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Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday July 21, 2023 @ 7:30 am

At Airport Terminal and Via Zoom

Meeting ID: 824 0933 1104 Passcode: 424214

<https://us06web.zoom.us/j/82409331104?pwd=aG9pT21pRjhwT00xTEYyY2ZqMhYwUT09#success>

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

A. Regular Board Meeting Minutes of June 16, 2023

IV. Public Comments (Items not on the Agenda)

V. Board Member Reports

VI. Airport Sponsors/ Partner Reports

VII. FBO Report

VIII. Action Items

IX. Discussion Items

A. Budget Report / Check Register

X. Management Report

Congressional Outreach Team Visit

Letter to the FAA in regards to the water/ still awaiting their response.

Renewed interest in the airport pasture ground for future large developments, waiting on formal proposals and details from 2 different parties.

Klickitat County public works crews are fantastic!!

Angie Wilson and City Finance staff are fantastic as well!!

11,000+ flight operations logged ytd

Grant Updates

OEM / FEMA Waiting for next steps

South Apron Design Grant is ready to close out, waiting on FAA review.

2023 Fire Land Use Agreements are being used and tracked.

Multiple helicopters and fixed wing fire suppression aircraft have been using our facility.

DNR has full staff and 3-5 Helicopters on site.

OR Dept of Forestry and the Fire Boss aircraft have had a great start to the season in them being able to fly 3 out of the first 4 days of the contract.

Management plan for some out of office time.

XI. Adjournment: _____AM

Next meeting: August 18, 2023 7:30 AM (Friday)

Columbia Gorge Regional Airport

At Airport Terminal and Via Zoom
Meeting ID: 824 0933 1104 Passcode: 424214

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MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
June 16, 2023

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin, Tim Urness, Randy Anderson, Norm Deo, Terry Trapp, Lori Zoller

BOARD ABSENT: None

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock, Jonathan Kara (City Attorney)

STAFF ABSENT: Mathew Klebes (City Manager)

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:30 am.

ROLL CALL

Roll call was conducted by Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

Dan Spatz noted the fire fighter planes were very entertaining and also wanted to show appreciation to the board from CGCC for all the support on behalf of the SB482, allowing the college to expand by going to the airport.

Jonathan emailed the airport manager and board chair a copy of the letter to the FAA and wanted to thank the board for their diligence and work as they navigated that. Constructing the letter took extra time to ensure accuracy.

Terry Trapp reported the FAA responded to him regarding the drone incident. He further detailed the recent events and interactions and stated the FAA will send a formal letter to the airport manager outlining their findings.

Dan Spatz expressed appreciation for Brian Despain for the work he's done with CGCC.

BOARD MEMBER REPORTS–

FBO: Darren reported that May's fuel sale numbers were well above average and June is average. A Gulf Stream 5 was due to arrive today and had requested 5-6k gallons of fuel. Kevin Cole is at work remodeling the FBO, concentrating now on the conference room making it more pilot friendly. And, the strongest wind gust was yesterday at about 40 mph.

ACTION ITEMS–

None

DISCUSSION ITEMS –

Budget Report/Check Register: Jim reported that rentals were already \$4-6k over what was projected for year end with a remaining month still to add to the budget.

MANAGEMENT REPORT –

There was a private plane crash near Avery Landing and the gravel pit.

Airport attorney's sent the letter to the FAA in regards to the water well and awaiting their response.

8600+ flight operations logged ytd.

Grant Updates

OEM/FEMA in the next level and working with Nolan to provide additional answers in response to the grant.

South Apron Design Grant is ready to close out, waiting on FAA review.

2023 Fire Land Use Agreements are now in place.

3 helicopters have cycled through for the USFS contract so far.

DNR has a full staff and one Helo on site.

OR Dept of Forestry and the Fire Boss aircraft should be here this week.

2 red lamps were suspiciously removed from the runway, Dan Spatz recommended that maybe the College and the 3D class could fabricate new ones.

