryden Airport	Russ Morton, Lewis County Public Works (Chehalis)
Garth Cumberbatch, WSDOT Aviation	Melissa Osborn, DOWL
Shawn Davisson, City of Okanogan	Cody Panush, The Aviation Planning Group LLC
Robert DeLaurentis, DeLaurentis International Airport	Mason Parks, Precision Approach Engineering
Andrew Denham, Town of Twisp Municipal Airport	Maeve Patterson, DOWL
Tom Dent, House of Representatives District 13-Position 1	Bryant Paulsen, City of Lynden Airport Advisory Board
Kimberly Fabend, C&S Companies	Brandon Rakes, Chehalis-Centralia Airport
Chris Faix, Port of Othello	Jeff Renard, Aviation Management Services / CGRA
Dawson Frank, Seattle Paine Field International Airport	Ann Richart, WSDOT Aviation
Josh Frederickson, Bowers Field, Kittitas County	Lorene Robinson, City of Arlington
Jill Gunnarsson, Concrete (3W5)	Sky Rudolph, Whidbey Airpark (W10)
Jon Gunnarsson, Concrete (3W5)	Tara Rudolph, Whidbey Airpark (W10)
Olan Hanley, Ocean Shores Airport	Laurence Schafer, Precision Approach Engineering
Matt Haynes, GRI	Douglas Schmidt, New Crest Airpark (S36)
Paul Henriksen, Lopez Island Airport	Jamie Schmunk, Lind Airport
Dennis Hogenson, Regional Chief of NTSB, Western Pacific Region	Brad Schuster, AOPA
Wes Holden, DOWL	Spencer Stephens, J-U-B Engineers, Inc
Ben Hoppe, J-U-B Engineers, Inc	Bill Stoelt, Lynden Municipal Airport
Jacquelyn Huff, Port of Whitman	Eric Strong, proHNS, LLC
Melanie Johansen, Century West Engineering	Elliott Szoke, Century West Engineering
Eric Johnson, WSDOT Aviation	Jim Weidemann, City of Lind
Stephanie Krabbe, Ardurra	Ralph Wessels, CivilAir Engineers PLLC
	John Wilson, WSDOT Aviation
	Gordie Winburn, Airside Solutions Inc
	Megan Zollars, DOWL

