



PO Box 285 □ Dallesport □ Washington □ 98617-0285  
□ Airport Management □ 509-767-2272  
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# Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Tuesday November 15, 2022 @ 8:00am

At Airport Terminal and Via Zoom

Meeting ID: 898 5939 6846 Passcode: 310337

<https://us06web.zoom.us/j/89859396846?pwd=NHpDRDhXVHBCKy9mb0F6L3VTZHRVZz09>

## **I. Roll Call**

## **II. Approval of Agenda**

## **III. Approval of Minutes**

A. Regular Board Meeting Minutes of October 11, 2022

## **IV. Public Comments (Items not on the Agenda)**

## **V. Board Member Reports**

## **VI. FBO Report**

## **VII. Action Items**

## **VIII. Discussion Items**

A. Budget Report / Check Register

## **IX. Management Report**

Grant Updates (Haz. Mit., South Apron, EDA, Fuel Island)

Roofing Ordered Quonset Building

Lighting issues being resolved

FAA end of year reports done

Water leak test showed no leaks

New hangar options

Fire Season close out billing

Oregon and Washington Aviation Conference Update

XI. Adjournment: \_\_\_\_\_AM

**Next meeting: December 20, 2022 8:00 AM**

**Columbia Gorge Regional Airport**

At Airport Terminal and Via Zoom

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## AGENDA STAFF REPORT

**MEETING DATE:** November 15, 2022

**TO:** AIRPORT BOARD

**FROM:** AIRPORT MANAGER

**ISSUE:** Conference Updates

**BACKGROUND:** Staff attended both the Washington State Community Airport Association conference and the Oregon Airport Managers conference in October. There were some great presentations as well as some introductions to people whom I have only known through the Zoom lens. Some of my high level takeaways were:

**Washington**

1. SeaTac will be out of room (slips) by 2027
2. There is up to 1.2 million available in the Carb loan 2% loan program
3. Sustainable & transformational grants available
4. What do we want our airport to look like in 20 years?
5. Lighting safety video

**Oregon**

1. Creating a standardized rate schedule for the different areas of the airport.
2. The FAA's view of the use of hangars for derelict aircraft.
3. The future of the "Vertiport" concept (it is coming)
4. Planning for the future of "sustainable fuel and electric aircraft"

**BUDGET IMPLICATIONS:** None projected at this time, just information.

**COUNCIL ALTERNATIVES:**

1. **Staff recommendation:** No action needed
2. Move to take no action.

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	.00	721,736.00	721,736.00	.0
TOTAL BEGINNING BALANCE	.00	.00	721,736.00	721,736.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	.00	302,780.00	302,780.00	.0
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	2,691,000.00	2,691,000.00	.0
TOTAL FEDERAL REVENUES	.00	.00	2,993,780.00	2,993,780.00	.0
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	.00	.00	.0
TOTAL STATE GRANTS	.00	.00	.00	.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	2,299.57	6,002.36	17,000.00	10,997.64	35.3
TOTAL AVIATION FUEL SALES	2,299.57	6,002.36	17,000.00	10,997.64	35.3
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	491.90	2,521.69	8,450.00	5,928.31	29.8
TOTAL INTEREST REVENUES	491.90	2,521.69	8,450.00	5,928.31	29.8

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 362</u>					
061-0000-362.00-0 LEASE REVENUE	.00	.00	.00	.00	.0
TOTAL SOURCE 362	.00	.00	.00	.00	.0
<u>RENTAL REVENUES</u>					
061-0000-363.50-0 PROPERTY RENTALS	14,041.51	64,881.38	180,080.00	115,198.62	36.0
TOTAL RENTAL REVENUES	14,041.51	64,881.38	180,080.00	115,198.62	36.0
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0 OTHER MISC REVENUES	800.00	3,645.16	20,000.00	16,354.84	18.2
TOTAL OTHER MISC REVENUES	800.00	3,645.16	20,000.00	16,354.84	18.2
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0 GENERAL FUND	5,416.67	21,666.68	65,000.00	43,333.32	33.3
TOTAL OPERATING TRANSFERS IN	5,416.67	21,666.68	65,000.00	43,333.32	33.3
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0 SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0 LOAN/BOND PROCEEDS	.00	.00	.00	.00	.0
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	23,049.65	131,217.27	4,073,546.00	3,942,328.73	3.2

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0 BEGINNING BALANCE	.00	.00	29,069.00	29,069.00	.0
TOTAL BEGINNING BALANCE	.00	.00	29,069.00	29,069.00	.0
<u>INTEREST REVENUES</u>					
062-0000-361.00-0 INTEREST REVENUES	111.11	433.20	125.00	( 308.20)	346.6
TOTAL INTEREST REVENUES	111.11	433.20	125.00	( 308.20)	346.6
<u>SOURCE 362</u>					
062-0000-362.00-0 LEASE REVENUE	.00	.00	.00	.00	.0
TOTAL SOURCE 362	.00	.00	.00	.00	.0
<u>RENTAL REVENUES</u>					
062-0000-363.50-0 PROPERTY RENTALS	16,870.00	67,250.00	205,140.00	137,890.00	32.8
TOTAL RENTAL REVENUES	16,870.00	67,250.00	205,140.00	137,890.00	32.8
<u>SOURCE 391</u>					
062-0000-391.61-0 TRANSFER FROM AIRPORT FUND	.00	.00	.00	.00	.0
TOTAL SOURCE 391	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	16,981.11	67,683.20	234,334.00	166,650.80	28.9