NEXT MEETING

The next meeting will be Friday, July 21, 2023 at 7:30 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:08 am.

SIGNED:

Jim Wilcox, Chair

Jeff Renard, Airport Manager

Columbia Gorge Regional Airport
For the year ended June 30, 2023

Airport fund 061

	YTD Actual	Budget	Variance	Percent
Revenue				
Intergovernmental revenue	\$ 65,000	\$ 65,000	\$ -	100.0%
Federal grants FAA	210,773	302,780	92,007	69.6
Federal grants MISC		2,691,000	2,691,000	-
Oregon state grants		-	-	
Misc. sales and services		2,500	2,500	-
Aviation fuel sales	16,276	17,000	724	95.7
Interest income	14,424	8,450	(5,974)	170.7
Lease, property rentals	\$ 117,794			
Property rentals	<u>83,886</u>	201,680	180,080	(21,600)
Other misc. revenue		17,820	20,000	2,180
Operating transfers in		<u>65,000</u>	<u>65,000</u>	100.0
Total revenue	<u>590,973</u>	<u>3,351,810</u>	<u>2,760,837</u>	
Expenditures				
Management services	132,445	180,000	47,555	73.6
Audit services	8,410	6,430	(1,980)	130.8
Engineering services		1,000	1,000	-
Utilities	18,775	21,300	2,525	88.1
Property taxes & insurance	40,573	39,600	(973)	102.5
Buildings & grounds	50,465	50,000	(465)	100.9
Vehicle expense	6,937	48,500	41,563	14.3
Office expense	3,783	3,125	(658)	121.1
Permits, legal, advertising	1,543	11,250	9,707	13.7
Travel, training, dues	4,457	5,250	793	84.9
Miscellaneous expense	1,750	1,500	(250)	116.7
Buildings	-	45,000	45,000	-
Imprvmts other than buildings	212,186	3,155,780	2,943,594	6.7
Machinery	-	35,000	35,000	-
Total expenditures	<u>481,324</u>	<u>3,603,735</u>	<u>3,122,411</u>	
Other				
To Airport debt service	-	-	-	
Contingency	-	360,374	360,374	
Unapprop. Ending fund balance	<u>-</u>	<u>109,437</u>	<u>109,437</u>	
Total other	<u>-</u>	<u>469,811</u>	<u>469,811</u>	
Summary				
Beginning fund balance	727,653	721,736	5,917	
Add, revenues	590,973	3,351,810	(2,760,837)	
Less, expenditures	(481,324)	(3,603,735)	3,122,411	
other	<u>-</u>	<u>(469,811)</u>	<u>469,811</u>	
Ending fund balance	<u>\$ 837,302</u>	<u>\$ -</u>	<u>\$ 837,302</u>	

Columbia Gorge Regional Airport

For the year ended June 30, 2023

Debt service fund 062

	YTD Actual	Budget	Variance	Percent
Revenue				
Interest income	\$ 2,267	\$ 125	\$ 2,142	1813.6%
Lease revenue	\$ 52,606	-	-	
Property rentals	<u>147,980</u>	205,140	(4,554)	97.8
Transfer from airport fund	-	-	-	-
Total revenue	<u>202,853</u>	<u>205,265</u>	<u>(2,412)</u>	
Expenditures				
Bond principal	85,000	85,000	-	100.0
Bond interest	66,600	66,600	-	100.0
Loan principal payments	25,000	25,000	-	100.0
Prin pymt -K Co Cerb Ln	25,000	25,000	-	100.0
Loan interest payments	109	2,500	2,391	4.4
Int pymt - K Co Cerb Ln	4,875	4,875	-	100.0
Reserve for future debt svc.	-	<u>25,359</u>	<u>25,359</u>	-
Total expenditures	<u>206,584</u>	<u>234,334</u>	<u>27,750</u>	
Summary				
Beginning fund balance	60,994	29,069	31,925	
Add, revenues	202,853	205,265	(2,412)	
Less, expenditures	<u>(206,584)</u>	<u>(234,334)</u>	<u>27,750</u>	
Ending fund balance	<u>\$ 57,263</u>	<u>\$ -</u>	<u>\$ 57,263</u>	

