



PO Box 285 • Dallesport • Washington • 98611
• Airport Management • 509-767-2272
manager@flycgra.com

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
October 16, 2020
Meeting held at Airport Flex Space Hangar

PRESIDING: Chairman Jim Wilcox

BOARD PRESENT: Tim McGlothlin, Dave Griffith, Terry Trapp

BOARD ABSENT: Norm Deo, Tim Urness, Dave Sauter

STAFF PRESENT: Airport Manager Aryn Rasmussen, FBO Manager Jeff Renard, Darren Lacock

CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:10 am.

ROLL CALL

Roll call was conducted by Airport Manager, four members present, three members absent

APPROVAL OF AGENDA

It was moved by Tim M and seconded by Dave G to approve the agenda as presented. The motion carried unanimously, Norm D, Time U, Dave S absent.

APPROVAL OF MINUTES

It was moved by Tim M and seconded by Terry T to approve the September 2020 Regular Board meeting minutes as corrected. The motion carried unanimously, Norm D, Time U, Dave S absent.

PUBLIC COMMENTS - None

BOARD MEMBER REPORTS

Jim reported that he visited the airport on 10/15/2020 and it was very busy with general aviation activities. Jim also received a comment from the community about renaming the airport in honor

of a former WASP in the community. Terry recommended talking with the Oregon Historical Society for advice.

ACTION ITEMS – None

DISCUSSION ITEMS –

- A. Budget/Check Report- Aryn will send to board members once she receives it from the finance department. She will reengage with state legislatures on the status of removing property taxes.

MANAGEMENT REPORT

Aryn updated the board on the current status of the contact with the Dallesport Water District (DWD). The City Attorney has engaged support from the Oregon Dept. of Aviation on how to meet the FAA's revenue use policy. The EDA proposal for the expansion of the business park and building of a flex space hangar for CGCC was not accepted during the first review. More information is being provided in preparation for a second review later this year. Aryn has prepared to execute hangar inspections at the end of the month. The intent is to check for safety violations, maintenance problems, and ensure aircraft are stored in each hangar. The airport passed its Dept. of Ecology inspection for the underground tanks. Aryn is working to provide follow up documentation that is required. Aryn has completed and published a new website for the airport. Any feedback or suggestions would be appreciated. Aryn is focused on conducting an administrative clean up overhaul for the next couple months. The intent is to wrap up ongoing projects and create systems to better manage everyday admin functions. The new fuel tanks have been critical to the success of the airport over the last few months. Without them the airport would have ran dry on fuel multiple different times. There has been a pause on requirement to upgrade the filtration system. The system currently on the tanks does not need to be upgraded at this time.

NEXT MEETING

The next meeting will be November 20, 2020 at 7:00 am.

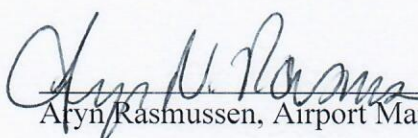
ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:01 am.

SIGNED:



Jim Wilcox, Chair



Aryn Rasmussen, Airport Manager