Report Criteria:

Actual amounts  
 Accounts with balances or activity  
 Account.Account number = "0616100003110"- "06161000007410", "06261000007915"- "06261000007980"  
 [Report].Fund = "061"- "062"

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.31-10 CONTRACTUAL SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	60.00
AP	125	WAVE	20.00		
		**VendorNo: 10091 **Inv. No: 103341201-0009745 **Desc: CITY ISP PROVIDER **Inv. Date: 10/1/2022 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	20.00 *	.00 *	80.00
YTD Encumbrance	.00	YTD Actual	80.00	Total	80.00
			YTD Budget	1,350.00	Unexpended
					1,270.00

<b>061-6100-000.31-90 CONTRACTUAL SERV-OTHER</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,678.96
AP	151	AVIATION MANAGEMENT SERVICES	11,358.67		
		**VendorNo: 10704 **Inv. No: 9-2022 **Desc: SEPTEMBER 2022 AIRPORT MGNT CONTRACT **Inv. Date: 9/30/2022 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10704 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	11,358.67 *	.00 *	37,037.63
YTD Encumbrance	.00	YTD Actual	37,037.63	Total	37,037.63
			YTD Budget	180,000.00	Unexpended
					142,962.37

<b>061-6100-000.32-10 AUDITING SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	2,100.00
AP	308	TALBOT KORVOLA & WARWICK LLP	2,000.00		
		**VendorNo: 10037 **Inv. No: 163399 **Desc: INTERIM BILLING FOR AIRPORT AUDIT FY21-22 **Inv. Date: 10/4/2022 **PO No: **Remit Name: TALBOT KORVOLA & WARWICK LLP **Merchant Vendor No: 10037 **Merchant Vendor Name: TALBOT KORVOLA & WARWICK LLP **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	2,000.00 *	.00 *	4,100.00
YTD Encumbrance	.00	YTD Actual	4,100.00	Total	4,100.00
			YTD Budget	6,430.00	Unexpended
					2,330.00

<b>061-6100-000.34-10 ENGINEERING SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	1,000.00	Unexpended
					1,000.00

<b>061-6100-000.41-10 WATER &amp; SEWER</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	844.75
AP	12	DALLESPORT WATER ASSOCIATION	379.91		
		**VendorNo: 366 **Inv. No: ACT 100173 8-22-1 **Desc: PER COMMERCIAL RATES ON WEBSITE 4890 X 4.61 PER THOUSAND **Inv. Date: 8/31/2022 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland			
AP	178	DALLESPORT WATER ASSOCIATION	401.33		
		**VendorNo: 366 **Inv. No: ACT 100173 09-22 **Desc: AIRPORT WATER **Inv. Date: 9/30/2022 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	781.24 *	.00 *	1,625.99
YTD Encumbrance	.00	YTD Actual	1,625.99	Total	1,625.99
			YTD Budget	9,700.00	Unexpended
					8,074.01

<b>061-6100-000.41-20 GARBAGE SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	250.00	Unexpended
					250.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.41-40 ELECTRICITY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	2,302.51
AP	399	KLICKITAT COUNTY PUD	592.50		
		**VendorNo: 689 **Inv. No: ACT 6195849 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
AP	400	KLICKITAT COUNTY PUD	235.64		
		**VendorNo: 689 **Inv. No: ACT 69456080 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
AP	401	KLICKITAT COUNTY PUD	116.67		
		**VendorNo: 689 **Inv. No: ACT 6954775 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	944.81 *	.00 *	3,247.32
YTD Encumbrance	.00	YTD Actual	3,247.32	Total	3,247.32
		YTD Budget	10,000.00	Unexpended	6,752.68
<b>061-6100-000.43-10 BUILDINGS AND GROUNDS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	4,418.80
AP	846	JEFF RENARD	135.00		
		**VendorNo: 10700 **Inv. No: OCTOBER 2022-2 **Desc: REIMBURSEMENT FOR PURCHASE OF PUMP **Inv. Date: 10/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	135.00 *	.00 *	4,553.80
YTD Encumbrance	5.00	YTD Actual	4,553.80	Total	4,558.80
		YTD Budget	50,000.00	Unexpended	45,441.20
<b>061-6100-000.43-45 JOINT USE OF LABOR/EQUIP</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	5,000.00	Unexpended	5,000.00
<b>061-6100-000.43-50 VEHICLES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	310.70
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	310.70
YTD Encumbrance	.00	YTD Actual	310.70	Total	310.70
		YTD Budget	40,000.00	Unexpended	39,689.30
<b>061-6100-000.43-51 GAS/OIL/DIESEL/LUBRICANTS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	232.89
AP	276	HATTENHAUER ENERGY CO LLC	809.57		
		**VendorNo: 3983 **Inv. No: 0169575-IN **Desc: ULS BIODIESEL 54 GALLONS **Inv. Date: 10/3/2022 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	809.57 *	.00 *	1,042.46
YTD Encumbrance	.00	YTD Actual	1,042.46	Total	1,042.46
		YTD Budget	3,500.00	Unexpended	2,457.54
<b>061-6100-000.46-10 PROPERTY TAXES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	15,000.00	Unexpended	15,000.00



Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.52-10 LIABILITY</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	6,613.16
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	6,613.16
YTD Encumbrance	.00	YTD Actual	6,613.16	Total	6,613.16
		YTD Budget	9,800.00	Unexpended	3,186.84
<b>061-6100-000.52-30 PROPERTY</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	15,311.93
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	15,311.93
YTD Encumbrance	.00	YTD Actual	15,311.93	Total	15,311.93
		YTD Budget	14,800.00	Unexpended	511.93-
<b>061-6100-000.53-20 POSTAGE</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	95.76
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	95.76
YTD Encumbrance	.00	YTD Actual	95.76	Total	95.76
		YTD Budget	325.00	Unexpended	229.24
<b>061-6100-000.53-30 TELEPHONE</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	818.54
AP	297	CHARTER COMMUNICATIONS	259.95		
	**VendorNo: 4316 **Inv. No: 0122193092622 **Desc: WEB HOSTING AIRPORT **Inv. Date: 9/26/2022 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland				
AP	771	MASTERCARD	12.90		
	**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: GOOGLE SUITES J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland				
	10/31/2022 (10/22)	Period Totals and Balance	272.85 *	.00 *	1,091.39
YTD Encumbrance	.00	YTD Actual	1,091.39	Total	1,091.39
		YTD Budget	2,000.00	Unexpended	908.61
<b>061-6100-000.53-40 LEGAL NOTICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	250.00	Unexpended	250.00
<b>061-6100-000.58-10 TRAVEL, FOOD &amp; LODGING</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
AP	506	JEFF RENARD	114.08		
	**VendorNo: 10700 **Inv. No: OCTOBER 2022 **Desc: MILEAGE TO LOWER JOHN DAY AND TO PICKUP FIRE TRUCK **Inv. Date: 8/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland				
AP	769	MASTERCARD	45.00		
	**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: MEAL LUNCH MEETING J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland				
AP	845	JEFF RENARD	97.70		
	**VendorNo: 10700 **Inv. No: OCTOBER 2022-2 **Desc: MILEAGE TO PICKUP PUMP IN PORTAND **Inv. Date: 10/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland				
AP	844	JEFF RENARD	473.85		
	**VendorNo: 10700 **Inv. No: OCTOBER 2022-1 **Desc: MILEAGE TO WSCAA CONFERENCE & OAMA CONFERENCE **Inv. Date: 10/26/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland				
	10/31/2022 (10/22)	Period Totals and Balance	730.63 *	.00 *	730.63
YTD Encumbrance	.00	YTD Actual	730.63	Total	730.63
		YTD Budget	2,500.00	Unexpended	1,769.37

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.58-10 TRAVEL, FOOD &amp; LODGING (continued)</b>					
<b>061-6100-000.58-50 TRAINING AND CONFERENCES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	2,000.00	Unexpended	2,000.00
<b>061-6100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	200.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	200.00
YTD Encumbrance	.00	YTD Actual	200.00	Total	200.00
		YTD Budget	750.00	Unexpended	550.00
<b>061-6100-000.60-10 OFFICE SUPPLIES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	28.99
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	28.99
YTD Encumbrance	.00	YTD Actual	28.99	Total	28.99
		YTD Budget	800.00	Unexpended	771.01
<b>061-6100-000.69-50 MISCELLANEOUS EXPENSES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	1,300.00
AP	770	MASTERCARD	100.00		
		**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: MARITIME INFORMATION SYSTEM J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	100.00 *	.00 *	1,400.00
YTD Encumbrance	.00	YTD Actual	1,400.00	Total	1,400.00
		YTD Budget	1,500.00	Unexpended	100.00
<b>061-6100-000.69-80 ASSETS &lt; \$5000</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>061-6100-000.73-30 IMPRVMTS OTHER THAN BLDGS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	56,677.87
AP	685	PRECISION APPROACH ENGINEERING	18,978.70		
		**VendorNo: 3780 **Inv. No: 5760 **Desc: SOUTH APRON & TAXILANES- DESIGN **Inv. Date: 8/31/2022 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	18,978.70 *	.00 *	75,656.57
YTD Encumbrance	.00	YTD Actual	75,656.57	Total	75,656.57
		YTD Budget	3,155,780.00	Unexpended	3,080,123.43

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.74-10 MACHINERY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00

YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 35,000.00 Unexpended 35,000.00

Number of transactions: 18 Number of accounts: 25

	Debit	Credit	Proof
Total AIRPORT FUND:	36,131.47	.00	36,131.47

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,000.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00
			YTD Budget	25,000.00	Unexpended
					.00
<b>062-6100-000.79-55 PRIN PMTS - K CO CERB LN</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,000.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00
			YTD Budget	25,000.00	Unexpended
					.00
<b>062-6100-000.79-60 LOAN INTEREST PAYMENTS</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	109.45
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	109.45
YTD Encumbrance	.00	YTD Actual	109.45	Total	109.45
			YTD Budget	2,500.00	Unexpended
					2,390.55
<b>062-6100-000.79-65 INT PMTS - K CO CERB LN</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	4,875.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	4,875.00
YTD Encumbrance	.00	YTD Actual	4,875.00	Total	4,875.00
			YTD Budget	4,875.00	Unexpended
					.00