Report Criteria:

- Actual Amounts
- All Accounts
- Summarize Payroll Detail
- Print Period Totals
- Print Grand Totals
- Include All Comments
- Include Funds: 061-062
- Page and Total by Fund
- Include Balance Sheets: None
- Include Revenues: None
- All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES			05/31/2023 (05/23) Balance	061-6100-000.31-10			999.30
06/01/2023	AP	348	WAVE **VendorNo: 10091 **Inv. No: 103341201-0010191 **Desc: CITY ISP PROVIDER **Inv. Date: 6/1/2023 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
			06/30/2023 (06/23) Period Totals and Balance		20.00 *	.00 *	1,019.30
YTD Encumbrance	.00	YTD Actual	1,019.30 Total	1,019.30 YTD Budget	1,350.00 Unexpended	330.70	
CONTRACTUAL SERV-OTHER			05/31/2023 (05/23) Balance	061-6100-000.31-90			119,944.96
05/31/2023	AP	396	AVIATION MANAGEMENT SERVICES **VendorNo: 10704 **Inv. No: 5-2023 **Desc: MAY 2023 AIRPORT MGNT CONTRACT **Inv. Date: 5/31/2023 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10704 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland		12,500.00		
			06/30/2023 (06/23) Period Totals and Balance		12,500.00 *	.00 *	132,444.96
YTD Encumbrance	.00	YTD Actual	132,444.96 Total	132,444.96 YTD Budget	180,000.00 Unexpended	47,555.04	
AUDITING SERVICES			05/31/2023 (05/23) Balance	061-6100-000.32-10			8,410.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	8,410.00
YTD Encumbrance	.00	YTD Actual	8,410.00 Total	8,410.00 YTD Budget	6,430.00 Unexpended	(1,980.00)	
ENGINEERING SERVICES			05/31/2023 (05/23) Balance	061-6100-000.34-10			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
WATER & SEWER			05/31/2023 (05/23) Balance	061-6100-000.41-10			6,632.63
06/03/2023	AP	436	DALLESPORT WATER ASSOCIATION **VendorNo: 366 **Inv. No: ACT 100173 06-23 **Desc: AIRPORT WATER **Inv. Date: 6/3/2023 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland		405.60		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
06/03/2023	AP	437	DALLESPORT WATER ASSOCIATION **VendorNo: 366 **Inv. No: ACT 100489 06-23 **Desc: AIRPORT WATER **Inv. Date: 6/3/2023 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland		287.13		
06/30/2023 (06/23) Period Totals and Balance					692.73 *	.00 *	7,325.36
YTD Encumbrance	.00	YTD Actual	7,325.36 Total	7,325.36 YTD Budget	9,700.00 Unexpended	2,374.64	
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GARBAGE SERVICES			05/31/2023 (05/23) Balance	061-6100-000.41-20			.00
06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
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ELECTRICITY			05/31/2023 (05/23) Balance	061-6100-000.41-40			9,874.40
06/07/2023	AP	713	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 6195849 06-23 **Desc: AIRPORT ELECTRICITY **Inv. Date: 6/7/2023 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		344.11		
06/07/2023	AP	714	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69456080 06-23 **Desc: AIRPORT ELECTRICITY **Inv. Date: 6/7/2023 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		120.37		
06/07/2023	AP	715	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: ACT 69547775 06-23 **Desc: AIRPORT ELECTRICITY **Inv. Date: 6/7/2023 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		92.10		
