



PO Box 285 □ Dallesport □ Washington □  
0285  
□ Airport Management □ 509-767-2272

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# **Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday August 20, 2021 @ 7:00am

At Airport Terminal and Via Zoom

Meeting ID:944 0473 0742 Passcode: 258361

## **I. Roll Call**

## **II. Approval of Agenda**

## **III. Approval of Minutes**

- A. Regular Board Meeting Minutes of July 6, 2021

## **IV. Public Comments (Items not on the Agenda)**

## **V. Board Member Reports**

## **VI. Action Items**

- A. Commercial Operating Agreement with Scott Gifford
- B. TacAero Flight School Hangar

## **VII. Discussion Items**

- A. Military opportunities 80,000 sq ft needed

## **VIII. Management Report**

- A. Concrete Pads for Helicopters (black top damage with extreme heat)
- B. Budget Report / Check Register

## **IX. Adjournment**

**Next meeting: TBD**



PO Box 285 □ Dallesport □ Washington □ 9860285  
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manager@flycgra.com

## **MINUTES**

### **COLUMBIA GORGE REGIONAL AIRPORT MEETING**

July 06, 2021

Meeting at Airport Terminal & via Zoom

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Jacob Anderson, Tim Urness, Dave Griffith, Tim McGlothlin,

**BOARD ABSENT:** Norm Deo, Terry Trapp

**STAFF PRESENT:** Airport Managers Aryn Rasmussen, City Attorney Jonathan Kara

#### **CALL TO ORDER**

The meeting was called to order by Jim Wilcox at 7:13 am.

#### **ROLL CALL**

Roll call was conducted by Airport Manager Aryn Rasmussen, Norm Deo and Terry Trapp absent.

#### **APPROVAL OF AGENDA**

The agenda was approved with corrections, added concrete pad as a discussion item, by unanimous consent.

#### **APPROVAL OF MINUTES**

The regular meeting minutes of June 11, 2021 were approved as presented by unanimous consent.

**BOARD MEMBER REPORTS** – City Attorney Kara reported that the FAA sent the City and the County the Grant Application for the South Apron Rehabilitation Design Project. He is still finalizing the water district response letter to the FAA.

**FBO REPORT** – FBO Manager Darrin Lacock and Jeff Renard reported that the FBO has been extremely busy with traffic and fuel sales. They reported a new record in June 2021 of best monthly fuel sales ever, over 44,000 gallons of JetA. They said they are still struggling to keep sufficient fuel on the field, and converting the additional tank would be very helpful during times of high volume. The fuel provider commented that fire operations and other traffic has caused

multiple airports across California, Oregon and Washington to run out of fuel already this year. Wilcox asked Renard and Rasmussen to put together a press release on how aviation assets have supported recent fires in the local area this month alone.

## **ACTION ITEMS**

**Manager Transfer** – Wilcox briefed the staff report. Dave G. asked if there was any money involved with the transfer. Aryn Rasmussen answered that the transfer does not affect the airport’s budget in any way. Wilcox stated his concern with the perception of Jeff Renard leaving TacAero to take over AMS. Wilcox said he felt the best practice is to be transparent and ensure all business with TacAero is kept very public. Wilcox fully supports Jeff Renard as the next airport manager. He has always been impressed with Jeff’s willingness to work hard and aggressive approach to getting business done. Wilcox asked Jeff Renard to continue sending weekly reports on airport business to the commission, City, and County representatives. Tim U. commented that more communication is always better. Jake A. moved to approve transfer of AMS from Aryn and Dave Rasmussen to Jeff Renard effective 8/1/2021. Dave G. seconded. The motion passed unanimously, Norm D. and Terry T. absent.

**Fuel Tank Conversion** – Aryn R. briefed the staff report. Jeff R. commented that we don’t have a construction timeline yet. The entire system will be down for the conversion, so it is critical to schedule with minimal impact to operations. Jeff R. commented that CGRA has been declared as a “surge base” with the U.S. Forest Service. This fire season the airport is scheduled to have 1 Sky Crane, 1 WA DNR Helicopter, 4 Fire bosses, and 2 CL415. Jake A. asked if all assets are flying, will there be enough fuel. Darren Lacock said if all aircraft were up it would still stress our capacity even if all 3 tanks were online. Jake A moved to recommend approval of converting the additional 12,000-gallon tank to Jet A. Dave G. seconded. Motion passed unanimously, Norm D. and Terry T. absent.