Number of transactions: 0	Number of accounts: 4	Debit	Credit	Proof
Total AIRPORT DEBT SERVICE FUND:		.00	.00	.00
Number of transactions: 18	Number of accounts: 37	Debit	Credit	Proof
Grand Totals:		36,131.47	.00	36,131.47

Report Criteria:

Actual amounts

Accounts with balances or activity

Account.Account number = "06161000003110"- "06161000007410", "06261000007915"- "06261000007980"

[Report].Fund = "061"- "062"

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	20.00	80.00	1,350.00	1,270.00	5.9
061-6100-000.31-90	11,358.67	37,037.63	180,000.00	142,962.37	20.6
061-6100-000.32-10	2,000.00	4,100.00	6,430.00	2,330.00	63.8
061-6100-000.34-10	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10	781.24	1,625.99	9,700.00	8,074.01	16.8
061-6100-000.41-20	.00	.00	250.00	250.00	.0
061-6100-000.41-40	944.81	3,247.32	10,000.00	6,752.68	32.5
061-6100-000.43-10	135.00	4,553.80	50,000.00	45,446.20	9.1
061-6100-000.43-45	.00	.00	5,000.00	5,000.00	.0
061-6100-000.43-50	.00	310.70	40,000.00	39,689.30	.8
061-6100-000.43-51	809.57	1,042.46	3,500.00	2,457.54	29.8
061-6100-000.46-10	.00	.00	15,000.00	15,000.00	.0
061-6100-000.52-10	.00	6,613.16	9,800.00	3,186.84	67.5
061-6100-000.52-30	.00	15,311.93	14,800.00	( 511.93)	103.5
061-6100-000.53-20	.00	95.76	325.00	229.24	29.5
061-6100-000.53-30	272.85	1,091.39	2,000.00	908.61	54.6
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	.00	10,000.00	10,000.00	.0
061-6100-000.57-00	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10	730.63	730.63	2,500.00	1,769.37	29.2
061-6100-000.58-50	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-70	.00	200.00	750.00	550.00	26.7
061-6100-000.60-10	.00	28.99	800.00	771.01	3.6
061-6100-000.69-50	100.00	1,400.00	1,500.00	100.00	93.3
061-6100-000.69-80	.00	.00	.00	.00	.0
061-6100-000.72-20	.00	.00	45,000.00	45,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	18,978.70	75,656.57	3,155,780.00	3,080,123.43	2.4
061-6100-000.74-10	.00	.00	35,000.00	35,000.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
<b>TOTAL AIRPORT</b>	<b>36,131.47</b>	<b>153,126.33</b>	<b>3,603,735.00</b>	<b>3,450,608.67</b>	<b>4.3</b>
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	360,374.00	360,374.00	.0
061-9500-000.89-00	.00	.00	109,437.00	109,437.00	.0
<b>TOTAL AIRPORT</b>	<b>.00</b>	<b>.00</b>	<b>469,811.00</b>	<b>469,811.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>36,131.47</b>	<b>153,126.33</b>	<b>4,073,546.00</b>	<b>3,920,419.67</b>	<b>3.8</b>

CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	85,000.00	85,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	.00	66,600.00	66,600.00	.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	109.45	2,500.00	2,390.55	4.4
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	4,875.00	4,875.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	25,359.00	25,359.00	.0
TOTAL DEBT SERVICE	.00	54,984.45	234,334.00	179,349.55	23.5
TOTAL FUND EXPENDITURES	.00	54,984.45	234,334.00	179,349.55	23.5

**MINUTES**  
**COLUMBIA GORGE REGIONAL AIRPORT MEETING**  
October 11, 2022

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Jim Wilcox, Tim McGlothlin (Zoom), Dave Griffith, Norm Deo, Tim Urness

**BOARD ABSENT:** Terry Trapp, Jake Anderson

**STAFF PRESENT:** Airport Manager Jeff Renard, FBO Manager Darren Lacock, Jonathan Kara (Zoom)

**PUBLIC:** Matthew Klebes, Dan Spatz

**CALL TO ORDER**

The meeting was called to order by Chair Jim Wilcox at 8:10 am.

**ROLL CALL**

Roll call was conducted by Chair Jim Wilcox.

**APPROVAL OF AGENDA**

The agenda was approved as presented.

**APPROVAL OF MINUTES**

The minutes were approved as presented.

**PUBLIC COMMENTS**

None

**BOARD MEMBER REPORTS**

Jim Wilcox and Jeff Renard met to discuss the process of beginning a joint operating agreement between the county and the city. Jim will be meeting with Matthew Klebes next week to discuss this process.

FBO Report: Sept was a record month in fuel sales, going over by 4,000 gallons. October started off strong even with fuel prices increasing. Avgas increased by \$.30/gal, Jet fuel increased by \$.50/gal. Also, aircraft maintenance has remained busy; TacAero Elite has moved operations to Texas.