06/30/2023 (06/23) Period Totals and Balance					556.58 *	.00 *	10,430.98
YTD Encumbrance	.00	YTD Actual	10,430.98 Total	10,430.98 YTD Budget	10,000.00 Unexpended	(430.98)	
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BUILDINGS AND GROUNDS			05/31/2023 (05/23) Balance	061-6100-000.43-10			30,946.54
03/28/2023	AP	42	QTPOD **VendorNo: 4367 **Inv. No: 0724-SP2022 **Desc: BASE NETWORK ACCESS & SUPPORT AGREEMENT **Inv. Date: 3/28/2023 **PO No: **Remit Name: QTPOD **Merchant Vendor No: 4367 **Merchant Vendor Name: QTPOD **Invoice Created By: Irowland		945.00		
05/31/2023	AP	45	SCHOCK WELDING LLC **VendorNo: 10140 **Inv. No: 1406 **Desc: TS 2"X2"X20' FB 1/4"X2"X20' **Inv. Date: 5/31/2023 **PO No: **Remit Name: SCHOCK WELDING LLC **Merchant Vendor No: 10140 **Merchant Vendor Name: SCHOCK WELDING LLC **Invoice Created By: Irowland		2,439.30		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance	
05/25/2023	AP	52	PATRIOT ENVIRONMENTAL INC **VendorNo: 10171 **Inv. No: 8930 **Desc: ANNUAL ENVIRONMENTAL COMPLIANCE TESTS **Inv. Date: 5/25/2023 **PO No: **Remit Name: PATRIOT ENVIRONMENTAL INC **Merchant Vendor No: 10171 **Merchant Vendor Name: PATRIOT ENVIRONMENTAL INC **Invoice Created By: Irowland		999.00			
06/05/2023	AP	438	DEVCO MECHANICAL, INC. **VendorNo: 402 **Inv. No: 15982-1 **Desc: MOBILE HOME HVAC RPR CAPACITOR AT AIRPORT **Inv. Date: 6/5/2023 **PO No: **Remit Name: DEVCO MECHANICAL, INC. **Merchant Vendor No: 402 **Merchant Vendor Name: DEVCO MECHANICAL, INC. **Invoice Created By: Irowland		311.53			
06/15/2023	AP	781	SCHOCK WELDING LLC **VendorNo: 10140 **Inv. No: 1408 **Desc: ANGLE IRON FOR OTIS HANGAR DOORS **Inv. Date: 6/15/2023 **PO No: **Remit Name: SCHOCK WELDING LLC **Merchant Vendor No: 10140 **Merchant Vendor Name: SCHOCK WELDING LLC **Invoice Created By: Irowland		1,039.00			
05/31/2023	AP	938	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: KEYLESS SCHLAGE FOR LIFEFLIGHT BLDG J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		159.00			
06/23/2023	AP	966	V WELDING LLC **VendorNo: 10917 **Inv. No: 951008 **Desc: OTIS HANGAR DOORS **Inv. Date: 6/23/2023 **PO No: **Remit Name: V WELDING LLC **Merchant Vendor No: 10917 **Merchant Vendor Name: V WELDING LLC **Invoice Created By: Irowland		5,550.00			
06/27/2023	AP	1133	SCHOCK WELDING LLC **VendorNo: 10140 **Inv. No: 1413 **Desc: (8) CHANNEL IRONS C3X4.10X20' OTIS HANGAR DOORS **Inv. Date: 6/27/2023 **PO No: **Remit Name: SCHOCK WELDING LLC **Merchant Vendor No: 10140 **Merchant Vendor Name: SCHOCK WELDING LLC **Invoice Created By: Irowland		776.00			
06/27/2023	AP	1217	GARCIA'S GORGE PAINTING **VendorNo: 10922 **Inv. No: 230627-1 **Desc: PAINT HANGAR WALLS & TRIM & TWO DOORS **Inv. Date: 6/27/2023 **PO No: **Remit Name: GARCIA'S GORGE PAINTING **Merchant Vendor No: 10922 **Merchant Vendor Name: GARCIA'S GORGE PAINTING **Invoice Created By: Irowland		4,840.00			
06/23/2023	JE	7	RECLASSIFY SCHOCK WELDING EXPENSE; & GROUNDS LISA CODING ERROR		2,460.00			
06/30/2023 (06/23) Period Totals and Balance					19,518.83	*	.00	* 50,465.37
YTD Encumbrance	.00	YTD Actual	50,465.37	Total	50,465.37	YTD Budget	50,000.00	Unexpended (465.37)

