



PO Box 285 • Dallesport • Washington • 98617-0285  
• Airport Management • 509-767-2272  
manager@flycgra.com

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**Agenda for the  
MEETING OF THE AIRPORT BOARD  
OF THE  
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday November 20, 2020 @ 7:00am

Meeting to be held via Zoom

Meeting ID: 689 365 8099

Password: 5aPh49

**I. Roll Call**

**II. Approval of Agenda**

**III. Approval of Minutes**

A. Regular Board Meeting Minutes of October 16, 2020

**IV. Public Comments (Items not on the Agenda)**

**V. Board Member Reports**

**VI. Action Items - None**

**VII. Discussion Items**

A. Budget Report / Check Register

**VIII. Management Report**

**IX. Adjournment**

**Next meeting: December 18, 2020**



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## MINUTES

### COLUMBIA GORGE REGIONAL AIRPORT MEETING

October 16, 2020

Meeting held at Airport Flex Space Hangar

**PRESIDING:** President Jim Wilcox

**BOARD PRESENT:** Tim McGlothlin, Dave Griffith, Terry Trapp

**BOARD ABSENT:** Norm Deo, Tim Urness, Dave Sauter

**STAFF PRESENT:** Airport Manager Aryn Rasmussen, FBO Manager Jeff Renard, Darren Lacock

#### CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:10 am.

#### ROLL CALL

Roll call was conducted by Airport Manager, four members present, three members absent

#### APPROVAL OF AGENDA

It was moved by Tim M and seconded by Dave G to approve the agenda as presented. The motion carried unanimously, Norm D, Time U, Dave S absent.

#### APPROVAL OF MINUTES

It was moved by Tim M and seconded by Terry T to approve the September 2020 Regular Board meeting minutes as corrected. The motion carried unanimously, Norm D, Time U, Dave S absent.

#### PUBLIC COMMENTS - None

#### BOARD MEMBER REPORTS

Jim reported that he visited the airport on 10/15/2020 and it was very busy with general aviation activities. Jim also received a comment from the community about renaming the airport in honor

of a former WASP in the community. Terry recommended talking with the Oregon Historical Society for advice.

**ACTION ITEMS – None**

**DISCUSSION ITEMS –**

- A. Budget/Check Report- Aryn will send to board members once she receives it from the finance department. She will reengage with state legislatures on the status of removing property taxes.

**MANAGEMENT REPORT**

Aryn updated the board on the current status of the contact with the Dallesport Water District (DWD). The City Attorney has engaged support from the Oregon Dept. of Aviation on how to meet the FAA's revenue use policy. The EDA proposal for the expansion of the business park and building of a flex space hangar for CGCC was not accepted during the first review. More information is being provided in preparation for a second review later this year. Aryn has prepared to execute hangar inspections at the end of the month. The intent is to check for safety violations, maintenance problems, and ensure aircraft are stored in each hangar. The airport passed its Dept. of Ecology inspection for the underground tanks. Aryn is working to provide follow up documentation that is required. Aryn has completed and published a new website for the airport. Any feedback or suggestions would be appreciated. Aryn is focused on conducting an administrative clean up overhaul for the next couple months. The intent is to wrap up ongoing projects and create systems to better manage everyday admin functions. The new fuel tanks have been critical to the success of the airport over the last few months. Without them the airport would have ran dry on fuel multiple different times. There has been a pause on requirement to upgrade the filtration system. The system currently on the tanks does not need to be upgraded at this time.

**NEXT MEETING**

The next meeting will be November 20, 2020 at 7:00 am.

**ADJOURNMENTS**

Having no further business, the meeting was adjourned at 8:01 am.

SIGNED:

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Jim Wilcox, Chair

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Aryn Rasmussen, Airport Manager

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	641,150.20	543,498.00	( 97,652.20)	118.0
TOTAL BEGINNING BALANCE	.00	641,150.20	543,498.00	( 97,652.20)	118.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	1,504.00	800,000.00	798,496.00	.2
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	.00	.00	.0
TOTAL FEDERAL REVENUES	.00	1,504.00	800,000.00	798,496.00	.2
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	50,000.00	50,000.00	.0
TOTAL STATE GRANTS	.00	.00	50,000.00	50,000.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	.00	33.00	13,000.00	12,967.00	.3
TOTAL AVIATION FUEL SALES	.00	33.00	13,000.00	12,967.00	.3
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	209.89	941.05	8,450.00	7,508.95	11.1
TOTAL INTEREST REVENUES	209.89	941.05	8,450.00	7,508.95	11.1