## **ACTION ITEMS**

Jim Wilcox, Jeff Renard, David Griffith and Jake Anderson met regarding the Hangar and Land lease rates. The board concurred with the committee that a rate of \$.20/sq ft. annually for airside land and \$.30/sq ft. annually for non airside. CPI is to be adjusted annually calculated on a 5 year rolling average.

**Norm Deo made a motion to authorize the staff to adjust the land and hangar lease rates as described above and in the staff report, and the hangar lease rates as described in the Hangar Lease Schedule beginning January 1, 2023. David seconds the motion. *Passed unanimously by board members present.***

## **DISCUSSION ITEMS –**

None

## **MANAGEMENT REPORT –**

Runway Lights: A list of fixtures that will not come on with bulb swap has been shared with the electrician. There is no scheduled date with him yet.

Quonset Hangar Roof Repair Plans: Jeff is waiting on the 3 written quotes for the replacement metal.

Hangar waiting list has 25 active pilots.

Grant Updates: Applying for COAR grant. OEM/FEMA moving forward. The South Apron is in the final design and the EDA is in the cultural resource review.

Dan Spatz gave an update on the grant for CGCC.

Staff will be attending both Washington and Oregon Airport Conferences in the next 2 weeks.

Staff is working with Scott Dixon to confirm the water usage in the terminal area; a listening device is scheduled to arrive on Wednesday.

Staff is getting fresh bids for the design of the new terminal water system.

Staff was directed to continue to pursue identifying the cost of development of water delivery systems within the parameters of the water rights and assets available.

## **NEXT MEETING**

The next meeting will be November 15, 2022 at 8:00 am.



**ADJOURNMENTS**

Having no further business, the meeting was adjourned at 9:10 am.

SIGNED:

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Jim Wilcox, Chair

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Jeff Renard, Airport Manager



PO Box 285 □ Dallesport □ Washington □ 98617-0285  
□ Airport Management □ 509-767-2272  
manager@flycgra.com

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## AGENDA STAFF REPORT

**MEETING DATE:** November 15, 2022

**TO:** AIRPORT BOARD

**FROM:** AIRPORT MANAGER

**ISSUE:** Conference Updates

**BACKGROUND:** Staff attended both the Washington State Community Airport Association conference and the Oregon Airport Managers conference in October. There were some great presentations as well as some introductions to people whom I have only known through the Zoom lens. Some of my high level takeaways were:

**Washington**

1. SeaTac will be out of room (slips) by 2027
2. There is up to 1.2 million available in the Carb loan 2% loan program
3. Sustainable & transformational grants available
4. What do we want our airport to look like in 20 years?
5. Lighting safety video

**Oregon**

1. Creating a standardized rate schedule for the different areas of the airport.
2. The FAA's view of the use of hangars for derelict aircraft.
3. The future of the "Vertiport" concept (it is coming)
4. Planning for the future of "sustainable fuel and electric aircraft"

**BUDGET IMPLICATIONS:** None projected at this time, just information.

**COUNCIL ALTERNATIVES:**

1. **Staff recommendation:** No action needed
2. Move to take no action.

Report Criteria:

Actual amounts  
 Accounts with balances or activity  
 Account.Account number = "0616100003110"-0616100007410",0626100007915"- 0626100007980"  
 [Report].Fund = "061"-062"

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.31-10 CONTRACTUAL SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	60.00
AP	125	WAVE	20.00		
		**VendorNo: 10091 **Inv. No: 103341201-0009745 **Desc: CITY ISP PROVIDER **Inv. Date: 10/1/2022 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	20.00 *	.00 *	80.00
YTD Encumbrance	.00	YTD Actual	80.00	Total	80.00
			YTD Budget	1,350.00	Unexpended
					1,270.00

<b>061-6100-000.31-90 CONTRACTUAL SERV-OTHER</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,678.96
AP	151	AVIATION MANAGEMENT SERVICES	11,358.67		
		**VendorNo: 10704 **Inv. No: 9-2022 **Desc: SEPTEMBER 2022 AIRPORT MGNT CONTRACT **Inv. Date: 9/30/2022 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10704 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	11,358.67 *	.00 *	37,037.63
YTD Encumbrance	.00	YTD Actual	37,037.63	Total	37,037.63
			YTD Budget	180,000.00	Unexpended
					142,962.37

<b>061-6100-000.32-10 AUDITING SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	2,100.00
AP	308	TALBOT KORVOLA & WARWICK LLP	2,000.00		
		**VendorNo: 10037 **Inv. No: 163399 **Desc: INTERIM BILLING FOR AIRPORT AUDIT FY21-22 **Inv. Date: 10/4/2022 **PO No: **Remit Name: TALBOT KORVOLA & WARWICK LLP **Merchant Vendor No: 10037 **Merchant Vendor Name: TALBOT KORVOLA & WARWICK LLP **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	2,000.00 *	.00 *	4,100.00
YTD Encumbrance	.00	YTD Actual	4,100.00	Total	4,100.00
			YTD Budget	6,430.00	Unexpended
					2,330.00

<b>061-6100-000.34-10 ENGINEERING SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	1,000.00	Unexpended
					1,000.00