## **DISCUSSION ITEMS**

**Generator Pad** – Jeff Renard briefed the need to construct a concrete pad for the emergency generator and storage space for the FBO’s ground support equipment. TacAero was planning to incorporate this as part of the training hangar updates. Jim Wilcox asked if the cost of the pad could be divided based on square footage used. Jeff R. said he saw no reason that wouldn’t work. Jake A. commented that any infrastructure related to the generator should be covered by the airport. Jeff will get more information and develop a proposal.

## **MANAGEMENT REPORT**

Aryn Rasmussen reported that Washington Dept. of Natural Resources (WA DNR) is coordinating to stage 2 CL415 fire assets starting at the end of July. She also commented on the FAA grant proposal for the South Apron Rehabilitation Design Project, and thanked Jonathan Kara for his help in reviewing and getting signatures. Aryn Rasmussen reported that the Kubota is in the shop getting repaired. A budget resolution will need to be submitted since the repair exceeds the equipment maintenance line budget. Jeff briefed that there was an issue with the Mexican Rodeo group using the closed runway over the weekend and the safety and security of the Sky Crane. He worked with both parties to resolve the issue, and will continue to ensure that fire assets are prioritized as users of the space.

**NEXT MEETING**

The next meeting will be August 20, 2021 at 7:00 am.

**ADJOURNMENT**

Having no further business, the meeting was adjourned at 8:32 am.

SIGNED:

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Jim Wilcox, Chair

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Jeff Renard, Airport Manager



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manager@flycgra.com

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## AGENDA STAFF REPORT

**MEETING DATE:** August 20, 2021

**TO:** AIRPORT BOARD

**FROM:** AIRPORT MANAGER

**ISSUE:** Commercial Operator Agreement with Scott Gifford

**BACKGROUND:** Mr. Gifford was the previous FBO Operator in Hood River and is currently doing mobile airplane inspections, and repairs. He desires to work from the KDLS location as well. He has also shown interest in having a hangar to do his repairs from and I will be adding him to the waiting list upon his request.

**BUDGET IMPLICATIONS:** Increase annual revenues to the Airport in the amount of \$600 - \$1200 annually.

**BOARD ALTERNATIVES:**

1. **Staff recommendation:** *Move to Authorize the Airport Manager to enter into a Commercial Operating Agreement with Scott Gifford with an annual amount of not less than \$600 for a field use.*
2. Decline to authorize the field use agreement.



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## AGENDA STAFF REPORT

**MEETING DATE:** August 20, 2021  
**TO:** AIRPORT BOARD  
**FROM:** AIRPORT MANAGER  
**ISSUE:** Letter of Intent from TacAero

**BACKGROUND:** Hood Tech Corp. Aero Inc. (dba “TacAero”) requests consideration to exercise one of the following two options for the current “Training” hangar located on the Columbia Gorge Regional Airport, Dallesport, WA; ● Enter a long term, 15 year, lease upon the termination of the current lease terms. ● Purchase the building outright at the termination of the current lease terms and enter a ground lease agreement for 30 years. TacAero has asked for this consideration as a means to secure the recent investment we have made in hangar improvements.

**BUDGET IMPLICATIONS:** Potential 15 year lease income or lump sum. Lease rate and potential sale price to be decided by the Airport Board.

**BOARD ALTERNATIVES:**

1. **Staff recommendation:** *Staff will not have a recommendation due to the perception of integrity. The options that have been presented to make a decision on are as follows.*
2. TacAero long term, lease 15 year
3. TacAero to purchase building; 30 year ground lease
4. Continue current lease



05 August 2021

From: Jeremy Young  
President Hood Tech Aero | TacAero  
3608 Airport Drive.  
Hood River, OR 97031

To: Airport Manager, KDLS  
P.O. Box 285  
Dallesport, WA 98617

Subject: LETTER OF INTENT

Dear Mr. Renard,

Hood Tech Corp. Aero Inc. (dba "TacAero") requests consideration to exercise one of the following two options for the current "Training" hangar located on the Columbia Gorge Regional Airport, Dallesport, WA;

- Enter a long term, 15 year, lease upon the termination of the current lease terms.
- Purchase the building outright at the termination of the current lease terms and enter a ground lease agreement for 30 years.

