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MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
March 19, 2021
Meeting at Airport Terminal

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Dave Griffith, Terry Trapp, Tim McGlothlin, Jacob Anderson, Norm Deo, Tim Urness

BOARD ABSENT:

STAFF PRESENT: Airport Managers David Rasmussen and Aryn Rasmussen

CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:03 am.

ROLL CALL

Roll call was conducted by Airport Manager, all members present

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS – None

BOARD MEMBER REPORTS – Jim reported that he and Dave have been talking regularly about multiple topics. Immediately following last month's meeting the City manager and mayor received a letter with false accusations regarding the airport. The City Attorney responded.

ACTION ITEMS

A. CGCC Hangar Lease – Dave briefed the staff report. Dave started reviewing the proposed lease this week, he had questions about the terms and fee. There has not yet been a finalized

building plans which makes it difficult to assess fair market value for the lease. The lease for the flex space hangar was used as a guide, but management does not feel the lease as it stands is ready for the board to make a decision. Dave said he is hesitant to sign/approve a lease before more details are available, he does not want the airport to make commitments that will be detrimental later on if things change. Dan Spatz from CGCC is in support of outlining optional terms dependent upon financing, design, etc. Norm agrees it is best to take time upfront and make sure it is done correctly. Tim U. concurs right is better than fast. No action taken.

DISCUSSION ITEMS

A. Budget/Check Report – No Comment.

MANAGEMENT REPORT - Dave reported that he met with Jonathan and Angie this week to confirm all the dollar amounts on the letter to the FAA regarding the water rights transfer. It was sent to the airport's project Manager Ian on Wednesday afternoon. The letter is written in a clear and articulate manner that will encourage the FAA to give specific guidance if they have concerns. Dave's last conversation with the FAA was that they want to help get the issue resolved. Dave met with tenants who were concerned about the airport's requirement for insurance with hangar leases. Dave reached out to WAMA to get input from other Washington airports. Dave met with Julie and Angie to discuss next year's major projects and the bid process. The hangar roof replacement could potentially need to go out for RFP. Dave is still working with Dean Roderick to address the runway lights shorting out. Switching the motherboards did not work, meaning there is a short somewhere on the mile of runway. Dean is trying to locate the short and figure out next steps. Aryn briefed the new hangar lease tracker.

EXECUTIVE SESSION

No action taken.


NEXT MEETING

The next meeting will be April 16, 2021 at 7:00 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:10 am.

SIGNED:



Jim Wilcox, Chair



Dave Rasmussen, Airport Manager