<b>061-6100-000.41-10 WATER &amp; SEWER</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	844.75
AP	12	DALLESPORT WATER ASSOCIATION	379.91		
		**VendorNo: 366 **Inv. No: ACT 100173 8-22-1 **Desc: PER COMMERCIAL RATES ON WEBSITE 4890 X 4.61 PER THOUSAND **Inv. Date: 8/31/2022 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland			
AP	178	DALLESPORT WATER ASSOCIATION	401.33		
		**VendorNo: 366 **Inv. No: ACT 100173 09-22 **Desc: AIRPORT WATER **Inv. Date: 9/30/2022 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland			
	10/31/2022 (10/22)	Period Totals and Balance	781.24 *	.00 *	1,625.99
YTD Encumbrance	.00	YTD Actual	1,625.99	Total	1,625.99
			YTD Budget	9,700.00	Unexpended
					8,074.01

<b>061-6100-000.41-20 GARBAGE SERVICES</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
			YTD Budget	250.00	Unexpended
					250.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.41-40 ELECTRICITY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	2,302.51
AP	399	KLICKITAT COUNTY PUD	592.50		
		**VendorNo: 689 **Inv. No: ACT 6195849 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
AP	400	KLICKITAT COUNTY PUD	235.64		
		**VendorNo: 689 **Inv. No: ACT 69456080 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
AP	401	KLICKITAT COUNTY PUD	116.67		
		**VendorNo: 689 **Inv. No: ACT 6954775 10-22 **Desc: AIRPORT ELECTRICITY **Inv. Date: 10/7/2022 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	944.81 *	.00 *	3,247.32
YTD Encumbrance	.00	YTD Actual	3,247.32	Total	3,247.32
		YTD Budget	10,000.00	Unexpended	6,752.68
<b>061-6100-000.43-10 BUILDINGS AND GROUNDS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	4,418.80
AP	846	JEFF RENARD	135.00		
		**VendorNo: 10700 **Inv. No: OCTOBER 2022-2 **Desc: REIMBURSEMENT FOR PURCHASE OF PUMP **Inv. Date: 10/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	135.00 *	.00 *	4,553.80
YTD Encumbrance	5.00	YTD Actual	4,553.80	Total	4,558.80
		YTD Budget	50,000.00	Unexpended	45,441.20
<b>061-6100-000.43-45 JOINT USE OF LABOR/EQUIP</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	5,000.00	Unexpended	5,000.00
<b>061-6100-000.43-50 VEHICLES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	310.70
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	310.70
YTD Encumbrance	.00	YTD Actual	310.70	Total	310.70
		YTD Budget	40,000.00	Unexpended	39,689.30
<b>061-6100-000.43-51 GAS/OIL/DIESEL/LUBRICANTS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	232.89
AP	276	HATTENHAUER ENERGY CO LLC	809.57		
		**VendorNo: 3983 **Inv. No: 0169575-IN **Desc: ULS BIODIESEL 54 GALLONS **Inv. Date: 10/3/2022 **PO No: **Remit Name: HATTENHAUER ENERGY CO LLC **Merchant Vendor No: 3983 **Merchant Vendor Name: HATTENHAUER ENERGY CO LLC **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	809.57 *	.00 *	1,042.46
YTD Encumbrance	.00	YTD Actual	1,042.46	Total	1,042.46
		YTD Budget	3,500.00	Unexpended	2,457.54
<b>061-6100-000.46-10 PROPERTY TAXES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	15,000.00	Unexpended	15,000.00

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.52-10 LIABILITY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	6,613.16
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	6,613.16
YTD Encumbrance	.00	YTD Actual	6,613.16	Total	6,613.16
		YTD Budget	9,800.00	Unexpended	3,186.84
<b>061-6100-000.52-30 PROPERTY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	15,311.93
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	15,311.93
YTD Encumbrance	.00	YTD Actual	15,311.93	Total	15,311.93
		YTD Budget	14,800.00	Unexpended	511.93-
<b>061-6100-000.53-20 POSTAGE</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	95.76
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	95.76
YTD Encumbrance	.00	YTD Actual	95.76	Total	95.76
		YTD Budget	325.00	Unexpended	229.24
<b>061-6100-000.53-30 TELEPHONE</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	818.54
AP	297	CHARTER COMMUNICATIONS	259.95		
		**VendorNo: 4316 **Inv. No: 0122193092622 **Desc: WEB HOSTING AIRPORT **Inv. Date: 9/26/2022 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland			
AP	771	MASTERCARD	12.90		
		**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: GOOGLE SUITES J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	272.85 *	.00 *	1,091.39
YTD Encumbrance	.00	YTD Actual	1,091.39	Total	1,091.39
		YTD Budget	2,000.00	Unexpended	908.61
<b>061-6100-000.53-40 LEGAL NOTICES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	250.00	Unexpended	250.00
<b>061-6100-000.58-10 TRAVEL, FOOD &amp; LODGING</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
AP	506	JEFF RENARD	114.08		
		**VendorNo: 10700 **Inv. No: OCTOBER 2022 **Desc: MILEAGE TO LOWER JOHN DAY AND TO PICKUP FIRE TRUCK **Inv. Date: 8/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland			
AP	769	MASTERCARD	45.00		
		**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: MEAL LUNCH MEETING J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland			
AP	845	JEFF RENARD	97.70		
		**VendorNo: 10700 **Inv. No: OCTOBER 2022-2 **Desc: MILEAGE TO PICKUP PUMP IN PORTAND **Inv. Date: 10/4/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland			
AP	844	JEFF RENARD	473.85		
		**VendorNo: 10700 **Inv. No: OCTOBER 2022-1 **Desc: MILEAGE TO WSCAA CONFERENCE & OAMA CONFERENCE **Inv. Date: 10/26/2022 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	730.63 *	.00 *	730.63
YTD Encumbrance	.00	YTD Actual	730.63	Total	730.63
		YTD Budget	2,500.00	Unexpended	1,769.37