We are asking for this consideration as a means to secure the recent investment we have made in hangar improvements. I urge you to pass this letter of intent along to the KDLS Airport Advisory Board for their consideration.

**Building:**

The building referenced in this letter of intent is the current "Training" hangar, known in the original lease between the City of the Dalles, Klickitat County and Hood Tech Corp Aero Inc dba TacAero, signed 09 October 2018, as the "New Maintenance Hangar".

**Experience:**

Hood Tech Corp. Aero Inc. (HTCA) is an Oregon corporation that is headquartered in the Columbia River Gorge. TacAero, a "DBA" of HTCA, provides quality aviation services in Washington, Oregon, Arizona, and Texas. TacAero has had enormous success providing FBO services at the Columbia Gorge Regional Airport (KDLS) and Ken Jernstedt Airfield (4S2). HTCA has become a recognized leader in aerial services. Whether it is primary flight instruction, aircraft maintenance, government training or test development flight, HTCA prides itself on continuously providing



superior customer service. TacAero is composed of TacAero FBO Services, Aircraft Services, Aircraft Maintenance, Av-Com Avionics, and TacAero Flight Academy. Hood Tech Aero is also independently operated for technology test and development utilizing facilities. Our base of operations at the Columbia Gorge Regional Airport (KDLS) is the primary location for our training operation.

#### **Offerings:**

The quality of a product is a function of its input. TacAero is not a pilot mill, rather it strives to create the best possible product: the Aviator. This outcome can only be achieved with a competent instructor, and the appropriate platform. TacAero prefers to teach in conventional gear (tailwheel) aircraft because it believes this is the best platform to conduct ab initio flight training. The nature of a tailwheel aircraft necessitates precision, teaching an airman awareness and positive control. The combination of skillful instruction in the appropriate platform allows TacAero to succeed in its mission; the development of a first-rate aviator.

Flight Instruction is not limited to conventional gear aircraft and able to supply and provide flight training in tricycle gear aircraft. TacAero will provide its flight instructors, and may hire additional flight instructors that it will indoctrinate into its teaching methodologies if demand is present.

TacAero is a FAA Part 141 Flight School, and will offer Private Pilot Certification and Instrument Rating courses out of KDLS. Its flight instructors possess a combined total of 16,000 hours of flight instruction given. Students trained by TacAero include, among others: the United States Department of the Interior Office of Aviation Services; the United States Fish and Wildlife Service; and the National Park Service.

TacAero also provides instruction services under FAA Part 61. This can allow instructors to tailor their instruction to a student's individual needs more easily than a structured Part 141 course. Additionally, Part 61 allows for unique specialization courses such as Off Airport Operations, Mountain Flying, Transition Training between aircraft, and Seaplane Endorsements. TacAero's current pricing structure for flight training at KDLS is provided for reference in the Appendix.

#### **Team:**

Leading TacAero's flight training operations is a career tailwheel pilot with over 2000 hours of tailwheel flight time. TacAero's Director of Training leads a professional, success oriented flight instruction team containing five Certified Flight Instructors ("CFIs"). These CFIs have over 16,000 hours of total instruction time.





Flight Instruction staff includes experience in bush piloting, regional airlines, tailwheel, seaplane, antique and back country operations.

Training conducted by TacAero occurs in the following aircraft: the entire line of CubCrafters products ( i.e. XCub, Carbon Cub, Top Cub); Piper aircraft (Super Cub, J3/L4 Cub); Cessna (150, 172, 182, 185); and a WACO UPF-7. Government students trained by TacAero include: the United States Department of the Interior Office of Aviation Services; the United States Fish and Wildlife Service; and the National Park Service. These students traveled nationally to attend TacAero's courses.

