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MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
16 August, 2019

- PRESIDING:** President Jim Wilcox
- BOARD PRESENT:** Norm Deo (late), Russ Brown, Dave Griffith, Tim Urness, Dave Sauter, Terry Trapp
- BOARD ABSENT:**
- STAFF PRESENT:** Airport Manager Aryn Rasmussen, FBO Manager Jeff Renard

CALL TO ORDER

The meeting was called to order at 7:02 am.

ROLL CALL

Roll call was conducted by Airport Manager, all Board Members present (Norm Deo arrived late).

APPROVAL OF AGENDA

No corrections to agenda, approved by unanimous consent.

APPROVAL OF MINUTES

No corrections to minutes, approved by unanimous consent.

PUBLIC COMMENTS

No public comments.

BOARD MEMBER REPORTS

Tim Urness reported that the Drag Race held on the closed runway as part of The Dalles Neon Nights was very successful. There were 1200-1800 spectators, 68 competitors and no accidents. There was great local participation for the event. Tim also thanked Chuck Covert and Dave Re for their help getting the course set up before and during the event.

ACTION ITEMS

Roseland Project – Condition Deadlines:

Aryn reviewed the staff report, no new developments since the last board meeting.

Linda Rose was present and read a statement, see attached.

Jim informed the board that he did speak with Linda the previous day about her statement and to his knowledge no one from the airport board has been in discussion with the private property owner or KYDO. Tim stated his only contact was at the last board meeting and Russ and Dave S. confirmed they have had no contact.

Aryn commented that the airport has no type of exclusive agreement with the Roseland Group and has honored their work from 10 years ago by agreeing to the 90 day conditions before talking with any other parties or going out for public comments.

The board discussed that the RFP process would not preclude the Roselands from submitting their proposal and that heir are still projects the airport needs to complete before a project could feasibly being anyways. Dave S. stated we don't have anything exclusive with the Roseland Group, but there is no hurry to rush the RFP process and the board should move deliberately. Matthew informed the board the city attorney Gene Parker was available by phone if needed. The board discussed other pressing projects that need to be completed at the airport and no interest in talking with any party outside of the RFP process.

Terry moved to cease exclusive negotiations with Roseland property Group for development of airport property. Russ seconded. Motion passed unanimously, all board members present.

DISCUSSION ITEMS

Master Plan RFP Process -

Aryn reviewed the staff report and explained the master plan process with the FAA. She also reviewed the 5-year Capital Improvement Plan developed with approval from the FAA and Oregon Department of Transportation. Aryn explained the current CIP includes construction of the North Apron, design and construction of the South Apron, and a new Master Plan. Aryn also explained how an RFP process could be used in conjunction or separate from the master plan process to facilitate private development at the airport.

The board discussed the necessity of finding a solution to develop a larger fuel island as a top priority. Aryn will add a discussion item to the next board meeting to identify ideas for future development.

Water District Agreements -

Aryn commented that she had sent out copies of the 2011 and 2012 water agreements to the board members following the July board meeting. She also mentioned the airport still had options to sell/lease water from the remaining 54% of the water rights retained by the airport.

The board discussed the necessity of being able to access the water before it entered the DWD water system.

WJ Morris commissioner for the DWD introduced Scott Dixon the new water manager.

A committee comprised of Russ, Norm, Tim, Aryn and Scott Dixon will meet to look at engineer bids for the design of the new terminal water system.

Budget/Check Register

No comments. Aryn will send a copy of the check register to the board members.

MANAGEMENT REPORT

Apron Project – Funding/Timeline

Aryn updated the board that the FAA granted CGRA additional funding to complete the base bid for the apron rehabilitation project. She is waiting to receive the official grant package in the next few days. She is talking with PAE about the timeline for completing the project due to the later start date and concerns about weather later in the fall.

CGCC – Training Hangar

Dan Spatz from CGCC updated the board that the college has decided to pursue a training program in aviation maintenance as part of their skills center. CGCC is working with the FAA and CGRA to determine what facilities would be required at the airport and what could be accomplished at the skills center. The college and airport are both very excited about the partnership.

Denny Newell from Klickitat County Economic Development commented that the expectation for the business park is that it would create jobs. Development should be focused on private over public entities.

NEXT MEETING

The next meeting will be 20 September 2019 at 7:00 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:39 am.

Jim Wiley, Chair
Aryn D. Ransom
Airport Manager