

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
June 21, 2022

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin, Tim Urness, Jake Anderson (Zoom), Jonathan Kara (Zoom)

BOARD ABSENT: Norm Deo, David Griffith Terry Trapp

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:07 am.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The date on the agenda was corrected. A Personal Service Contract for Nolan Young was added.

APPROVAL OF MINUTES

The minutes were approved as presented.

PUBLIC COMMENTS

Chuck Covert inquired in regards to an update with the Dallesport water district. There are currently no updates.

He also inquired about the acknowledgement of the FAA of the grassy areas and grass landing strips. The areas in question are within RSA and are presently being maintained so that they may be used.

Chuck also inquired about whether or not the \$30K has been located. Jeff Renard stated that he and Angie Wilson are looking into it.

BOARD MEMBER REPORTS

Matthew Klebes, the city manager, visited the airport board meeting. Jonathan Kara is now employed as the city attorney. Congratulations to him.

FBO Report: They are currently well below the average for fuel sales for the month of June, even after dropping the price of 100 low-lead \$.15.

The Fire Boss crews are arriving June 26th and anticipate staying for the next couple months with the possibility of an extension.

ACTION ITEMS

Personal Service Contract with Nolan Young: Jake Anderson has not yet reviewed the contract fully and suggested waiting until revisions are made.

Jake moves to approve the Personal Service Contract with the corrections made by the city attorney. Tim McGlothlin seconded the motion. All in favor.

DISCUSSION ITEMS

Jeff did not receive the check register for June from Angie. Matthew will request monthly reports to be sent to Jeff and the board.

MANAGEMENT REPORT –

Covid Grant Closeouts: Jeff was successful in the closeout of 2 grants bringing in \$32K and \$13K.

OEM Grant: Jeff is actively working on this grant with the help of Nolan Young, and is also working on two other grants for a future fuel island and hangar development.

ODF Land Use Agreement: This is in place for the Department of Forestry: the Fire Boss's will be in next week as previously mentioned.

Washington DNR Hangar and ground lease negotiations: DNR has requested a renewal on their lease. Currently, their lease agreement stated the use of 1200 sq ft, they are currently occupying 5400 square feet of space along with a trailer and multiple vehicles parked outside. Jeff and Jonathan are revising the lease agreement to include their expansion.

Mowing and Spraying: Goatheads have become an issue but a plan is in place to correct the issue.

Lights: All but 3 lights are working.

NEXT MEETING

The next meeting will be July 19, 2022.

ADJOURNMENTS

With no further business the meeting was adjourned at 8:12 AM.

SIGNED:


Jim Wilcox, Chair


Jeff Renard, Airport Manager