#### Summary:

When the TacAero maintenance team moved into the newly constructed hangar space at 26 Jim Reilly Rd, the vacated hangar was left to serve as the training hangar. Rather than accept the space in its vacated condition, TacAero chose to invest substantially in an effort to create a space that would be showcase for our training headquarters.

In an effort to recognize a return on investment, TacAero requests consideration for one of the following options:

- 1) Enter a long term, 15 year lease, for the training hangar.
- 2) Purchase the building outright with a 30 year ground lease. At the completion of this period, the building would return to the KDLS airport.

Please forward this letter of intent to the KDLS Airport Advisory Committee for consideration and discussion at their next monthly meeting.

Very Respectfully,

Jeremy Young

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	20.00	20.00	1,350.00	1,330.00	1.5
061-6100-000.31-90	10,411.25	10,411.25	154,935.00	144,523.75	6.7
061-6100-000.32-10	.00	.00	5,500.00	5,500.00	.0
061-6100-000.34-10	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10	.00	.00	9,700.00	9,700.00	.0
061-6100-000.41-20	.00	.00	250.00	250.00	.0
061-6100-000.41-40	388.36	388.36	10,000.00	9,611.64	3.9
061-6100-000.43-10	.00	.00	25,000.00	25,000.00	.0
061-6100-000.43-45	.00	.00	1,000.00	1,000.00	.0
061-6100-000.43-50	.00	.00	10,000.00	10,000.00	.0
061-6100-000.43-51	.00	.00	2,700.00	2,700.00	.0
061-6100-000.46-10	.00	.00	14,300.00	14,300.00	.0
061-6100-000.52-10	11,167.00	11,167.00	9,800.00	( 1,367.00)	114.0
061-6100-000.52-30	10,582.52	10,582.52	14,800.00	4,217.48	71.5
061-6100-000.53-20	.00	.00	300.00	300.00	.0
061-6100-000.53-30	284.94	284.94	1,800.00	1,515.06	15.8
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	.00	10,000.00	10,000.00	.0
061-6100-000.57-00	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-50	.00	.00	1,800.00	1,800.00	.0
061-6100-000.58-70	.00	.00	550.00	550.00	.0
061-6100-000.60-10	.00	.00	800.00	800.00	.0
061-6100-000.69-50	.00	.00	1,000.00	1,000.00	.0
061-6100-000.69-80	.00	.00	.00	.00	.0
061-6100-000.72-20	.00	.00	45,000.00	45,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	.00	.00	2,972,607.00	2,972,607.00	.0
061-6100-000.74-10	.00	.00	5,000.00	5,000.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
TOTAL AIRPORT	32,854.07	32,854.07	3,302,442.00	3,269,587.93	1.0
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	380,956.00	380,956.00	.0
061-9500-000.89-00	.00	.00	276,197.00	276,197.00	.0
TOTAL AIRPORT	.00	.00	657,153.00	657,153.00	.0
TOTAL FUND EXPENDITURES	32,854.07	32,854.07	3,959,595.00	3,926,740.93	.8

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	85,000.00	85,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	.00	69,150.00	69,150.00	.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	.00	25,000.00	25,000.00	.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	25,000.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	.00	2,500.00	2,500.00	.0
062-6100-000.79-65 INT PMTS - K CO CERB LN	5,250.00	5,250.00	5,250.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	30,500.00	30,500.00	.0
TOTAL DEBT SERVICE	30,250.00	30,250.00	242,400.00	212,150.00	12.5
TOTAL FUND EXPENDITURES	30,250.00	30,250.00	242,400.00	212,150.00	12.5

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	.00	687,011.00	687,011.00	.0
TOTAL BEGINNING BALANCE	.00	.00	687,011.00	687,011.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	32,500.00	32,500.00	65,000.00	32,500.00	50.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	32,500.00	32,500.00	65,000.00	32,500.00	50.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	.00	275,000.00	275,000.00	.0
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	2,530,000.00	2,530,000.00	.0
TOTAL FEDERAL REVENUES	.00	.00	2,805,000.00	2,805,000.00	.0
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	27,780.00	27,780.00	.0
TOTAL STATE GRANTS	.00	.00	27,780.00	27,780.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	.00	.00	15,000.00	15,000.00	.0
TOTAL AVIATION FUEL SALES	.00	.00	15,000.00	15,000.00	.0
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	149.63	149.63	8,450.00	8,300.37	1.8
TOTAL INTEREST REVENUES	149.63	149.63	8,450.00	8,300.37	1.8

