

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
October 11, 2022

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin (Zoom), Dave Griffith, Norm Deo, Tim Urness

BOARD ABSENT: Terry Trapp, Jake Anderson

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock, Jonathan Kara (Zoom)

PUBLIC: Matthew Klebes, Dan Spatz

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 8:10 am.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented.

APPROVAL OF MINUTES

The minutes were approved as presented.

PUBLIC COMMENTS

None

BOARD MEMBER REPORTS

Jim Wilcox and Jeff Renard met to discuss the process of beginning a joint operating agreement between the county and the city. Jim will be meeting with Matthew Klebes next week to discuss this process.

FBO Report: Sept was a record month in fuel sales, going over by 4,000 gallons. October started off strong even with fuel prices increasing. Avgas increased by \$.30/gal, Jet fuel increased by \$.50/gal. Also, aircraft maintenance has remained busy; TacAero Elite has moved operations to Texas.

ACTION ITEMS

Jim Wilcox, Jeff Renard, David Griffith and Jake Anderson met regarding the Hangar and Land lease rates. The board concurred with the committee that a rate of \$.20/sq ft. annually for airside land and \$.30/sq ft. annually for non airside. CPI is to be adjusted annually calculated on a 5 year rolling average.

Norm Deo made a motion to authorize the staff to adjust the land and hangar lease rates as described above and in the staff report, and the hangar lease rates as described in the Hangar Lease Schedule beginning January 1, 2023. David seconds the motion. *Passed unanimously by board members present.*

DISCUSSION ITEMS –

None

MANAGEMENT REPORT –

Runway Lights: A list of fixtures that will not come on with bulb swap has been shared with the electrician. There is no scheduled date with him yet.

Quonset Hangar Roof Repair Plans: Jeff is waiting on the 3 written quotes for the replacement metal.

Hangar waiting list has 25 active pilots.

Grant Updates: Applying for COAR grant. OEM/FEMA moving forward. The South Apron is in the final design and the EDA is in the cultural resource review.

Dan Spatz gave an update on the grant for CGCC.

Staff will be attending both Washington and Oregon Airport Conferences in the next 2 weeks.

Staff is working with Scott Dixon to confirm the water usage in the terminal area; a listening device is scheduled to arrive on Wednesday.

Staff is getting fresh bids for the design of the new terminal water system.

Staff was directed to continue to pursue identifying the cost of development of water delivery systems within the parameters of the water rights and assets available.


NEXT MEETING

The next meeting will be November 15, 2022 at 8:00 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 9:10 am.

SIGNED:



Jim Wilcox, Chair



Jeff Renard, Airport Manager

