

**MINUTES**  
**COLUMBIA GORGE REGIONAL AIRPORT MEETING**  
August 18, 2023

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Jim Wilcox, Tim McGlothlin, Tim Urness, Norm Deo, Randy Anderson, Terry Trapp, Lori Zoller

**BOARD ABSENT:**

**STAFF PRESENT:** Airport Manager Jeff Renard, FBO Manager Darren Lacock, HoodAero Kevin Cole, City Manager Mathew Klebes, City Attorney Jonathon Kara (Zoom)

**CALL TO ORDER**

The meeting was called to order by Chair Jim Wilcox at 7:31 am.

**ROLL CALL**

Roll call was conducted by Jim Wilcox.

**APPROVAL OF AGENDA**

The agenda was approved as presented by unanimous consent

**APPROVAL OF MINUTES**

The minutes were approved as presented by unanimous consent.

**PUBLIC COMMENTS**

Doug Kirchhofer submitted an application to lease airport property for a public multi-purpose recreation area anchored by a golf course. Jim Wilcox reported that staff received the application and associated documents and has put board members on notice for an executive session following September's meeting. It was noted that no action can take place until it goes to a public forum.

Dan Spatz is navigating multiple different funding sources working with Mid-Columbia Economic Development and the Washington Dept. of Commerce and others to get the college to complete the required steps to fund the business park and college building. Dan also gave an update on the Innovation Cluster Accelerator Program and the possibilities for Business Oregon to have access to airport sites for UAS/UAV businesses.

## **BOARD MEMBER REPORTS**

Jim Wilcox and Jeff Renard were on a zoom meeting with the Oregon Air National Guard relating to the program with the college A & P program. The Air National Guard has shared a need of up to 450 trained technicians. The tentative date for the meeting is October 4th.

Jim requested a comparison in the number of flights tracked from our flight tracking system. Jeff will provide that information at the next meeting.

## **AIRPORT SPONSORS/PARTNER REPORTS**

Matthew Klebes reported that he attended the Oregon State City Managers Association conference in Pendleton in July. He took a tour of the airport facility while he was there and shared his perspective of their UAS/UAV program.

Commissioner Lori Zoller noted that Richard Foster is doing a great job and has been appointed as interim manager of his department. Lori also made note of the KOIN News segment spotlighting the college program.

## **FBO REPORT**

July was a record month with the sale of 50,000 gallons of fuel. Continuing at this rate, it will be the best fuel sales year in history.

## **ACTION ITEMS**

*Randy Anderson moves that we recommend that the city and the county accept the award of the grant from the FAA. Tim Urness seconded the motion. The motion passed unanimously.*

## **DISCUSSION ITEMS**

Budget/Check Report- Randy Anderson has suggestions to correct what he sees as miscoding to be shared with City Finance and City Manager in the weeks to come.

## **MANAGEMENT REPORT**

See attached Manager's Report.

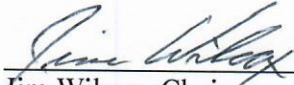
## **NEXT MEETING**

The next meeting will be Sept 15, 2023 at 8:21 am.

## **ADJOURNMENTS**

Having no further business, the meeting was adjourned at 8:20 am.

SIGNED:

  
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Jim Wilcox, Chair

  
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Jeff Renard, Airport Manager



PO Box 285 □ Dallesport □ Washington □ 98617-0285  
□ Airport Management □ 509-767-2272  
[manager@flycgra.com](mailto:manager@flycgra.com)

# SIGN IN PLEASE

September 15, 2023  
Board Meeting

Name	Agency/Company
MARK PEPPER	DPWD
DAN SLAND	DPWD