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.58-10 TRAVEL, FOOD &amp; LODGING (continued)</b>					
<b>061-6100-000.58-50 TRAINING AND CONFERENCES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	2,000.00	Unexpended	2,000.00
<b>061-6100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	200.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	200.00
YTD Encumbrance	.00	YTD Actual	200.00	Total	200.00
		YTD Budget	750.00	Unexpended	550.00
<b>061-6100-000.60-10 OFFICE SUPPLIES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	28.99
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	28.99
YTD Encumbrance	.00	YTD Actual	28.99	Total	28.99
		YTD Budget	800.00	Unexpended	771.01
<b>061-6100-000.69-50 MISCELLANEOUS EXPENSES</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	1,300.00
AP	770	MASTERCARD	100.00		
		**VendorNo: 10541 **Inv. No: 8386 09-22 **Desc: MARITIME INFORMATION SYSTEM J RENARD **Inv. Date: 9/30/2022 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	100.00 *	.00 *	1,400.00
YTD Encumbrance	.00	YTD Actual	1,400.00	Total	1,400.00
		YTD Budget	1,500.00	Unexpended	100.00
<b>061-6100-000.69-80 ASSETS &lt; \$5000</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
<b>061-6100-000.73-30 IMPRVMTS OTHER THAN BLDGS</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	56,677.87
AP	685	PRECISION APPROACH ENGINEERING	18,978.70		
		**VendorNo: 3780 **Inv. No: 5760 **Desc: SOUTH APRON & TAXILANES- DESIGN **Inv. Date: 8/31/2022 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: Irowland			
		10/31/2022 (10/22) Period Totals and Balance	18,978.70 *	.00 *	75,656.57
YTD Encumbrance	.00	YTD Actual	75,656.57	Total	75,656.57
		YTD Budget	3,155,780.00	Unexpended	3,080,123.43

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>061-6100-000.74-10 MACHINERY</b>					
		09/30/2022 (09/22) Balance	.00 *	.00 *	.00
		10/31/2022 (10/22) Period Totals and Balance	.00 *	.00 *	.00

YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 35,000.00 Unexpended 35,000.00

Number of transactions: 18 Number of accounts: 25

	Debit	Credit	Proof
Total AIRPORT FUND:	36,131.47	.00	36,131.47

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
<b>062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,000.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00
			YTD Budget	25,000.00	Unexpended
					.00
<b>062-6100-000.79-55 PRIN PMTS - K CO CERB LN</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	25,000.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00
			YTD Budget	25,000.00	Unexpended
					.00
<b>062-6100-000.79-60 LOAN INTEREST PAYMENTS</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	109.45
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	109.45
YTD Encumbrance	.00	YTD Actual	109.45	Total	109.45
			YTD Budget	2,500.00	Unexpended
					2,390.55
<b>062-6100-000.79-65 INT PMTS - K CO CERB LN</b>					
	09/30/2022 (09/22)	Balance	.00 *	.00 *	4,875.00
	10/31/2022 (10/22)	Period Totals and Balance	.00 *	.00 *	4,875.00
YTD Encumbrance	.00	YTD Actual	4,875.00	Total	4,875.00
			YTD Budget	4,875.00	Unexpended
					.00

Number of transactions: 0    Number of accounts: 4

Debit	Credit	Proof
.00	.00	.00

Total AIRPORT DEBT SERVICE FUND:

Number of transactions: 18    Number of accounts: 37

Debit	Credit	Proof
36,131.47	.00	36,131.47

Grand Totals:

Report Criteria:

Actual amounts

Accounts with balances or activity

Account.Account number = "06161000003110"- "06161000007410", "06261000007915"- "06261000007980"

[Report].Fund = "061"- "062"