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTAL REVENUES</u>					
061-0000-363.50-0	13,189.69	68,424.44	162,411.00	93,986.56	42.1
PROPERTY RENTALS					
TOTAL RENTAL REVENUES	13,189.69	68,424.44	162,411.00	93,986.56	42.1
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0	800.00	2,500.00	15,000.00	12,500.00	16.7
OTHER MISC REVENUES					
TOTAL OTHER MISC REVENUES	800.00	2,500.00	15,000.00	12,500.00	16.7
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0	10,454.55	41,818.20	115,000.00	73,181.80	36.4
GENERAL FUND					
TOTAL OPERATING TRANSFERS IN	10,454.55	41,818.20	115,000.00	73,181.80	36.4
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0	.00	.00	.00	.00	.0
SALE OF FIXED ASSETS					
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0	.00	.00	.00	.00	.0
LOAN/BOND PROCEEDS					
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	24,654.13	788,870.89	1,774,859.00	985,988.11	44.5

CITY OF THE DALLES  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0	BEGINNING BALANCE	.00	63,933.32	27,831.00	( 36,102.32) 229.7
	TOTAL BEGINNING BALANCE	.00	63,933.32	27,831.00	( 36,102.32) 229.7
<u>INTEREST REVENUES</u>					
062-0000-361.00-0	INTEREST REVENUES	45.55	204.35	250.00	45.65 81.7
	TOTAL INTEREST REVENUES	45.55	204.35	250.00	45.65 81.7
<u>RENTAL REVENUES</u>					
062-0000-363.50-0	PROPERTY RENTALS	16,950.00	67,275.00	207,120.00	139,845.00 32.5
	TOTAL RENTAL REVENUES	16,950.00	67,275.00	207,120.00	139,845.00 32.5
<u>SOURCE 391</u>					
062-0000-391.61-0	TRANSFER FROM AIRPORT FUND	.00	.00	3,974.00	3,974.00 .0
	TOTAL SOURCE 391	.00	.00	3,974.00	3,974.00 .0
	TOTAL FUND REVENUE	16,995.55	131,412.67	239,175.00	107,762.33 54.9

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10 CONTRACTUAL SERVICES	20.00	80.00	1,300.00	1,220.00	6.2
061-6100-000.31-90 CONTRACTUAL SERV-OTHER	10,090.00	30,270.00	121,179.00	90,909.00	25.0
061-6100-000.32-10 AUDITING SERVICES	.00	3,000.00	5,500.00	2,500.00	54.6
061-6100-000.34-10 ENGINEERING SERVICES	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10 WATER & SEWER	.00	1,780.83	9,300.00	7,519.17	19.2
061-6100-000.41-20 GARBAGE SERVICES	.00	.00	250.00	250.00	.0
061-6100-000.41-40 ELECTRICITY	796.99	3,030.63	10,000.00	6,969.37	30.3
061-6100-000.43-10 BUILDINGS AND GROUNDS	906.52	5,222.93	20,000.00	14,777.07	26.1
061-6100-000.43-45 JOINT USE OF LABOR/EQUIP	.00	.00	1,000.00	1,000.00	.0
061-6100-000.43-50 VEHICLES	99.51	229.24	6,500.00	6,270.76	3.5
061-6100-000.43-51 GAS/OIL/DIESEL/LUBRICANTS	515.86	937.45	2,700.00	1,762.55	34.7
061-6100-000.46-10 PROPERTY TAXES	.00	.00	13,000.00	13,000.00	.0
061-6100-000.52-10 LIABILITY	.00	11,110.00	9,700.00	( 1,410.00)	114.5
061-6100-000.52-30 PROPERTY	.00	9,797.88	14,000.00	4,202.12	70.0
061-6100-000.53-20 POSTAGE	63.00	89.00	300.00	211.00	29.7
061-6100-000.53-30 TELEPHONE	.00	284.94	1,800.00	1,515.06	15.8
061-6100-000.53-40 LEGAL NOTICES	.00	.00	250.00	250.00	.0
061-6100-000.54-00 ADVERTISING	.00	.00	10,000.00	10,000.00	.0
061-6100-000.57-00 PERMITS	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10 TRAVEL, FOOD & LODGING	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-50 TRAINING AND CONFERENCES	.00	.00	1,800.00	1,800.00	.0
061-6100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP	.00	.00	550.00	550.00	.0
061-6100-000.60-10 OFFICE SUPPLIES	.00	62.99	800.00	737.01	7.9
061-6100-000.69-50 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
061-6100-000.69-80 ASSETS < \$5000	.00	.00	.00	.00	.0
061-6100-000.72-20 BUILDINGS	.00	.00	100,000.00	100,000.00	.0
061-6100-000.72-30 BUILDINGS - HANGER	.00	.00	.00	.00	.0
061-6100-000.73-30 IMPRVMTS OTHER THAN BLDGS	.00	50,000.00	995,000.00	945,000.00	5.0
061-6100-000.74-10 MACHINERY	.00	.00	55,000.00	55,000.00	.0
061-6100-000.78-50 FIXED ASSET RECLASS ACCT	.00	.00	.00	.00	.0
<b>TOTAL AIRPORT</b>	<b>12,491.88</b>	<b>115,895.89</b>	<b>1,384,929.00</b>	<b>1,269,033.11</b>	<b>8.4</b>
<u>AIRPORT</u>					
061-9500-000.81-62 TO AIRPORT DEBT SERVICE	.00	.00	3,974.00	3,974.00	.0
061-9500-000.88-00 CONTINGENCY	.00	.00	385,956.00	385,956.00	.0
<b>TOTAL AIRPORT</b>	<b>.00</b>	<b>.00</b>	<b>389,930.00</b>	<b>389,930.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>12,491.88</b>	<b>115,895.89</b>	<b>1,774,859.00</b>	<b>1,658,963.11</b>	<b>6.5</b>

