



PO Box 285 □ Dallesport □ Washington □ 98617-0285
□ Airport Management □ 509-767-2272
manager@flycgra.com

Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday February 16, 2024 @ 7:30 am

At Airport Terminal and Via Zoom

Meeting ID: 824 0933 1104 Passcode: 424214

<https://us06web.zoom.us/j/82409331104?pwd=aG9pT21pRjhwT00xTEYyY2ZqMHYwUT09#success>

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

A. Regular Board Meeting Minutes of January 19, 2024

IV. Public Comments (Items not on the Agenda)

V. Board Member Reports

VI. Airport Sponsors/ Partner Reports

VII. FBO Report

VIII. Action Items

A. Water bill

IX. Discussion Items

A. Budget Report / Check Register

B. Appointment of Design Standards Committee

C. Vision Meeting Committee

X. Management Report

(See attached report)

XI. Adjournment: _____AM

Next meeting: March 15, 2024 7:30 AM (Friday)

Columbia Gorge Regional Airport

At Airport Terminal and Via Zoom
Meeting ID: 824 0933 1104 Passcode: 424214

<https://us06web.zoom.us/j/82409331104?pwd=aG9pT21pRjhwT00xTEYyY2ZqMHYwUT09#success>

COLUMBIA GORGE REGIONAL AIRPORT MEETING MINUTES

January 26, 2024

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin (Zoom), Tim Urness, Randy Anderson, Terry Trapp, James Smith, Lori Zoller (Zoom)

BOARD ABSENT:

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock
City Manager Mathew Klebes, City Attorney Jonathon Kara (Zoom), City EDO Dan Spatz

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:34 am.

ROLL CALL

Roll call was conducted by Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved by unanimous consent with the addition of Board Reorganization (III B).

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

Terry Trapp made a motion for Jim Wilcox to continue as Chair of the Board. James Smith seconded the motion. The motion passed unanimously.
Tim Urness moved to approve Terry Trapp as vice chair, the vote passed unanimously by the board members present.

PUBLIC COMMENTS

Dan Spatz reported calendar items approaching in March with visits at the airport from Business Oregon and Oregon Aviation and Washington Aviation for future planning.

BOARD MEMBER REPORTS

A Budget Committee was appointed in November and met at the beginning of January. Jim reported that the budget was not done but would hopefully be finished by the next board meeting.

AIRPORT SPONSORS/PARTNER REPORTS

Lori Zoller didn't have an update but expressed appreciation for the new economic development person, Keeton, and his presence at the board meeting.

Dan Spatz gave an update on the funding status of \$1.4M with Klickitat County and the Washington legislature.

Jonathan Kara did not have an update on the well issue with the FAA. The turnaround time has been delayed due to the retirement of an FAA representative but he is optimistic for a timely response.

FBO Report: As reported by Darren Lacock, December was slightly below average for fuel sales due to weather conditions. January is extremely slow due to the snow and weather.

ACTION ITEMS

Audit Report Randy Anderson moves to accept the audit report. Tim Urness seconded the motion. The motion passed unanimously by the board members present.

DISCUSSION ITEMS

Budget/Check Report- Randy Anderson put together an end-of-the-year cash statement per the request of Jim Wilcox and explained the findings of that report. Also, the city audit is complete with a clean opinion. Lori and Jim expressed their appreciation for the work Randy has done.

Jim noted that the February packet for the board would include a worksheet and history of the previous year's vision results. There will be a meeting for the 2024 vision after the regular meeting, as well as the appointment of a Design Standards Review Committee.

MANAGEMENT REPORT

See attached Manager's Report.

NEXT MEETING

The next meeting will be February 16, 2024 at 7:30 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:35 am.



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AGENDA STAFF REPORT

MEETING DATE: February 16, 2024

TO: AIRPORT BOARD

FROM: AIRPORT MANAGER

ISSUE: Dallesport Water District

BACKGROUND: The DWD has sent us a notice of the changing of our water rate to reflect the posted charges for a 3” meter instead of the amount agreed upon in the attached agreement to be charged for a 2” meter. We presently have 8 bathrooms connected to the current system with minimal usage for ½ the year.

BUDGET IMPLICATIONS: The budget implications are substantial with it doubling our rate per month from \$449.68 to \$998.32. This will change our annual budget for water from \$5396.16 to \$11,979.84

BOARD ALTERNATIVES:

1. Move to direct Staff to continue to pay the water bill at the new rate.
2. Move to direct Staff to contest the bill and have the water meter changed to a 2” meter.
3. Move to provide staff with an alternate direction and solution.

Dallesport Water District Phone: (541) 980-6514
P.O. Box 131 • Dallesport, WA 98617

RETURN SERVICE
REQUESTED

DATES OF SERVICE 1/04/2024 - 2/03/2024				
SERVICE AT 135 AIRPORT WAY, DALLESPORT WA				
CODE	PRESENT	PREVIOUS	USAGE	CHARGES
Balance Forward: 01/03/2024				449.68
01/18/24 Payment Check				-449.68
WAT	9,913,400	9,913,100	300	998.32

- Due to the snow we were unable to read meters. Reads were based off last months usage.

ACCOUNT	DUE DATE
100173	2/25/24
AMT DUE AFTER DUE DATE	PAY THIS AMOUNT
\$1,098.15	\$998.32

AMOUNT DUE AFTER DUE DATE	PENALTY AFTER DUE DATE	PAY THIS AMOUNT
\$1,098.15	\$99.83	\$998.32

ACCOUNT	DUE DATE
100173	2/25/24
RETURN THIS STUB WITH PAYMENT	

CITY OF THE DALLES
COLUMBIA GORGE AIRPORT 313 COURT ST
THE DALLES, OR 97058



APPROVED FOR PAYMENT
ACCT# 061-6100-000 41-10
DATE 2/8 BY [Signature]
AMT 998.32

000055

Dallesport Water District Phone: (541) 980-6514
P.O. Box 131 • Dallesport, WA 98617

RETURN SERVICE
REQUESTED

DATES OF SERVICE 1/04/2024 - 2/03/2024				
SERVICE AT LOW FLOW METER 135 AIRPORT WAY, DALLESPORT WA				
CODE	PRESENT	PREVIOUS	USAGE	CHARGES
Balance Forward: 01/03/2024				63.07
01/18/24 Payment Check				-63.07
WAT	867,800	854,090	13,710	76.78

- Due to the snow we were unable to read meters. Reads were based off last months usage.