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
JOINT USE OF LABOR/EQUIP			05/31/2023 (05/23) Balance	061-6100-000.43-45			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	5,000.00 Unexpended	5,000.00	
VEHICLES			05/31/2023 (05/23) Balance	061-6100-000.43-50			4,986.91
05/31/2023	AP	941	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: PARTS J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		199.00		
			06/30/2023 (06/23) Period Totals and Balance		199.00 *	.00 *	5,185.91
YTD Encumbrance	.00	YTD Actual	5,185.91 Total	5,185.91 YTD Budget	40,000.00 Unexpended	34,814.09	
GAS/OIL/DIESEL/LUBRICANTS			05/31/2023 (05/23) Balance	061-6100-000.43-51			1,660.60
05/31/2023	AP	943	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: FUEL J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		91.28		
			06/30/2023 (06/23) Period Totals and Balance		91.28 *	.00 *	1,751.88
YTD Encumbrance	.00	YTD Actual	1,751.88 Total	1,751.88 YTD Budget	3,500.00 Unexpended	1,748.12	
PROPERTY TAXES			05/31/2023 (05/23) Balance	061-6100-000.46-10			18,647.58
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	18,647.58
YTD Encumbrance	.00	YTD Actual	18,647.58 Total	18,647.58 YTD Budget	23,900.00 Unexpended	5,252.42	
LIABILITY			05/31/2023 (05/23) Balance	061-6100-000.52-10			6,613.16
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	6,613.16
YTD Encumbrance	.00	YTD Actual	6,613.16 Total	6,613.16 YTD Budget	9,800.00 Unexpended	3,186.84	
PROPERTY			05/31/2023 (05/23) Balance	061-6100-000.52-30			15,311.93
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	15,311.93
YTD Encumbrance	.00	YTD Actual	15,311.93 Total	15,311.93 YTD Budget	14,800.00 Unexpended	(511.93)	
POSTAGE			05/31/2023 (05/23) Balance	061-6100-000.53-20			416.95
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	416.95
YTD Encumbrance	.00	YTD Actual	416.95 Total	416.95 YTD Budget	325.00 Unexpended	(91.95)	
TELEPHONE			05/31/2023 (05/23) Balance	061-6100-000.53-30			2,988.44
05/26/2023	AP	620	CHARTER COMMUNICATIONS **VendorNo: 4316 **Inv. No: 0122193052623 **Desc: WEB HOSTING AIRPORT **Inv. Date: 5/26/2023 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland		259.95		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/31/2023	AP	937	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: GOOGLE SUITES J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		12.90		
06/30/2023 (06/23) Period Totals and Balance					272.85 *	.00 *	3,261.29
YTD Encumbrance	.00	YTD Actual	3,261.29 Total	3,261.29 YTD Budget	2,000.00 Unexpended	(1,261.29)	
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LEGAL NOTICES			05/31/2023 (05/23) Balance	061-6100-000.53-40			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
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ADVERTISING			05/31/2023 (05/23) Balance	061-6100-000.54-00			511.50
04/27/2023	AP	580	GOLDENDALE SENTINEL, THE **VendorNo: 3044 **Inv. No: 156079 **Desc: JOURNEY THROUGH KLICKITAT CO 2023 FULL PAGE AD **Inv. Date: 4/27/2023 **PO No: **Remit Name: GOLDENDALE SENTINEL, THE **Merchant Vendor No: 3044 **Merchant Vendor Name: GOLDENDALE SENTINEL, THE **Invoice Created By: Irowland		531.00		
06/30/2023 (06/23) Period Totals and Balance					531.00 *	.00 *	1,042.50
YTD Encumbrance	.00	YTD Actual	1,042.50 Total	1,042.50 YTD Budget	10,000.00 Unexpended	8,957.50	
