



PO Box 285 • Dallesport • Washington • 98611  
• Airport Management • 509-767-2272  
[airporttd@gorge.net](mailto:airporttd@gorge.net)

---

## MINUTES

### COLUMBIA GORGE REGIONAL AIRPORT MEETING

June 19, 2020

Meeting held via Zoom

Meeting ID: 689 365 8099 Password: 5 aPh49

**PRESIDING:** President Jim Wilcox

**BOARD PRESENT:** Dave Griffith, Tim Urness, Dave Sauter, Tim McGlothlin

**BOARD ABSENT:** Terry Trapp, Norm Deo

**STAFF PRESENT:** Airport Manager Aryn Rasmussen

#### CALL TO ORDER

The meeting was called to order at 7:12 am.

#### ROLL CALL

Roll call was conducted by Airport Manager, Norm Deo and Terry Trapp Absent.

#### APPROVAL OF AGENDA

No corrections to agenda, approved by unanimous consent.

#### APPROVAL OF MINUTES

No corrections to minutes, approved by unanimous consent.

#### PUBLIC COMMENTS

Darren Lacock (TacAero) reported on fire activities at the airport and about an issue with the new fuel tank filtration system.

#### BOARD MEMBER REPORTS

Jim reported that he sent an email with pictures of the new fuel tanks. Jim also requested the board schedule an executive session to discuss the Aviation Management Services contract.

## **ACTION ITEMS**

Resolution No. 20-014 – Aryn briefed the staff report. The resolution is in support of applying for a U.S. Economic Development Administration grant for the extension of utilities in the airport business park and the construction of a hangar to be used by the Columbia Gorge Community College Aviation Maintenance program. Dave S. moved to recommend approval of Resolution No. 20-014 authorizing the City of The Dalles to serve as co-applicant with Klickitat County for federal EDA funding. Tim U. seconded. Vote passed unanimously, Norm Deo and Terry Trapp absent.

## **DISCUSSION ITEMS**

Notice of Administrative Action – Aryn briefed the staff report. The airport received notice from The City of The Dalles Planning department of a proposed subdivision development. Aryn reported that the Washington State Department of Aviation and Oregon Department of Aviation were also notified. The airport staff determined no conflict between the approach surface for runway 13-31 and subdivision 74-19. Jim stated that if it did not interfere is aviation operations it was not an issue for the airport. Board agreed, Tim M. stated he had no comment.

Hangar Rates During Construction – Aryn briefed the staff report. Jim stated that if the tenant can't use the space some responsibility is on the landlord. Dave S. said people still have use of the storage space. Tim U. suggests talking with affected tenants about potential solutions. Tim M. and Dave G. agree with that proposal. Board gives Aryn consensus to coordinate with tenants and authorize up to 50% lease forgiveness for duration of project.

Budget/Check Register – Jim asked Aryn to look into why the hangar revenues is at 84% received. Aryn will report back the board.

## **MANAGEMENT REPORT**

Aryn reported that the application for the CARES funding was submitted and received by the FAA. She also updated the goal was to submit the application for the EDA funding within the next week.

## **NEXT MEETING**

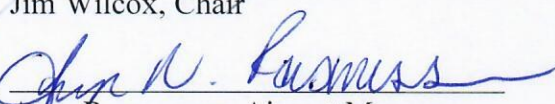
The next meeting will be July 17, 2020 at 7:00 am.

## **ADJOURNMENTS**

Having no further business, the meeting was adjourned at 8:18 am.

SIGNED:

  
\_\_\_\_\_  
Jim Wilcox, Chair

  
\_\_\_\_\_  
Aryn Rasmussen, Airport Manager