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2020

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	80,000.00	80,000.00	.0
062-6100-000.79-25 BOND INTEREST	35,775.00	35,775.00	71,550.00	35,775.00	50.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	.00	2,500.00	2,500.00	.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	5,625.00	25,000.00	19,375.00	22.5
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	.00	5,625.00	5,625.00	.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	29,500.00	29,500.00	.0
TOTAL DEBT SERVICE	35,775.00	66,400.00	239,175.00	172,775.00	27.8
TOTAL FUND EXPENDITURES	35,775.00	66,400.00	239,175.00	172,775.00	27.8



Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>CONTRACTUAL SERVICES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.31-10			60.00
10/01/2020	AP	297	WAVE **VendorNo: 10091 **Inv. No: 103341201-0008415 **Desc: CITY ISP PROVIDER **Inv. Date: 10/1/2020 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
			10/31/2020 (10/20) Period Totals and Balance		20.00 *	.00 *	80.00
YTD Encumbrance	.00	YTD Actual	80.00 Total	80.00 YTD Budget	1,300.00 Unexpended	1,220.00	
<b>CONTRACTUAL SERV-OTHER</b>							
			09/30/2020 (09/20) Balance	061-6100-000.31-90			20,180.00
10/01/2020	AP	324	AVIATION MANAGEMENT SERVICES **VendorNo: 10399 **Inv. No: 00017 **Desc: SEPT 20 AIRPORT MGNT FEE **Inv. Date: 10/1/2020 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10399 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland		10,090.00		
			10/31/2020 (10/20) Period Totals and Balance		10,090.00 *	.00 *	30,270.00
YTD Encumbrance	.00	YTD Actual	30,270.00 Total	30,270.00 YTD Budget	121,179.00 Unexpended	90,909.00	
<b>AUDITING SERVICES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.32-10			3,000.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	3,000.00
YTD Encumbrance	.00	YTD Actual	3,000.00 Total	3,000.00 YTD Budget	5,500.00 Unexpended	2,500.00	
<b>ENGINEERING SERVICES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.34-10			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
<b>WATER &amp; SEWER</b>							
			09/30/2020 (09/20) Balance	061-6100-000.41-10			1,780.83
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	1,780.83
YTD Encumbrance	.00	YTD Actual	1,780.83 Total	1,780.83 YTD Budget	9,300.00 Unexpended	7,519.17	
<b>GARBAGE SERVICES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.41-20			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			09/30/2020 (09/20) Balance	061-6100-000.41-40			2,233.64
09/23/2020	AP	401	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69456080 09-20 **Desc: AIRPORT ELECTRICITY **Inv. Date: 9/23/2020 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		353.88		
09/23/2020	AP	402	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69547775 9-20 **Desc: AIRPORT ELECTRICITY **Inv. Date: 9/23/2020 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		443.11		
			10/31/2020 (10/20) Period Totals and Balance		796.99 *	.00 *	3,030.63
YTD Encumbrance	.00	YTD Actual	3,030.63 Total	3,030.63 YTD Budget	10,000.00 Unexpended	6,969.37	
			09/30/2020 (09/20) Balance	061-6100-000.43-10			4,316.41
09/15/2020	AP	495	PATRIOT ENVIRONMENTAL INC **VendorNo: 10171 **Inv. No: 8165 **Desc: ANNUAL ENVIRONMENTAL COMP TESTS **Inv. Date: 9/15/2020 **PO No: **Remit Name: PATRIOT ENVIRONMENTAL INC **Merchant Vendor No: 10171 **Merchant Vendor Name: PATRIOT ENVIRONMENTAL INC **Invoice Created By: Irowland		826.52		
09/28/2020	AP	698	BANKCARD CENTER 8925 **VendorNo: 10163 **Inv. No: 0044-8925 09-20 **Desc: IT PROVIDER A RASMUSSEN **Inv. Date: 9/28/2020 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland		80.00		
			10/31/2020 (10/20) Period Totals and Balance		906.52 *	.00 *	5,222.93
YTD Encumbrance	.00	YTD Actual	5,222.93 Total	5,222.93 YTD Budget	20,000.00 Unexpended	14,777.07	
			09/30/2020 (09/20) Balance	061-6100-000.43-45			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
			09/30/2020 (09/20) Balance	061-6100-000.43-50			129.73
08/07/2020	AP	403	LES SCHWAB TIRES- TD **VendorNo: 725 **Inv. No: 1600574443 **Desc: TRAILER TIRE & VALVE STEM **Inv. Date: 8/7/2020 **PO No: **Remit Name: LES SCHWAB TIRES- TD **Merchant Vendor No: 725 **Merchant Vendor Name: LES SCHWAB TIRES- TD **Invoice Created By: Irowland		99.51		
			10/31/2020 (10/20) Period Totals and Balance		99.51 *	.00 *	229.24
YTD Encumbrance	.00	YTD Actual	229.24 Total	229.24 YTD Budget	6,500.00 Unexpended	6,270.76	
			09/30/2020 (09/20) Balance	061-6100-000.43-51			421.59