ACCOUNT	DUE DATE
100489	2/25/24
AMT DUE AFTER DUE DATE	PAY THIS AMOUNT
\$84.46	\$76.78

AMOUNT DUE AFTER DUE DATE	PENALTY AFTER DUE DATE	PAY THIS AMOUNT
\$84.46	\$7.68	\$76.78

ACCOUNT	DUE DATE
100489	2/25/24
RETURN THIS STUB WITH PAYMENT	

COLUMBIA GORGE AIRPORT
LOW FLOW METER 313 COURT ST
THE DALLES, OR 97058



APPROVED FOR PAYMENT
ACCT# 061-6100-000 41-10
DATE 2/8 BY [Signature]
AMT 76.78

000056



Dallesport Water District

PO Box 131 Dallesport WA 98617

Office: (541)-980-6514 Emergency: (541)-980-6756

Email: dwdclerk@dallesportwater.org

Motion M-09272023-A

Motion to start billing Columbia Gorge Regional Airport

for the 3-inch commercial meter that is installed.

Whereas: At the request of the Columbia Gorge Regional Airport Manager Chuck Covert, the Dallesport Water District's Engineer in a letter dated April 15, 2019, laid out the responsibilities of the Columbia Gorge Regional Airport as to the terms and conditions of placing a 2-inch commercial meter to serve the Terminal Complex. None of the terms and conditions have been met as of 9-27-2023.

Whereas: The Dallesport Water District entered into a short-term agreement with Chuck Covert of Airport Management Services 5 years ago. On 07/25/2019 the water bill was waved for the outstanding balance of \$ 3,781.30. As the water bill wasn't being paid, and as part of this agreement Columbia Gorge Regional Airport was to get the new line and meters installed.

Whereas: That agreement was "time limited" and "short-term" as to discount rates for the benefit of the Columbia Gorge Regional airport to engineer and begin the construction and installation of a fire suppression line and individual meters within the Terminal Complex.

Whereas: A draft drawing was presented to Dallesport Water District in 2019 from Tennison Engineering that would loop the fire line and the Dallesport Water District manager approved the draft after consultation with Russ Brown former Columbia Gorge Regional Airport member.

Whereas: The Columbia Gorge Regional airport has taken no action in the last 60 months to correct the fire suppression line issue and connect hydrants to a looped fire line and allow for individual meters within Terminal Complex.

Dallesport Water District
P.O. Box 131 Dallesport, WA 98617
(541)980-6756 District Manager
(541)980-6514 Adm. Business
e-mail: dallesportwater@gmail.com

April 5, 2019

To: Columbia Gorge Airport

Notice of Delinquent Account, payment requested

Regarding: Dallesport water district account

Our records indicate that your water bill for the water service at is currently delinquent. Please call for amount owing on this account. If not paid in full, Dallesport Water District hereby informs you that the Water Service Connection may be disconnected without any further notice, if the delinquent account is not paid in full by April 25, 2019.

Total Balance: \$2720.00

As a Public Agency, the District has the right to have your water service disconnected for a delinquent account. To have the service turned back on Requires Payment in Full plus an additional charge of \$100.00 for re-activation. Notification to Klickitat County may also result in Building Department and Health Department assessments.

The District may have to perform excavation or install a shutoff valve to assure the service remains off until the full amount owed to the District is collected. All costs involved with the installation of a shut off including, Contractor's time, excavation, parts, and labor will be assessed to your account balance. In addition, the District may choose to lien the property involved to assure that all funds due the District are collected; all costs associated with establishment of a lien are billable to the account.

A 90 day Payment plan can be arranged by the District Clerk. If the balance is not paid in full by the end of 90 days, the service will be locked out and all related charges must be paid in full to resume service.

Sincerely,

Austin Wilson
District Clerk
Dallesport Water District

2 inch meter

Craig Stephens <dallesportwater1@gmail.com>

Tue, Jan 15, 2019 at 3:10 PM

To: John Grim <jgrim@johngrimassociates.com>, airportd@gorge.net, napatd@gorge.net, Dallesport Water <dallesportwater@gmail.com>, Lane Good enough <dwdmanager@gmail.com>

Hi Chuck. John and I discussed how to proceed with your meter needs and came up with the following plan. Bear in mind this is an interim solution until such time as the Airport replaces its distribution system and installs meters for each structure.

1. We need a statement from the airport in writing that a 2" meter is adequate to feed their water system and that it will not use more than 160 gpm at any time for any purpose. The statement should include a sentence saying the District is not responsible for any damages related to using high volumes of water in excess of the capacity of the 2" meter and that the Airport does not need the on-site fire hydrants for fighting a fire.
2. District replaces 3" with the 2" at District cost.
3. Subsequent to replacement District begins to bill for a 2" (multiple of 8).
4. Removal of fire hydrants (2)
5. Have back flow device checked and report sent to DWD.

Lane Good enough <dwdmanager@gmail.com>

Tue, Jan 15, 2019 at 4:43 PM

To: Craig Stephens <dallesportwater1@gmail.com>

Bcc: dwdmanager@gmail.com

Hi Craig I hope you understand I could've totally took care of this without John Grihms Expense just to let you know for future Thanks

Sent from my iPhone

Craig Stephens <dallesportwater1@gmail.com>

Wed, Jan 16, 2019 at 7:58 AM

To: Lane Good enough <dwdmanager@gmail.com>

Good morning,

Chuck had called JG and was asking what he has to do to get the 2" meter. The email I sent out just confirmed what we had agreed on in a meeting in November. The biggest problem is that an engineer calculated a 3" meter so something has to change to warrant a change to a smaller meter. So out with the hydrants. I'm not sure that the back flow device will work properly with only a 2" meter, but I was told it would, what do you think?

Thanks

Whereas: The Washington State Auditor's office is now questioning why the Columbia Gorge Regional Airport is receiving preferential treatment for not following the approved master rate schedule, outside a limited agreement and is requiring the Dallesport Water District to correct this billing issue since the Columbia Gorge Regional Airport has taken no action to resolve their problem in the last 5 years.

Therefore: Effective November 1, 2023, the Columbia Gorge Regional Airport water bill shall return to the 3-inch commercial rate. This base rate is \$ 967.68 per month plus usage rate of \$5.60 per thousand gallons used.