CITY OF THE DALLES  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	20.00	80.00	1,350.00	1,270.00	5.9
061-6100-000.31-90	11,358.67	37,037.63	180,000.00	142,962.37	20.6
061-6100-000.32-10	2,000.00	4,100.00	6,430.00	2,330.00	63.8
061-6100-000.34-10	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10	781.24	1,625.99	9,700.00	8,074.01	16.8
061-6100-000.41-20	.00	.00	250.00	250.00	.0
061-6100-000.41-40	944.81	3,247.32	10,000.00	6,752.68	32.5
061-6100-000.43-10	135.00	4,553.80	50,000.00	45,446.20	9.1
061-6100-000.43-45	.00	.00	5,000.00	5,000.00	.0
061-6100-000.43-50	.00	310.70	40,000.00	39,689.30	.8
061-6100-000.43-51	809.57	1,042.46	3,500.00	2,457.54	29.8
061-6100-000.46-10	.00	.00	15,000.00	15,000.00	.0
061-6100-000.52-10	.00	6,613.16	9,800.00	3,186.84	67.5
061-6100-000.52-30	.00	15,311.93	14,800.00	( 511.93)	103.5
061-6100-000.53-20	.00	95.76	325.00	229.24	29.5
061-6100-000.53-30	272.85	1,091.39	2,000.00	908.61	54.6
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	.00	.00	10,000.00	10,000.00	.0
061-6100-000.57-00	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10	730.63	730.63	2,500.00	1,769.37	29.2
061-6100-000.58-50	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-70	.00	200.00	750.00	550.00	26.7
061-6100-000.60-10	.00	28.99	800.00	771.01	3.6
061-6100-000.69-50	100.00	1,400.00	1,500.00	100.00	93.3
061-6100-000.69-80	.00	.00	.00	.00	.0
061-6100-000.72-20	.00	.00	45,000.00	45,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	18,978.70	75,656.57	3,155,780.00	3,080,123.43	2.4
061-6100-000.74-10	.00	.00	35,000.00	35,000.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
<b>TOTAL AIRPORT</b>	<b>36,131.47</b>	<b>153,126.33</b>	<b>3,603,735.00</b>	<b>3,450,608.67</b>	<b>4.3</b>
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	360,374.00	360,374.00	.0
061-9500-000.89-00	.00	.00	109,437.00	109,437.00	.0
<b>TOTAL AIRPORT</b>	<b>.00</b>	<b>.00</b>	<b>469,811.00</b>	<b>469,811.00</b>	<b>.0</b>
<b>TOTAL FUND EXPENDITURES</b>	<b>36,131.47</b>	<b>153,126.33</b>	<b>4,073,546.00</b>	<b>3,920,419.67</b>	<b>3.8</b>

CITY OF THE DALLES  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	85,000.00	85,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	.00	66,600.00	66,600.00	.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	109.45	2,500.00	2,390.55	4.4
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	4,875.00	4,875.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	25,359.00	25,359.00	.0
TOTAL DEBT SERVICE	.00	54,984.45	234,334.00	179,349.55	23.5
TOTAL FUND EXPENDITURES	.00	54,984.45	234,334.00	179,349.55	23.5

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	.00	721,736.00	721,736.00	.0
TOTAL BEGINNING BALANCE	.00	.00	721,736.00	721,736.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	32,500.00	65,000.00	32,500.00	50.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	.00	302,780.00	302,780.00	.0
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	2,691,000.00	2,691,000.00	.0
TOTAL FEDERAL REVENUES	.00	.00	2,993,780.00	2,993,780.00	.0
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	.00	.00	.0
TOTAL STATE GRANTS	.00	.00	.00	.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	2,299.57	6,002.36	17,000.00	10,997.64	35.3
TOTAL AVIATION FUEL SALES	2,299.57	6,002.36	17,000.00	10,997.64	35.3
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	491.90	2,521.69	8,450.00	5,928.31	29.8
TOTAL INTEREST REVENUES	491.90	2,521.69	8,450.00	5,928.31	29.8

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 362</u>					
061-0000-362.00-0 LEASE REVENUE	.00	.00	.00	.00	.0
TOTAL SOURCE 362	.00	.00	.00	.00	.0
<u>RENTAL REVENUES</u>					
061-0000-363.50-0 PROPERTY RENTALS	14,041.51	64,881.38	180,080.00	115,198.62	36.0
TOTAL RENTAL REVENUES	14,041.51	64,881.38	180,080.00	115,198.62	36.0
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0 OTHER MISC REVENUES	800.00	3,645.16	20,000.00	16,354.84	18.2
TOTAL OTHER MISC REVENUES	800.00	3,645.16	20,000.00	16,354.84	18.2
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0 GENERAL FUND	5,416.67	21,666.68	65,000.00	43,333.32	33.3
TOTAL OPERATING TRANSFERS IN	5,416.67	21,666.68	65,000.00	43,333.32	33.3
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0 SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0 LOAN/BOND PROCEEDS	.00	.00	.00	.00	.0
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	23,049.65	131,217.27	4,073,546.00	3,942,328.73	3.2

CITY OF THE DALLES  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 4 MONTHS ENDING OCTOBER 31, 2022

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0	.00	.00	29,069.00	29,069.00	.0
	.00	.00	29,069.00	29,069.00	.0
<u>INTEREST REVENUES</u>					
062-0000-361.00-0	111.11	433.20	125.00	( 308.20)	346.6
	111.11	433.20	125.00	( 308.20)	346.6
<u>SOURCE 362</u>					
062-0000-362.00-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
<u>RENTAL REVENUES</u>					
062-0000-363.50-0	16,870.00	67,250.00	205,140.00	137,890.00	32.8
	16,870.00	67,250.00	205,140.00	137,890.00	32.8
<u>SOURCE 391</u>					
062-0000-391.61-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	16,981.11	67,683.20	234,334.00	166,650.80	28.9