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
08/31/2020	AP	253	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: CL94266 **Desc: FUEL CHARGES **Inv. Date: 8/31/2020 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		62.88		
09/30/2020	AP	258	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: CL94745 **Desc: FUEL CHARGES **Inv. Date: 9/30/2020 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		61.38		
08/14/2020	AP	452	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: 0158029-IN **Desc: BIODIESEL FUEL **Inv. Date: 8/14/2020 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		391.60		
10/31/2020 (10/20) Period Totals and Balance					515.86 *	.00 *	937.45
YTD Encumbrance	.00	YTD Actual	937.45 Total	937.45 YTD Budget	2,700.00 Unexpended	1,762.55	
<b>PROPERTY TAXES</b>							
09/30/2020 (09/20) Balance				061-6100-000.46-10			.00
10/31/2020 (10/20) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	13,000.00 Unexpended	13,000.00	
<b>LIABILITY</b>							
09/30/2020 (09/20) Balance				061-6100-000.52-10			11,110.00
10/31/2020 (10/20) Period Totals and Balance					.00 *	.00 *	11,110.00
YTD Encumbrance	.00	YTD Actual	11,110.00 Total	11,110.00 YTD Budget	9,700.00 Unexpended	(1,410.00)	
<b>PROPERTY</b>							
09/30/2020 (09/20) Balance				061-6100-000.52-30			9,797.88
10/31/2020 (10/20) Period Totals and Balance					.00 *	.00 *	9,797.88
YTD Encumbrance	.00	YTD Actual	9,797.88 Total	9,797.88 YTD Budget	14,000.00 Unexpended	4,202.12	
<b>POSTAGE</b>							
10/16/2020	AP	535	PURCHASE POWER **VendorNo: 2842 **Inv. No: OCTOBER 2020 **Desc: POSTAGE REIMB 8-12-20 TO 10-16-20 **Inv. Date: 10/16/2020 **PO No: **Remit Name: PURCHASE POWER **Merchant Vendor No: 2842 **Merchant Vendor Name: PURCHASE POWER **Invoice Created By: Irowland	061-6100-000.53-20	63.00		26.00
10/31/2020 (10/20) Period Totals and Balance					63.00 *	.00 *	89.00
YTD Encumbrance	.00	YTD Actual	89.00 Total	89.00 YTD Budget	300.00 Unexpended	211.00	
<b>TELEPHONE</b>							
09/30/2020 (09/20) Balance				061-6100-000.53-30			284.94
10/31/2020 (10/20) Period Totals and Balance					.00 *	.00 *	284.94
YTD Encumbrance	.00	YTD Actual	284.94 Total	284.94 YTD Budget	1,800.00 Unexpended	1,515.06	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>LEGAL NOTICES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.53-40			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
<b>ADVERTISING</b>							
			09/30/2020 (09/20) Balance	061-6100-000.54-00			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
<b>PERMITS</b>							
			09/30/2020 (09/20) Balance	061-6100-000.57-00			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
<b>TRAVEL, FOOD &amp; LODGING</b>							
			09/30/2020 (09/20) Balance	061-6100-000.58-10			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
<b>TRAINING AND CONFERENCES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.58-50			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,800.00 Unexpended	1,800.00	
<b>MEMBERSHIPS/DUES/SUBSCRIP</b>							
			09/30/2020 (09/20) Balance	061-6100-000.58-70			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	550.00 Unexpended	550.00	
<b>OFFICE SUPPLIES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.60-10			62.99
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	62.99
YTD Encumbrance	.00	YTD Actual	62.99 Total	62.99 YTD Budget	800.00 Unexpended	737.01	
<b>MISCELLANEOUS EXPENSES</b>							
			09/30/2020 (09/20) Balance	061-6100-000.69-50			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
<b>ASSETS &lt; \$5000</b>							
			09/30/2020 (09/20) Balance	061-6100-000.69-80			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
<b>BUILDINGS</b>							
			09/30/2020 (09/20) Balance	061-6100-000.72-20			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	100,000.00 Unexpended	100,000.00	
<b>BUILDINGS - HANGER</b>							
			09/30/2020 (09/20) Balance	061-6100-000.72-30			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
		IMPRVMTS OTHER THAN BLDGS					
			09/30/2020 (09/20) Balance	061-6100-000.73-30			50,000.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	50,000.00
YTD Encumbrance	.00	YTD Actual	50,000.00 Total	50,000.00 YTD Budget	995,000.00 Unexpended	945,000.00	
		MACHINERY					
			09/30/2020 (09/20) Balance	061-6100-000.74-10			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	55,000.00 Unexpended	55,000.00	
		FIXED ASSET RECLASS ACCT					
			09/30/2020 (09/20) Balance	061-6100-000.78-50			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
		TO AIRPORT DEBT SERVICE					
			09/30/2020 (09/20) Balance	061-9500-000.81-62			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	3,974.00 Unexpended	3,974.00	
		CONTINGENCY					
			09/30/2020 (09/20) Balance	061-9500-000.88-00			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	385,956.00 Unexpended	385,956.00	