Motion: Mr. Clark _____ Mr. Morris X Mr. Peppel _____

Second: Mr. Clark X Mr. Morris _____ Mr. Peppel _____

Roll Call: Mr. Clark Y Mr. Morris Y Mr. Peppel Y

Accepted: pass Y fail _____ unanimous Y

Commissioners Signatures

Mark Peppel Mark Peppel

Chairman 2023

Bill Clark Bill Clark

William Morris William Morris

Vice-Chairman 2023

:attachments

BY: 1

Customer History Report
 Select Customer By: Account Range: From 100173 To 100173
 Status: All Accounts
 Transaction Types: Range: >= 1/1/2019 <= 12/31/2019

Date	Type	Cls	Amount	Applied	Reference	Usage	Balance
Account: 100173 COLUMBIA GORGE AIRPO, CHUCK OR ROLF							
Location: 01-0190 135 AIRPORT WAY							
01/04/19	WATER	WAT	800.00	800.00	72400-72700 M1/4/2019	300	1,680.00
01/16/19	PAYMENT	CHK	-400.00		100173		1,280.00
01/24/19	PAYMENT	CHK	-400.00		135056		880.00
01/28/19	ADJUSTMENT	LTF	80.00	80.00	LATE CHARGE		960.00
01/30/19	WATER	WAT	800.00	800.00	72100-72400 M1/30/201	300	1,760.00
02/19/19	PAYMENT	CHK	-400.00		135313		1,360.00
02/27/19	ADJUSTMENT	LTF	80.00	80.00	LATE CHARGE		1,440.00
02/28/19	WATER	WAT	800.00	800.00	72400-72400 E2/27/201		2,240.00
03/18/19	PAYMENT	CSH	-400.00		135580		1,840.00
03/27/19	ADJUSTMENT	LTF	80.00	80.00	LATE CHARGE		1,920.00
04/02/19	WATER	WAT	800.00	800.00	72400-72600 M4/1/2019	200	2,720.00
04/15/19	PAYMENT	CHK	-400.00		135875		2,320.00
04/26/19	ADJUSTMENT	LTF	80.00	80.00	LATE CHARGE		2,400.00
05/01/19	ADJUSTMENT	ADF	5.00	5.00	1000GAL HYDRANTUSE		2,405.00
05/02/19	WATER	WAT	800.00	800.00	72600-72700 M5/1/2019	100	3,205.00
05/29/19	PAYMENT	CHK	-400.00		136274		2,805.00
05/29/19	ADJUSTMENT	LTF	80.50	80.50	LATE CHARGE		2,885.50
06/03/19	WATER	WAT	800.00	800.00	7270000-7311200 M6/3/	41200	3,685.50
06/21/19	PAYMENT	CHK	-400.00		136503		3,285.50
06/27/19	ADJUSTMENT	LTF	80.00	80.00	LATE CHARGE		3,365.50
07/02/19	WATER	WAT	815.80	815.80	7311200-7407000 M7/2/	95800	4,181.30
07/25/19	ADJUSTMENT	WAT	815.80		ADJUSTMENT 7/25/19		400.00
07/26/19	PAYMENT	CHK	-400.00		136908		0.00
08/01/19	WATER	WAT	400.00	400.00	740700-755300 M8/1/20	14600	400.00
08/26/19	ADJUSTMENT	LTF	40.00	40.00	LATE CHARGE		440.00
09/04/19	WATER	WAT	400.00	400.00	755300-764400 M9/3/20	9100	840.00
09/27/19	ADJUSTMENT	LTF	40.00	40.00	LATE CHARGE		880.00
10/02/19	WATER	WAT	400.00	400.00	764400-766240 M10/1/2	1840	1,280.00
10/07/19	PAYMENT	CHK	-840.00		137704		440.00
10/28/19	ADJUSTMENT	LTF	40.00	40.00	LATE CHARGE		480.00
11/01/19	WATER	WAT	400.12	400.12	766240-766360 M11/1/2	120	880.12
11/04/19	PAYMENT	CHK	-1,280.00		138002		-399.88
12/02/19	WATER	WAT	400.84	400.84	766360-767200 M11/27/	840	0.96
12/09/19	PAYMENT	CHK	-880.12		138399		-879.16
12/23/19	PAYMENT	CHK	-0.96		138544		-880.12
ENDING BAL							-880.12

* Denotes an unposted transaction.
 << End of Customer History Report: 1 Page(s) >>

JOHN GRIM & ASSOCIATES
Civil Engineering Consultants

PO Box 955
407 State St.
Lyle, Washington 98635

Phone: (509) 365-5421
E-mail: jgrim@johngrimassociates.com

April 15th, 2019

Columbia Gorge Regional Airport
Mr. Chuck Covert - Manager
PO Box 285
Dallesport, WA 98617

Subject: Water Billing Dispute

Dear Mr. Covert:

Thank you for your letter dated April 10, 2019 addressed to the Board. They requested that I respond to your letter in detail for the record and in an effort to resolve this dispute amicably. I will respond to each of the numbered comments in your letter by quoting the relevant sentence followed by a reply regarding the statement made.

1. *The airport is requesting that the DWD honor their agreement to charge the airport for the 2" meter multiple base rate in addition to the monthly water usage rate.*

The District will honor this agreement when the Airport completes its obligations under the agreement including either eliminating the fire hydrants or reducing the peak flow capacity of the Airport water system to 160 gpm maximum. When this is done the District can install a 2-inch meter and bill for it accordingly. The District will pay for and install the meter. At this time a 3-inch meter is required to convey the potential peak flow capacity of the hydrants without damage to the Airport's water system and/or the meter.

Starting in September 2018 the airport base usage rate was increased from \$400.00 monthly to \$800.00. This monthly rate was based on the 3" meter multiple. However, the 3" meter was placed over 20 years ago before the creation of the DWD and since then the agreement was to bill the airport for a 2" meter base rate in addition to the usage fees.

The District actually raised its meter multiple base rate in March 2018 and did not charge the Airport for the new rate until September saving the Airport about \$1,800. We delayed raising the base rate to \$800 to give the Airport time to replace the meter with a 2-inch in order to maintain the \$400 per month rate. After waiting several months for the Airport to replace the meter; the District elected to begin charging the new rate in September. The history of the meter system design and sizing is not known, and, in our opinion not relevant to this current



billing issue. And also note that a historical billing rate is not precedent setting. Rates change and old rates often become obsolete.

The airport did not receive any documentation regarding the rate increase. During verbal conversation between the airport manager and the President of the Board it was stated the DWD had no control over the meter multiple due to state law.

The District notified the Airport of a pending rate increase at a District Board meeting in February 2018; attended by Chuck Covert. We did post public notices. In the future we will notify the Airport directly in writing. It is our belief that the President of the Board stated that the District has no basis for changing the meter multiple as it is consistent with AWWA standards and the District's adopted rate schedule. Note that the District's meter multiple rate schedule is based on industry standard practice and this practice is universally used by public water systems. For example, see the attached rate schedule used by KPUD No. 1.

The airport is requesting that DWD remove the overdue balance of \$2320.00 from the airport account 100173.