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTAL REVENUES</u>					
061-0000-363.50-0	14,131.31	14,131.31	207,227.00	193,095.69	6.8
	14,131.31	14,131.31	207,227.00	193,095.69	6.8
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0	1,700.00	1,700.00	16,800.00	15,100.00	10.1
	1,700.00	1,700.00	16,800.00	15,100.00	10.1
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0	11,347.91	11,347.91	124,827.00	113,479.09	9.1
	11,347.91	11,347.91	124,827.00	113,479.09	9.1
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	59,828.85	59,828.85	3,959,595.00	3,899,766.15	1.5

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JULY 31, 2021

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0 BEGINNING BALANCE	.00	.00	65,732.00	65,732.00	.0
TOTAL BEGINNING BALANCE	.00	.00	65,732.00	65,732.00	.0
<u>INTEREST REVENUES</u>					
062-0000-361.00-0 INTEREST REVENUES	18.57	18.57	362.00	343.43	5.1
TOTAL INTEREST REVENUES	18.57	18.57	362.00	343.43	5.1
<u>RENTAL REVENUES</u>					
062-0000-363.50-0 PROPERTY RENTALS	17,065.00	17,065.00	176,306.00	159,241.00	9.7
TOTAL RENTAL REVENUES	17,065.00	17,065.00	176,306.00	159,241.00	9.7
<u>SOURCE 391</u>					
062-0000-391.61-0 TRANSFER FROM AIRPORT FUND	.00	.00	.00	.00	.0
TOTAL SOURCE 391	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	17,083.57	17,083.57	242,400.00	225,316.43	7.1

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES			07/01/2021 (00/21) Balance	061-6100-000.31-10			.00
07/01/2021	AP	135	WAVE **VendorNo: 10091 **Inv. No: 103341201-0008908 **Desc: CITY ISP PROVIDER **Inv. Date: 7/1/2021 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
			07/31/2021 (07/21) Period Totals and Balance		20.00 *	.00 *	20.00
YTD Encumbrance	.00	YTD Actual	20.00 Total	20.00 YTD Budget	1,350.00 Unexpended	1,330.00	
CONTRACTUAL SERV-OTHER			07/01/2021 (00/21) Balance	061-6100-000.31-90			.00
07/29/2021	AP	580	AVIATION MANAGEMENT SERVICES **VendorNo: 10399 **Inv. No: 00027 **Desc: JULY 21 MGNT CONTRACT **Inv. Date: 7/29/2021 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10399 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland		10,411.25		
			07/31/2021 (07/21) Period Totals and Balance		10,411.25 *	.00 *	10,411.25
YTD Encumbrance	.00	YTD Actual	10,411.25 Total	10,411.25 YTD Budget	154,935.00 Unexpended	144,523.75	
AUDITING SERVICES			07/01/2021 (00/21) Balance	061-6100-000.32-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,500.00 Unexpended	5,500.00	
ENGINEERING SERVICES			07/01/2021 (00/21) Balance	061-6100-000.34-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
WATER & SEWER			07/01/2021 (00/21) Balance	061-6100-000.41-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	9,700.00 Unexpended	9,700.00	
GARBAGE SERVICES			07/01/2021 (00/21) Balance	061-6100-000.41-20			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
ELECTRICITY			07/01/2021 (00/21) Balance	061-6100-000.41-40			.00
07/07/2021	AP	297	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 07-21 **Desc: AIRPORT ELECTRICITY **Inv. Date: 7/7/2021 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		388.36		
			07/31/2021 (07/21) Period Totals and Balance		388.36 *	.00 *	388.36
YTD Encumbrance	.00	YTD Actual	388.36 Total	388.36 YTD Budget	10,000.00 Unexpended	9,611.64	
BUILDINGS AND GROUNDS			07/01/2021 (00/21) Balance	061-6100-000.43-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	54.00	YTD Actual	.00 Total	54.00 YTD Budget	25,000.00 Unexpended	24,946.00	
JOINT USE OF LABOR/EQUIP			07/01/2021 (00/21) Balance	061-6100-000.43-45			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
VEHICLES			07/01/2021 (00/21) Balance	061-6100-000.43-50			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
GAS/OIL/DIESEL/LUBRICANTS			07/01/2021 (00/21) Balance	061-6100-000.43-51			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,700.00 Unexpended	2,700.00	
PROPERTY TAXES			07/01/2021 (00/21) Balance	061-6100-000.46-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	14,300.00 Unexpended	14,300.00	
LIABILITY			07/01/2021 (00/21) Balance	061-6100-000.52-10			.00
07/01/2021	AP	18	OREGON TRAIL INSURANCE COMPANY **VendorNo: 1561 **Inv. No: 064020 **Desc: STORAGE TANK LIABILITY **Inv. Date: 7/1/2021 **PO No: **Remit Name: OREGON TRAIL INSURANCE COMPANY **Merchant Vendor No: 1561 **Merchant Vendor Name: OREGON TRAIL INSURANCE COMPANY **Invoice Created By: Irowland		3,515.00		
07/01/2021	AP	67	OREGON TRAIL INSURANCE COMPANY **VendorNo: 1561 **Inv. No: 064008 **Desc: AIRPORT PREMISES LIABILITY **Inv. Date: 7/1/2021 **PO No: **Remit Name: OREGON TRAIL INSURANCE COMPANY **Merchant Vendor No: 1561 **Merchant Vendor Name: OREGON TRAIL INSURANCE COMPANY **Invoice Created By: Irowland		7,652.00		
			07/31/2021 (07/21) Period Totals and Balance		11,167.00 *	.00 *	11,167.00
YTD Encumbrance	.00	YTD Actual	11,167.00 Total	11,167.00 YTD Budget	9,800.00 Unexpended	(1,367.00)	



Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
PROPERTY			07/01/2021 (00/21) Balance	061-6100-000.52-30			.00
07/02/2021	AP	102	CIS TRUST **VendorNo: 4283 **Inv. No: PO-THD-I2021-00 **Desc: PROPERTY INSURANCE **Inv. Date: 7/2/2021 **PO No: **Remit Name: CIS TRUST **Merchant Vendor No: 4283 **Merchant Vendor Name: CIS TRUST **Invoice Created By: Irowland		10,582.52		
			07/31/2021 (07/21) Period Totals and Balance		10,582.52 *	.00 *	10,582.52
YTD Encumbrance	.00	YTD Actual	10,582.52 Total	10,582.52 YTD Budget	14,800.00 Unexpended	4,217.48	
POSTAGE			07/01/2021 (00/21) Balance	061-6100-000.53-20			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	300.00 Unexpended	300.00	
TELEPHONE			07/01/2021 (00/21) Balance	061-6100-000.53-30			.00
06/26/2021	AP	250	CHARTER COMMUNICATIONS **VendorNo: 4316 **Inv. No: 0122193062621 **Desc: WEB HOSTING AIRPORT **Inv. Date: 6/26/2021 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland		284.94		
			07/31/2021 (07/21) Period Totals and Balance		284.94 *	.00 *	284.94
YTD Encumbrance	.00	YTD Actual	284.94 Total	284.94 YTD Budget	1,800.00 Unexpended	1,515.06	
LEGAL NOTICES			07/01/2021 (00/21) Balance	061-6100-000.53-40			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ADVERTISING			07/01/2021 (00/21) Balance	061-6100-000.54-00			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	10,000.00 Unexpended	10,000.00	
PERMITS			07/01/2021 (00/21) Balance	061-6100-000.57-00			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
TRAVEL, FOOD & LODGING			07/01/2021 (00/21) Balance	061-6100-000.58-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
TRAINING AND CONFERENCES			07/01/2021 (00/21) Balance	061-6100-000.58-50			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,800.00 Unexpended	1,800.00	
MEMBERSHIPS/DUES/SUBSCRIP			07/01/2021 (00/21) Balance	061-6100-000.58-70			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	550.00 Unexpended	550.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			07/01/2021 (00/21) Balance	061-6100-000.60-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	800.00 Unexpended	800.00	
			07/01/2021 (00/21) Balance	061-6100-000.69-50			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
			07/01/2021 (00/21) Balance	061-6100-000.69-80			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			07/01/2021 (00/21) Balance	061-6100-000.72-20			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	45,000.00 Unexpended	45,000.00	
			07/01/2021 (00/21) Balance	061-6100-000.72-30			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			07/01/2021 (00/21) Balance	061-6100-000.73-30			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,972,607.00 Unexpended	2,972,607.00	
			07/01/2021 (00/21) Balance	061-6100-000.74-10			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
			07/01/2021 (00/21) Balance	061-6100-000.78-50			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			07/01/2021 (00/21) Balance	061-9500-000.81-62			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
			07/01/2021 (00/21) Balance	061-9500-000.88-00			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	380,956.00 Unexpended	380,956.00	
			07/01/2021 (00/21) Balance	061-9500-000.89-00			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	276,197.00 Unexpended	276,197.00	