Number of Transactions: 11 Number of Accounts: 32

Total AIRPORT FUND:

Debit	Credit	Proof
12,491.88	.00	12,491.88

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
<b>BOND PRINCIPAL</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-15			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	80,000.00 Unexpended	80,000.00	
<b>BOND INTEREST</b>							
10/30/2020	CD6	29	Record ACH for BNY Mellon	062-6100-000.79-25	35,775.00		.00
			10/31/2020 (10/20) Period Totals and Balance		35,775.00 *	.00 *	35,775.00
YTD Encumbrance	.00	YTD Actual	35,775.00 Total	35,775.00 YTD Budget	71,550.00 Unexpended	35,775.00	
<b>LOAN PRINCIPAL PAYMENTS</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-50			25,000.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
<b>PRIN PMTS - K CO CERB LN</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-55			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,500.00 Unexpended	2,500.00	
<b>LOAN INTEREST PAYMENTS</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-60			5,625.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	5,625.00
YTD Encumbrance	.00	YTD Actual	5,625.00 Total	5,625.00 YTD Budget	25,000.00 Unexpended	19,375.00	
<b>INT PMTS - K CO CERB LN</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-65			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,625.00 Unexpended	5,625.00	
<b>INT PMTS - K CO FY13/14</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-66			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
<b>RESERVE FOR FUTURE DEBT</b>							
			09/30/2020 (09/20) Balance	062-6100-000.79-80			.00
			10/31/2020 (10/20) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	29,500.00 Unexpended	29,500.00	

Number of Transactions: 1 Number of Accounts: 8

Total AIRPORT DEBT SERVICE FUND:

Number of Transactions: 12 Number of Accounts: 40

Grand Totals:

Debit	Credit	Proof
35,775.00	.00	35,775.00
48,266.88	.00	48,266.88

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Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
  - All Accounts
  - Summarize Payroll Detail
  - Print Period Totals
  - Print Grand Totals
  - Include All Comments
  - Include Funds: 061-062
  - Page and Total by Fund
  - Include Balance Sheets: None
  - Include Revenues: None
  - All Segments Tested for Total Breaks
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