

MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

December 20, 2024

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin (Zoom), Terry Trapp, Tim Urness, Randy Anderson, James Smith

BOARD ABSENT: Lori Zoller

STAFF PRESENT: Airport Manager Jeff Renard, City EDO Dan Spatz (Zoom), City Manager Matthew Klebes

PUBLIC PRESENT: See Sign-in Sheet.

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:30 a.m.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

David Griffith questioned the dollar amount listed under “Ethics” within the airport’s financial statement.

BOARD MEMBER REPORTS

Terry requested more time regarding the hangar and Jeff Renard confirmed the rate change for the price per square foot for 2025 along with the future set-backs.

SPONSOR/PARTNERS REPORT

Jeff noted that he walked through the agenda with Lori Zoller and she was in agreement with what was presented.

Dan Spatz noted that the EDA was authorized with appropriations going forward. He also gave an update regarding the letter of proposal from the college to the FAA for the Aviation Maintenance Program.

FBO: Darren Lacock noted that last month was above average in fuel sales and they are 1200 gal from the 2nd best year they have had. He also gave an update regarding cable swaps and filter system installments on the trucks and fuel island. Airport traffic has been slow but normal this time of year due to inclement weather.

Matthew Klebes gave updates on the EDA project, water agreement, and T-hangars.

ACTION ITEMS

Randy Anderson moved to recommend to the owners of the airport to enter into a land lease agreement with Gorge Hangars LLC to construct another hangar. James Smith seconded the motion. The motion passed unanimously.

DISCUSSION ITEMS –

Budget/Check Report: David Griffith questioned the dollar amount listed under “Ethics” within the airport’s financial statement. Randy Anderson gave insight as to what that number represents.

Audit Report: Randy reported that the airport received a clean opinion that the financial statements are presented fairly, with highlights noted.

Engineer of Record selection RFQ to be posted on the 18th.

MANAGEMENT REPORT –

See attached report.

2025 Airport Vision Suggestion Box is posted on the website along with the 2024 Vision and Priority List.

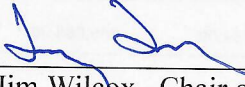
NEXT MEETING

The next meeting will be January 17th at 7:30 a.m.

ADJOURNMENTS

The meeting was adjourned at 8:48 a.m.

SIGNED:



Jim Wilcox, Chair or Terry Trapp, Vice Chair



Jeff Renard, Airport Manager