Number of Transactions: 7 Number of Accounts: 33

Debit Credit Proof

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Total AIRPORT FUND:					32,854.07	.00	32,854.07

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BOND PRINCIPAL			07/01/2021 (00/21) Balance	062-6100-000.79-15			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	85,000.00 Unexpended	85,000.00	
BOND INTEREST			07/01/2021 (00/21) Balance	062-6100-000.79-25			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	69,150.00 Unexpended	69,150.00	
LOAN PRINCIPAL PAYMENTS			07/01/2021 (00/21) Balance	062-6100-000.79-50			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00	
PRIN PMTS - K CO CERB LN			07/01/2021 (00/21) Balance	062-6100-000.79-55			.00
07/13/2021	AP	179	KLICKITAT COUNTY TREASURER **VendorNo: 692 **Inv. No: LOAN S10-790A0-002 7-21 **Desc: PRINCIPAL LOAN PMT **Inv. Date: 7/13/2021 **PO No: **Remit Name: KLICKITAT COUNTY TREASURER **Merchant Vendor No: 692 **Merchant Vendor Name: KLICKITAT COUNTY TREASURER **Invoice Created By: Irowland		25,000.00		
			07/31/2021 (07/21) Period Totals and Balance		25,000.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
LOAN INTEREST PAYMENTS			07/01/2021 (00/21) Balance	062-6100-000.79-60			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,500.00 Unexpended	2,500.00	
INT PMTS - K CO CERB LN			07/01/2021 (00/21) Balance	062-6100-000.79-65			.00
07/13/2021	AP	178	KLICKITAT COUNTY TREASURER **VendorNo: 692 **Inv. No: LOAN S10-790A0-002 07-21 **Desc: INTEREST LOAN PMT **Inv. Date: 7/13/2021 **PO No: **Remit Name: KLICKITAT COUNTY TREASURER **Merchant Vendor No: 692 **Merchant Vendor Name: KLICKITAT COUNTY TREASURER **Invoice Created By: Irowland		5,250.00		
			07/31/2021 (07/21) Period Totals and Balance		5,250.00 *	.00 *	5,250.00
YTD Encumbrance	.00	YTD Actual	5,250.00 Total	5,250.00 YTD Budget	5,250.00 Unexpended	.00	
INT PMTS - K CO FY13/14			07/01/2021 (00/21) Balance	062-6100-000.79-66			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
RESERVE FOR FUTURE DEBT			07/01/2021 (00/21) Balance	062-6100-000.79-80			.00
			07/31/2021 (07/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	30,500.00 Unexpended	30,500.00	

Number of Transactions: 2 Number of Accounts: 8

Debit Credit Proof

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
Total AIRPORT DEBT SERVICE FUND:					30,250.00	.00	30,250.00
Number of Transactions: 9 Number of Accounts: 41					Debit	Credit	Proof
Grand Totals:					63,104.07	.00	63,104.07

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks