

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
October 20, 2023

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin, Tim Urness, Norm Deo, Randy Anderson, Terry Trapp, James Smith, Lori Zoller

BOARD ABSENT: None

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock, City EDO Dan Spatz, City Manager Mathew Klebes, City Attorney Jonathon Kara, HoodAero Kevin Cole

STAFF ABSENT: None

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:30 am.

ROLL CALL

Roll call was conducted by Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

Tim Urness moved to approve the minutes as amended with the addition of Dan Spatz listed as Staff Present. Randy Anderson seconded, all present approved.

PUBLIC COMMENTS

BOARD MEMBER REPORTS

Jim Wilcox reported that on October 4th, he took a trip with Bryan Despain and Melissa to the Oregon National Guard to tour the facility and program. Jim gave details of this trip.

Lori Zoller welcomed James Smith to the Airport Board.

Chair Wilcox made mention of public comments on social media regarding airport property and proposed projects.

AIRPORT SPONSORS/PARTNER REPORTS

Dan Spatz is awaiting an update from the County and explained the details surrounding the loan.

FBO REPORT

FBO Report: Darren Lacock stated that this year to date is the 4th best year in fuel sales with \$205k gallons sold thus far. 5 Chinooks came through last night and there was also a reported airplane that crashed on the south side of The Dalles.

ACTION ITEMS

Terry Trapp made a motion to approve the Jordan/Richter hangar Application to Build with the review of the plan subject to a final approval. Randy Anderson seconded the motion. *The vote was passed unanimously by the board members present.*

DISCUSSION ITEMS

Budget/Check Report: Randy Anderson is awaiting the finalization of the audit. Randy made a motion to approve the Budget Report; Tim Urness seconded the motion. Motion passed unanimously.

A draft of the Marketing Plan was sent out to the board members by David Griffith. David discussed the details of his plan for the airport which included an aircraft display. Mike Davis offered his assistance to David for any planning needs he might have.

Jeff Renard gave an update regarding the waterline. The chair of the Dallesport water district, Mark Peppel, stated their intent to bill the airport starting November 1st for a 3 inch meter, doubling the current cost. In-depth discussion regarding this change ensued.

MANAGEMENT REPORT

See attached Manager's Report.

NEXT MEETING

The next meeting will be November 17, 2023 at 7:30 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 9:19 am.

SIGNED:



Jim Wilcox, Chair

Jeff Renard, Airport Manager