The District cannot remove an overdue balance owed by a water customer unless the bill was in error. Providing a customer with special treatment is considered a discriminatory practice and would subject the District to an audit finding. In addition the District must treat all customers equally and fairly. However, in an effort to resolve this dispute the District is willing to waive all late fees incurred to date - \$320 - and in addition the charges for a 3-inch meter from March to September that the District did not bill to the Airport - \$1,800 - resulting in a total discount to the Airport of about \$2,100.

2. *The airport is requesting that DWD refund the airport account 100460 a total of \$750 that they were charged from July 2018 to November 2018 for a meter that does not exist. (see attachment b)*

It is our understanding that the Airport requested a separate bill for the Ambulance building so that they could recover cost of water service from this tenant. The District billed the Airport for this additional account at the base rate of \$150 per month. No actual meter was installed so no usage charges were billed. We will refund all of the bills under this account from July of 2018 through November of 2018 - a total refund of \$750.

Other comments:

- f. *"The Board reserves the right to set the base meter multiple at a value less than the multiple as shown in the table above based on an evaluation of actual water use characteristics"*

This statement is taken from the District's rate schedule. We do not believe it is relevant to this situation; typically. However, given the length of this dispute, the Board is willing to begin



Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES			12/31/2023 (12/23) Balance	061-6100-000.31-10			5,925.00
01/01/2024	AP	149	WAVE **VendorNo: 10091 **Inv. No: 103341201-0010574 **Desc: CITY ISP PROVIDER **Inv. Date: 1/1/2024 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
			01/31/2024 (01/24) Period Totals and Balance		20.00 *	.00 *	5,945.00
YTD Encumbrance	.00	YTD Actual	5,945.00 Total	5,945.00 YTD Budget	1,500.00 Unexpended	(4,445.00)	
CONTRACTUAL SERV-OTHER			12/31/2023 (12/23) Balance	061-6100-000.31-90			77,420.50
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	77,420.50
YTD Encumbrance	.00	YTD Actual	77,420.50 Total	77,420.50 YTD Budget	180,000.00 Unexpended	102,579.50	
AUDITING SERVICES			12/31/2023 (12/23) Balance	061-6100-000.32-10			23,200.00
12/31/2023	AP	385	KDP CERTIFIED PUBLIC ACCOUNTANTS LLP **VendorNo: 10939 **Inv. No: 1070004 **Desc: 2023 FINANCIAL STATEMENT AUDIT FOR AIRPORT **Inv. Date: 12/31/2023 **PO No: **Remit Name: KDP CERTIFIED PUBLIC ACCOUNTANTS LLP **Merchant Vendor No: 10939 **Merchant Vendor Name: KDP CERTIFIED PUBLIC ACCOUNTANTS LLP **Invoice Created By: Irowland		2,000.00		
12/31/2023	AP	862	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: ANNUAL AIRPORT CAFR FILING FEE A WILSON **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		200.00		
			01/31/2024 (01/24) Period Totals and Balance		2,200.00 *	.00 *	25,400.00
YTD Encumbrance	.00	YTD Actual	25,400.00 Total	25,400.00 YTD Budget	9,000.00 Unexpended	(16,400.00)	
ENGINEERING SERVICES			12/31/2023 (12/23) Balance	061-6100-000.34-10			7,650.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	7,650.00
YTD Encumbrance	.00	YTD Actual	7,650.00 Total	7,650.00 YTD Budget	30,000.00 Unexpended	22,350.00	
WATER & SEWER			12/31/2023 (12/23) Balance	061-6100-000.41-10			3,929.80

Dallesport Water District – Master Rate Schedule

Meter Multiple Table: Base meter rates shall be calculated based on the following ERU multiples: Dallesport – Mountain View – Murdock

Meter Size	Multiple
¾" or 5/8" Meter	1
1" Meter	2.5
1.5" Meter	5
2" Meter	8
3" Meter	16
4" Meter	25
6" Meter	50.0
8" Meter	80.0

The base multiple value for all meter sizes shall also take into account the actual number of equivalent residential units (ERUs) being served per connection and under no circumstances shall the base meter multiple value be less than the number of ERU's actually served. The Board reserves the right to set the base meter multiple at a value less than the multiple as shown in the table above based on an evaluation of actual water use characteristics.

B. Fees & Charges:

- TMO - refers to Time Materials and Overhead and shall be billed per chargeable incident; labor rates shall be based on the hourly compensation of the employee plus 15%.
- CS - refers to Customer Service and shall be provided by the District without charge
- ERU - refers to Equivalent Residential Unit defined as the average monthly water use for a single family home.

The following fees and charges are necessary to recover District expenses:

Item	Fee/Charge
Meter Re-read or Accuracy test	CS
Bacteriological Water Quality Test for a Contractor/Developer	\$70.00
Watermain Extension including plan review, inspection and project administration.	TMO
Cross Connection/ Backflow/Sprinkler Permit.	\$25.00
Certified Backflow Test.	TMO
Meter Report for owners information.	CS
Copier Fees: Per Page. After 15 Minutes of time involved.	\$0.25 TMO
Late fee after 25th of each Month.	10% of monthly balance
Delinquent Account Notice (45 days after original billing)	\$25.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/03/2024	AP	231	DALLESPORT WATER ASSOCIATION **VendorNo: 366 **Inv. No: ACT 100173 01-24 **Desc: AIRPORT WATER **Inv. Date: 1/3/2024 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland		449.68		
01/03/2024	AP	232	DALLESPORT WATER ASSOCIATION **VendorNo: 366 **Inv. No: ACT 100489 01-24 **Desc: AIRPORT WATER **Inv. Date: 1/3/2024 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland		63.07		
01/31/2024 (01/24) Period Totals and Balance					512.75 *	.00 *	4,442.55
YTD Encumbrance	.00	YTD Actual	4,442.55 Total	4,442.55 YTD Budget	12,000.00 Unexpended	7,557.45	
GARBAGE SERVICES							
12/31/2023 (12/23) Balance				061-6100-000.41-20			63.95
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	63.95
YTD Encumbrance	.00	YTD Actual	63.95 Total	63.95 YTD Budget	250.00 Unexpended	186.05	
ELECTRICITY							
12/31/2023 (12/23) Balance				061-6100-000.41-40			4,850.04
01/08/2024	AP	768	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 6195849 01-24 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/8/2024 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		859.99		
01/08/2024	AP	769	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69456080 01-24 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/8/2024 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		322.84		
01/08/2024	AP	770	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69547775 01-24 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/8/2024 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		106.75		
01/31/2024 (01/24) Period Totals and Balance					1,289.58 *	.00 *	6,139.62
YTD Encumbrance	.00	YTD Actual	6,139.62 Total	6,139.62 YTD Budget	12,000.00 Unexpended	5,860.38	
BUILDINGS AND GROUNDS							
12/31/2023 (12/23) Balance				061-6100-000.43-10			12,738.16
12/31/2023	AP	991	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: SPRUCE HOLIDAY PLANTER J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		55.96		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
12/31/2023	AP	992	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: LED LARGE FLOOD LIGHTS J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		691.00		
12/31/2023	AP	995	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: HARDWARE J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		16.64		
12/31/2023	AP	996	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: KEYS, FLUSH CLAMPS & CLAMP SET J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		40.37		
12/31/2023	AP	997	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: LED LIGHTS J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		863.94		
01/31/2024 (01/24) Period Totals and Balance					1,667.91 *	.00 *	14,406.07
YTD Encumbrance	.00	YTD Actual	14,406.07 Total	14,406.07 YTD Budget	50,000.00 Unexpended	35,593.93	
<hr/>							
JOINT USE OF LABOR/EQUIP			12/31/2023 (12/23) Balance	061-6100-000.43-45			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
<hr/>							
VEHICLES			12/31/2023 (12/23) Balance	061-6100-000.43-50			721.95
12/06/2023	AP	222	DALLES AUTO PARTS, THE **VendorNo: 347 **Inv. No: 14933-83490 **Desc: FITTINGS FOR AIRPORT **Inv. Date: 12/6/2023 **PO No: **Remit Name: DALLES AUTO PARTS, THE **Merchant Vendor No: 347 **Merchant Vendor Name: DALLES AUTO PARTS, THE **Invoice Created By: Irowland		36.07		
01/22/2024	AP	431	DALLES AUTO PARTS, THE **VendorNo: 347 **Inv. No: 14933-84468 **Desc: DEX III/MERC MV ATF & FRAM PSF (1) GALLON **Inv. Date: 1/22/2024 **PO No: **Remit Name: DALLES AUTO PARTS, THE **Merchant Vendor No: 347 **Merchant Vendor Name: DALLES AUTO PARTS, THE **Invoice Created By: Irowland		73.98		
01/17/2024	AP	468	NELSON TIRE FACTORY **VendorNo: 879 **Inv. No: 2329781 **Desc: (4) NEW TIRES AIRPORT PLOW **Inv. Date: 1/17/2024 **PO No: **Remit Name: NELSON TIRE FACTORY **Merchant Vendor No: 879 **Merchant Vendor Name: NELSON TIRE FACTORY **Invoice Created By: Irowland		2,604.98		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/17/2024	AP	609	SCHOCK WELDING LLC **VendorNo: 10140 **Inv. No: 1441 **Desc: REPAIRS TO SNOW PLOW AT THE AIRPORT **Inv. Date: 1/17/2024 **PO No: **Remit Name: SCHOCK WELDING LLC **Merchant Vendor No: 10140 **Merchant Vendor Name: SCHOCK WELDING LLC **Invoice Created By: Irowland		610.00		
12/31/2023	AP	994	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: FUEL PRESSURE REGULATOR J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		44.99		
01/31/2024 (01/24) Period Totals and Balance					3,370.02 *	.00 *	4,091.97
YTD Encumbrance	.00	YTD Actual	4,091.97 Total	4,091.97 YTD Budget	22,000.00 Unexpended	17,908.03	
GAS/OIL/DIESEL/LUBRICANTS		12/31/2023 (12/23) Balance		061-6100-000.43-51			420.89
01/16/2024	AP	571	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: 176263 **Desc: DIESEL FUEL FOR AIRPORT **Inv. Date: 1/16/2024 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		434.47		
01/15/2024	AP	815	HATTENHAUER ENERGY CO LLC **VendorNo: 3983 **Inv. No: 0176263-IN **Desc: ULS BIODIESEL B5 DYED FOR AIRPORT **Inv. Date: 1/15/2024 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland		434.59		
12/31/2023	AP	987	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: FUEL J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		125.00		
12/31/2023	AP	988	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: FUEL J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		19.31		
12/31/2023	AP	989	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: FUEL J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		78.64		
01/31/2024 (01/24) Period Totals and Balance					1,092.01 *	.00 *	1,512.90
YTD Encumbrance	.00	YTD Actual	1,512.90 Total	1,512.90 YTD Budget	3,500.00 Unexpended	1,987.10	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
PROPERTY TAXES			12/31/2023 (12/23) Balance	061-6100-000.46-10			8,724.16
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	8,724.16
YTD Encumbrance	.00	YTD Actual	8,724.16 Total	8,724.16 YTD Budget	15,000.00 Unexpended	6,275.84	
LIABILITY			12/31/2023 (12/23) Balance	061-6100-000.52-10			7,048.52
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	7,048.52
YTD Encumbrance	.00	YTD Actual	7,048.52 Total	7,048.52 YTD Budget	9,800.00 Unexpended	2,751.48	
PROPERTY			12/31/2023 (12/23) Balance	061-6100-000.52-30			15,829.45
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	15,829.45
YTD Encumbrance	.00	YTD Actual	15,829.45 Total	15,829.45 YTD Budget	14,800.00 Unexpended	(1,029.45)	
POSTAGE			12/31/2023 (12/23) Balance	061-6100-000.53-20			114.03
01/16/2024	AP	420	PITNEY BOWES BANK INC PURCHASE POW **VendorNo: 2842 **Inv. No: 8000900002602351 01-24 **Desc: POSTAGE REIMB 09-30-23 TO 01-11-24 **Inv. Date: 1/16/2024 **PO No: **Remit Name: PITNEY BOWES BANK INC PURCHASE POWER **Merchant Vendor No: 2842 **Merchant Vendor Name: PITNEY BOWES BANK INC PURCHASE POWER **Invoice Created By: Irowland		138.30		
			01/31/2024 (01/24) Period Totals and Balance		138.30 *	.00 *	252.33
YTD Encumbrance	.00	YTD Actual	252.33 Total	252.33 YTD Budget	250.00 Unexpended	(2.33)	
TELEPHONE			12/31/2023 (12/23) Balance	061-6100-000.53-30			1,637.53
12/26/2023	AP	325	CHARTER COMMUNICATIONS **VendorNo: 4316 **Inv. No: 0002893122623 **Desc: WEB HOSTING AIRPORT **Inv. Date: 12/26/2023 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland		259.95		
			01/31/2024 (01/24) Period Totals and Balance		259.95 *	.00 *	1,897.48
YTD Encumbrance	.00	YTD Actual	1,897.48 Total	1,897.48 YTD Budget	2,500.00 Unexpended	602.52	
LEGAL NOTICES			12/31/2023 (12/23) Balance	061-6100-000.53-40			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ADVERTISING			12/31/2023 (12/23) Balance	061-6100-000.54-00			873.78
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	873.78
YTD Encumbrance	.00	YTD Actual	873.78 Total	873.78 YTD Budget	5,000.00 Unexpended	4,126.22	
PERMITS			12/31/2023 (12/23) Balance	061-6100-000.57-00			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TRAVEL, FOOD & LODGING			12/31/2023 (12/23) Balance	061-6100-000.58-10			205.67
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	205.67
YTD Encumbrance	.00	YTD Actual	205.67 Total	205.67 YTD Budget	3,000.00 Unexpended	2,794.33	
TRAINING AND CONFERENCES			12/31/2023 (12/23) Balance	061-6100-000.58-50			600.48
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	600.48
YTD Encumbrance	.00	YTD Actual	600.48 Total	600.48 YTD Budget	2,000.00 Unexpended	1,399.52	
MEMBERSHIPS/DUES/SUBSCRIP			12/31/2023 (12/23) Balance	061-6100-000.58-70			1,064.00
12/31/2023	AP	990	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: GOOGLE SUITES J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		12.90		
12/31/2023	AP	993	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: ZOOM SUBSCRIPTION J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		149.90		
12/31/2023	AP	998	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 12-23 **Desc: MARITIME INFORMATION SYSTEM J RENARD **Inv. Date: 12/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		100.00		
			01/31/2024 (01/24) Period Totals and Balance		262.80 *	.00 *	1,326.80
YTD Encumbrance	.00	YTD Actual	1,326.80 Total	1,326.80 YTD Budget	5,000.00 Unexpended	3,673.20	
OFFICE SUPPLIES			12/31/2023 (12/23) Balance	061-6100-000.60-10			104.77
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	104.77
YTD Encumbrance	.00	YTD Actual	104.77 Total	104.77 YTD Budget	1,200.00 Unexpended	1,095.23	
MISCELLANEOUS EXPENSES			12/31/2023 (12/23) Balance	061-6100-000.69-50			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
ASSETS < \$5000			12/31/2023 (12/23) Balance	061-6100-000.69-80			549.99
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	549.99
YTD Encumbrance	.00	YTD Actual	549.99 Total	549.99 YTD Budget	.00 Unexpended	(549.99)	
BUILDINGS			12/31/2023 (12/23) Balance	061-6100-000.72-20			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	45,000.00 Unexpended	45,000.00	
BUILDINGS - HANGER			12/31/2023 (12/23) Balance	061-6100-000.72-30			.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		
IMPRVMTS OTHER THAN BLDGS			12/31/2023 (12/23) Balance	061-6100-000.73-30			102,885.21
11/30/2023	AP	566	PRECISION APPROACH ENGINEERING **VendorNo: 3780 **Inv. No: 6195 **Desc: SOUTH APRON RECONSTRUCTION & NEW TAXILINES PH 2 **Inv. Date: 11/30/2023 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: Irowland		44,641.02		
12/13/2023	AP	567	JAMES DEAN CONSTRUCTION INC **VendorNo: 3837 **Inv. No: PAY REQUEST #1 **Desc: SOUTH APRON RECONSTRUCTION, NEW TAXILINES & NEW FUEL APRON **Inv. Date: 12/13/2023 **PO No: **Remit Name: JAMES DEAN CONSTRUCTION INC **Merchant Vendor No: 3837 **Merchant Vendor Name: JAMES DEAN CONSTRUCTION INC **Invoice Created By: Irowland		1,016,933.21		
01/31/2024 (01/24) Period Totals and Balance					1,061,574.23 *	.00 *	1,164,459.44
YTD Encumbrance		.00 YTD Actual	1,164,459.44 Total	1,164,459.44 YTD Budget	7,307,759.00 Unexpended	6,143,299.56	
MACHINERY			12/31/2023 (12/23) Balance	061-6100-000.74-10			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00	
FIXED ASSET RECLASS ACCT			12/31/2023 (12/23) Balance	061-6100-000.78-50			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		
TO AIRPORT DEBT SERVICE			12/31/2023 (12/23) Balance	061-9500-000.81-62			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		
CONTINGENCY			12/31/2023 (12/23) Balance	061-9500-000.88-00			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	532,489.00 Unexpended	532,489.00	
UNAPPROPRIATED ENDING FUND BAL			12/31/2023 (12/23) Balance	061-9500-000.89-00			.00
01/31/2024 (01/24) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	262,461.00 Unexpended	262,461.00	
Number of Transactions: 30 Number of Accounts: 33					Debit	Credit	Proof
Total AIRPORT FUND:					1,072,387.55	.00	1,072,387.55

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
MISCELLANEOUS EXPENSE			12/31/2023 (12/23) Balance	062-6100-000.69-50			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
BOND PRINCIPAL			12/31/2023 (12/23) Balance	062-6100-000.79-15			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	90,000.00 Unexpended	90,000.00	
BOND INTEREST			12/31/2023 (12/23) Balance	062-6100-000.79-25			31,387.50
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	31,387.50
YTD Encumbrance	.00	YTD Actual	31,387.50 Total	31,387.50 YTD Budget	62,775.00 Unexpended	31,387.50	
LOAN PRINCIPAL PAYMENTS			12/31/2023 (12/23) Balance	062-6100-000.79-50			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
PRIN PMTS - K CO CERB LN			12/31/2023 (12/23) Balance	062-6100-000.79-55			25,000.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00 Total	25,000.00 YTD Budget	.00 Unexpended	(25,000.00)	
LOAN INTEREST PAYMENTS			12/31/2023 (12/23) Balance	062-6100-000.79-60			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	25,000.00 Unexpended	25,000.00	
INT PMTS - K CO CERB LN			12/31/2023 (12/23) Balance	062-6100-000.79-65			4,500.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	4,500.00
YTD Encumbrance	.00	YTD Actual	4,500.00 Total	4,500.00 YTD Budget	4,500.00 Unexpended	.00	
INT PMTS - K CO FY13/14			12/31/2023 (12/23) Balance	062-6100-000.79-66			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
RESERVE FOR FUTURE DEBT			12/31/2023 (12/23) Balance	062-6100-000.79-80			.00
			01/31/2024 (01/24) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	25,359.00 Unexpended	25,359.00	

Number of Transactions: 0 Number of Accounts: 9

Total AIRPORT DEBT SERVICE FUND:

Number of Transactions: 30 Number of Accounts: 42
 Grand Totals:

Debit	Credit	Proof
.00	.00	.00
1,072,387.55	.00	1,072,387.55

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
 - All Accounts
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include All Comments
 - Include Funds: 061-062
 - Page and Total by Fund
 - Include Balance Sheets: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks
-

