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MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

July 17, 2020

Meeting held via Zoom

Meeting ID: 689 365 8099 Password: 5 aPh49

PRESIDING: Chair: Jim Wilcox

BOARD PRESENT: Dave Griffith, Tim Urness, Dave Sauter, Tim McGlothlin

BOARD ABSENT: Terry Trapp, Norm Deo

STAFF PRESENT: Airport Manager Aryn Rasmussen

CALL TO ORDER

The meeting was called to order at 7:05 am.

ROLL CALL

Roll call was conducted by Airport Manager, Norm Deo and Terry Trapp Absent.

APPROVAL OF AGENDA

No corrections to agenda, approved by unanimous consent.

APPROVAL OF MINUTES

No corrections to minutes, approved by unanimous consent.

PUBLIC COMMENTS

No Comment.

BOARD MEMBER REPORTS

No Reports.

ACTION ITEMS

Phase Two Development ENA – Aryn briefed the staff report. Jim stated that he thinks this is a great idea. Tim U. asked what the hangar rate would be. Aryn said the airport averages around \$350 - \$400 per month depending on the sides of the hangar. She didn't know what the rate would be for the new hangars. Tim asked what the ground lease rate would be, Aryn answered that the business park rate is \$450/acre/month. Chuck suggested looking at what rates were used for the Bottomly and Englund hangars. Dave S. moves to approve entering into a 90 day ENA with Phase Two Development. Tim U seconds. Vote passed unanimously. Norm Deo and Terry Trapp absent.

DISCUSSION ITEMS

TacAero First Right of Refusal – Aryn briefed the staff report, asked the board for their input to ensure the agreement was fair to both parties. Jim stated that he saw an issue with the language in bullet #3, it created some gray area for interpretation. Jim suggested changing it to state “terms of the ground lease be equivalent to the entity being replaced by the option.” Jeff R asks about the integrity of changing rates based on a highest bidder situation. Dave G suggests using “prevailing wage” in the revised language. Dave S. also agrees the rates should be the prevailing rate, and not intended to encourage a bidding war. Aryn suggests the revision “terms of the ground lease shall be no less favorable than prevailing rates at the time of execution.” Tim U. moved to enter into written agreement as amended. Dave G. seconds. Vote passed unanimously. Norm Deo and Terry Trapp absent.

Fuel Tank Filtration System – Aryn briefed the staff report. Jeff R expanded on specific details from the fuel supplier. Dave S asked if we don't meet the new standard can they shut down our operations. Jeff R said that he's asked two different suppliers and they both said no, as long as daily inspections are completed. Jim asked if there had been any conversations at the state or FAA level. Aryn said no, but that she would ask both the Oregon and Washington Departments of Aviation and the FA. Board requests that the airport manager continue to monitor and gather information as the situation develops. Dave G. commented that the board did need to be aware there is some risk in waiting.

Budget/Check Register – No Comments.

MANAGEMENT REPORT

Aryn reported that the airport manager has a new email address and the North Apron Rehab project will begin construction on Monday July 20. The Port of The Dalles Commissioners and staff came to the airport in two groups for tours, they went really well.

NEXT MEETING

The next meeting will be August 21, 2020 at 7:00 am.

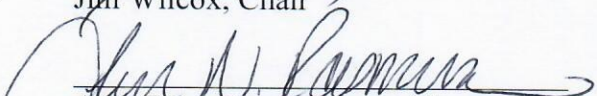
ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:04 am.

SIGNED:



Jim Wilcox, Chair



Aryn Rasmussen, Airport Manager