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	20.00	5,945.00	1,500.00	(4,445.00)	396.3
061-6100-000.31-90	.00	77,420.50	180,000.00	102,579.50	43.0
061-6100-000.32-10	2,200.00	25,400.00	9,000.00	(16,400.00)	282.2
061-6100-000.34-10	.00	7,650.00	30,000.00	22,350.00	25.5
061-6100-000.41-10	512.75	4,442.55	12,000.00	7,557.45	37.0
061-6100-000.41-20	.00	63.95	250.00	186.05	25.6
061-6100-000.41-40	1,289.58	6,139.62	12,000.00	5,860.38	51.2
061-6100-000.43-10	1,667.91	14,406.07	50,000.00	35,593.93	28.8
061-6100-000.43-45	.00	.00	5,000.00	5,000.00	.0
061-6100-000.43-50	3,370.02	4,091.97	22,000.00	17,908.03	18.6
061-6100-000.43-51	1,092.01	1,512.90	3,500.00	1,987.10	43.2
061-6100-000.46-10	.00	8,724.16	15,000.00	6,275.84	58.2
061-6100-000.52-10	.00	7,048.52	9,800.00	2,751.48	71.9
061-6100-000.52-30	.00	15,829.45	14,800.00	(1,029.45)	107.0
061-6100-000.53-20	138.30	252.33	250.00	(2.33)	100.9
061-6100-000.53-30	259.95	1,897.48	2,500.00	602.52	75.9
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	873.78	5,000.00	4,126.22	17.5
061-6100-000.57-00	.00	.00	.00	.00	.0
061-6100-000.58-10	.00	205.67	3,000.00	2,794.33	6.9
061-6100-000.58-50	.00	600.48	2,000.00	1,399.52	30.0
061-6100-000.58-70	262.80	1,326.80	5,000.00	3,673.20	26.5
061-6100-000.60-10	.00	104.77	1,200.00	1,095.23	8.7
061-6100-000.69-50	.00	.00	2,000.00	2,000.00	.0
061-6100-000.69-80	.00	549.99	.00	(549.99)	.0
061-6100-000.72-20	.00	.00	45,000.00	45,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	1,061,574.23	1,164,459.44	7,307,759.00	6,143,299.56	15.9
061-6100-000.74-10	.00	.00	25,000.00	25,000.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
TOTAL AIRPORT	1,072,387.55	1,348,945.43	7,763,809.00	6,414,863.57	17.4
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	532,489.00	532,489.00	.0
061-9500-000.89-00	.00	.00	262,461.00	262,461.00	.0
TOTAL AIRPORT	.00	.00	794,950.00	794,950.00	.0
TOTAL FUND EXPENDITURES	1,072,387.55	1,348,945.43	8,558,759.00	7,209,813.57	15.8

CITY OF THE DALLES
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.69-50 MISCELLANEOUS EXPENSE	.00	.00	.00	.00	.0
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	90,000.00	90,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	31,387.50	62,775.00	31,387.50	50.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	.00	.00	.00	.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	.00	(25,000.00)	.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	.00	25,000.00	25,000.00	.0
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	4,500.00	4,500.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	25,359.00	25,359.00	.0
TOTAL DEBT SERVICE	.00	60,887.50	207,634.00	146,746.50	29.3
TOTAL FUND EXPENDITURES	.00	60,887.50	207,634.00	146,746.50	29.3

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	813,930.00	790,128.00	(23,802.00)	103.0
TOTAL BEGINNING BALANCE	.00	813,930.00	790,128.00	(23,802.00)	103.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	32,500.00	65,000.00	84,230.00	19,230.00	77.2
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	32,500.00	65,000.00	84,230.00	19,230.00	77.2
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	1,001,936.33	1,074,398.09	3,488,240.00	2,413,841.91	30.8
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	2,913,419.00	2,913,419.00	.0
TOTAL FEDERAL REVENUES	1,001,936.33	1,074,398.09	6,401,659.00	5,327,260.91	16.8
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	662,860.00	662,860.00	.0
TOTAL STATE GRANTS	.00	.00	662,860.00	662,860.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	22,000.00	22,000.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	22,000.00	22,000.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	578.20	14,781.70	20,000.00	5,218.30	73.9
TOTAL AVIATION FUEL SALES	578.20	14,781.70	20,000.00	5,218.30	73.9
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	3,086.49	23,924.26	6,336.00	(17,588.26)	377.6
TOTAL INTEREST REVENUES	3,086.49	23,924.26	6,336.00	(17,588.26)	377.6

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 362</u>					
061-0000-362.00-0 LEASE REVENUE	2,278.00	43,261.00	104,924.00	61,663.00	41.2
TOTAL SOURCE 362	2,278.00	43,261.00	104,924.00	61,663.00	41.2
<u>RENTAL REVENUES</u>					
061-0000-363.50-0 PROPERTY RENTALS	16,251.29	109,465.88	76,699.00	(32,766.88)	142.7
TOTAL RENTAL REVENUES	16,251.29	109,465.88	76,699.00	(32,766.88)	142.7
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0 OTHER MISC REVENUES	.00	9,368.36	20,000.00	10,631.64	46.8
TOTAL OTHER MISC REVENUES	.00	9,368.36	20,000.00	10,631.64	46.8
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0 GENERAL FUND	(119,961.52)	65,000.00	369,923.00	304,923.00	17.6
TOTAL OPERATING TRANSFERS IN	(119,961.52)	65,000.00	369,923.00	304,923.00	17.6
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0 SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0 LOAN/BOND PROCEEDS	.00	.00	.00	.00	.0
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	936,668.79	2,219,129.29	8,558,759.00	6,339,629.71	25.9

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JANUARY 31, 2024

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0 BEGINNING BALANCE	.00	51,637.00	28,325.00	(23,312.00)	182.3
TOTAL BEGINNING BALANCE	.00	51,637.00	28,325.00	(23,312.00)	182.3
<u>INTEREST REVENUES</u>					
062-0000-361.00-0 INTEREST REVENUES	600.89	3,202.91	639.00	(2,563.91)	501.2
TOTAL INTEREST REVENUES	600.89	3,202.91	639.00	(2,563.91)	501.2
<u>SOURCE 362</u>					
062-0000-362.00-0 LEASE REVENUE	.00	14,267.00	23,878.00	9,611.00	59.8
TOTAL SOURCE 362	.00	14,267.00	23,878.00	9,611.00	59.8
<u>RENTAL REVENUES</u>					
062-0000-363.50-0 PROPERTY RENTALS	11,527.81	94,233.67	154,792.00	60,558.33	60.9
TOTAL RENTAL REVENUES	11,527.81	94,233.67	154,792.00	60,558.33	60.9
<u>SOURCE 391</u>					
062-0000-391.61-0 TRANSFER FROM AIRPORT FUND	.00	.00	.00	.00	.0
TOTAL SOURCE 391	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	12,128.70	163,340.58	207,634.00	44,293.42	78.7

Columbia Gorge Regional Airport
For the seven months ended January 31, 2024

Airport fund 061

YTD				
Actual	Budget	Variance	Percent	

Revenue

Intergovernmental revenue	\$ 65,000	\$ 84,230	\$ 19,230	77.2%
Federal grants FAA	1,074,398	3,488,240	2,413,842	30.8
Federal grants MISC		2,913,419	2,913,419	-
State grants		662,860	662,860	
Misc. sales and services		22,000	22,000	-
Aviation fuel sales	14,781	20,000	5,219	73.9
Interest income	23,925	6,336	(17,589)	377.6
Lease, property rentals	43,261	104,924	61,663	41.2
Property rentals	109,466	76,699	(32,767)	142.7
Other misc. revenue	9,368	20,000	10,632	46.8
Operating transfers in	65,000	369,923	304,923	17.6
Total revenue	<u>1,405,199</u>	<u>7,768,631</u>	<u>6,363,432</u>	

Expenditures

Contractual services	77,420	180,000	102,580	43.0
Audit services	25,400	9,000	(16,400)	282.2
Engineering services	7,650	30,000	22,350	25.5
Utilities	16,592	25,750	9,158	64.4
Property taxes & insurance	31,602	39,600	7,998	79.8
Buildings & grounds	14,406	50,000	35,594	28.8
Vehicle expense	5,605	30,500	24,895	18.4
Office expense	2,804	3,950	1,146	71.0
Permits, legal, advertising	874	5,250	4,376	16.6
Travel, training, dues	2,133	10,000	7,867	21.3
Miscellaneous expense	-	2,000	2,000	-
Buildings	-	45,000	45,000	-
Imprvmts other than buildings	1,164,459	7,307,759	6,143,300	15.9
Machinery	-	25,000	25,000	-
Total expenditures	<u>1,348,945</u>	<u>7,763,809</u>	<u>6,414,864</u>	

Other

To Airport debt service	-	-	-	
Contingency	-	532,489	532,489	
Unapprop. Ending fund balance	-	262,461	262,461	
Total other	<u>-</u>	<u>794,950</u>	<u>794,950</u>	

Summary

Beginning fund balance	813,930	790,128	23,802	
Add, revenues	1,405,199	7,768,631	(6,363,432)	
Less, expenditures	(1,348,945)	(7,763,809)	6,414,864	
other	-	(794,950)	794,950	
Ending fund balance	<u>\$ 870,184</u>	<u>\$ -</u>	<u>\$ 870,184</u>	

Columbia Gorge Regional Airport
For the seven months ended January 31, 2024

Debt service fund 062

	YTD Actual	Budget	Variance	Percent
Revenue				
Interest income	\$ 3,203	\$ 639	\$ 2,564	501.3%
Lease revenue	14,267	23,878	(9,611)	
Property rentals	94,234	154,792	(60,558)	60.9
Transfer from airport fund	-	-	-	-
	<u>111,704</u>	<u>179,309</u>	<u>(67,605)</u>	
Total revenue				
Expenditures				
Bond principal	-	90,000	90,000	-
Bond interest	31,388	62,775	31,387	50.0
Loan principal payments	-	-	-	-
Prin pymt -K Co Cerb Ln	25,000	-	(25,000)	-
Loan interest payments	-	25,000	25,000	-
Int pymt - K Co Cerb Ln	4,500	4,500	-	100.0
Reserve for future debt svc.	-	25,359	25,359	-
	<u>60,888</u>	<u>207,634</u>	<u>146,746</u>	
Total expenditures				
Summary				
Beginning fund balance	51,637	28,325	23,312	
Add, revenues	111,704	179,309	(67,605)	
Less, expenditures	<u>(60,888)</u>	<u>(207,634)</u>	<u>146,746</u>	
Ending fund balance	<u>\$ 102,453</u>	<u>\$ -</u>	<u>\$ 102,453</u>	



2024 Airport Vision Project Suggestions

Rank	Project
	T-Hangar Development
	Terminal Building
	Master Plan 2025
	Fencing
	Grounds Equipment (update)
	Runway Lighting Upgrades (LED)
	Onsite residence
	Runway Extension (Webster Orchard Agreement)
	In Process or Done
	Fuel Island Realignment
	Lease Terms (Standards, Flexibility)
	Master Plan Update (2025)
	Water System at Terminal Location
	Development Proposal Criteria and Guidelines
	From previous years lists
	Improved Fire Base
	Jet Center concepts and drawings
	Well Development as Revenue Stream
	Topographic Map with Utility Locations
	Funding Sources Expansion List
	Develop conceptual building development map
	Office Space (temp)



Green are items our airport board vision session identified previously.

I would like any fresh ideas that we can discuss and compile to get a consensus on.

Gray are some of the projects that are in process or completed.

The Hangar Waiting list presently has 27 anxious pilots on it.
27 x \$450.00 = \$12,150 / month or \$145,800 annually
Each 10 unit building will generate \$54,000 per year.

2022 YTD The airport has had 10,112 reported flight operations
2023 the airport had over 22,000 flight operations

The gallons of fuel sold has increased by an average of 65,000 since 2019
The fuel sold was in excess of 225,000 gallons for 2023

Current Grant requests

3.2 million	South apron rehab and taxi lanes	FAA
318,000	Fuel apron	FAA / BIL funds
190,000	Underground fuel decommissioning	OEM / FEMA
320,000	Local grant match funds for 3.2 FAA Grant	COAR
32,000	Local match fro Fuel apron grant	COAR



Aviation Management Services Monthly Report

February 16, 2024

- Well I think we had 2 maybe 3 VFR days in January, resulting in 401 logged operations.
- February is going to be a much better month.
- The AIP grant project will resume March 18th.
- The Fire Waterline project is scheduled to be done with the resuming work in March.
- DWD has sent us a water bill reflecting the 3” meter which doubles our rate from 459 to 998.00 per month.
- Our request for the FEMA funding for the decommission of the underground fuel system has been resubmitted with new details.
- COAR grants to be executed as we move further in to the FAA-AIP grant
- The budget worksheet has been gone over and planned for the coming year.
- Airport Audit completed
- All projects are moving forward as planned at this stage
- All snow removal equipment is ready for any snow events we may have.
- We have established our 2024-26 DBE Goal Development. The link will be on our website.

- The CGCC AMT board met and are making plans to continue promoting the program and the need to be on the airfield.
- The next Board Meeting will be 3/15/2024