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PERMITS			05/31/2023 (05/23) Balance	061-6100-000.57-00			75.00
05/31/2023	AP	939	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: STATE OF WA BUSINESS LICENSE J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		424.38		
06/30/2023 (06/23) Period Totals and Balance					424.38 *	.00 *	499.38
YTD Encumbrance	.00	YTD Actual	499.38 Total	499.38 YTD Budget	1,000.00 Unexpended	500.62	
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TRAVEL, FOOD & LODGING			05/31/2023 (05/23) Balance	061-6100-000.58-10			1,717.43
05/23/2023	AP	667	JEFF RENARD **VendorNo: 10700 **Inv. No: MAY 2023 **Desc: MILEAGE TO WAMA CONF SPOKANE, EQUIPMENT RENTAL, NW PUMP PARTS **Inv. Date: 5/23/2023 **PO No: **Remit Name: JEFF RENARD **Merchant Vendor No: 10700 **Merchant Vendor Name: JEFF RENARD **Invoice Created By: Irowland		426.41		
05/31/2023	AP	940	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: LODGING WAMA CONF J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		440.78		
06/30/2023 (06/23) Period Totals and Balance					867.19 *	.00 *	2,584.62
YTD Encumbrance	.00	YTD Actual	2,584.62 Total	2,584.62 YTD Budget	2,500.00 Unexpended	(84.62)	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
TRAINING AND CONFERENCES							
			05/31/2023 (05/23) Balance	061-6100-000.58-50			525.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	525.00
YTD Encumbrance	.00	YTD Actual	525.00 Total	525.00 YTD Budget	2,000.00 Unexpended	1,475.00	
MEMBERSHIPS/DUES/SUBSCRIP							
			05/31/2023 (05/23) Balance	061-6100-000.58-70			1,246.90
05/31/2023	AP	942	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 05-31 **Desc: MARITIME INFO SYS OP REPORT J RENARD **Inv. Date: 5/31/2023 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		100.00		
			06/30/2023 (06/23) Period Totals and Balance		100.00 *	.00 *	1,346.90
YTD Encumbrance	.00	YTD Actual	1,346.90 Total	1,346.90 YTD Budget	750.00 Unexpended	(596.90)	
OFFICE SUPPLIES							
			05/31/2023 (05/23) Balance	061-6100-000.60-10			104.97
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	104.97
YTD Encumbrance	.00	YTD Actual	104.97 Total	104.97 YTD Budget	800.00 Unexpended	695.03	
MISCELLANEOUS EXPENSES							
			05/31/2023 (05/23) Balance	061-6100-000.69-50			1,749.90
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	1,749.90
YTD Encumbrance	.00	YTD Actual	1,749.90 Total	1,749.90 YTD Budget	1,500.00 Unexpended	(249.90)	
ASSETS < \$5000							
			05/31/2023 (05/23) Balance	061-6100-000.69-80			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
BUILDINGS							
			05/31/2023 (05/23) Balance	061-6100-000.72-20			2,460.00
06/23/2023	JE	7	RECLASSIFY SCHOCK WELDING EXPENSE;			2,460.00-	
			06/30/2023 (06/23) Period Totals and Balance		.00 *	2,460.00- *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	45,000.00 Unexpended	45,000.00	
BUILDINGS - HANGER							
			05/31/2023 (05/23) Balance	061-6100-000.72-30			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
IMPRVMTS OTHER THAN BLDGS							
			05/31/2023 (05/23) Balance	061-6100-000.73-30			209,293.80
06/23/2023	AP	753	PRECISION APPROACH ENGINEERING **VendorNo: 3780 **Inv. No: 5576 **Desc: NORTH APRON REHAB PH 2 **Inv. Date: 6/23/2023 **PO No: **Remit Name: PRECISION APPROACH ENGINEERING **Merchant Vendor No: 3780 **Merchant Vendor Name: PRECISION APPROACH ENGINEERING **Invoice Created By: Irowland		2,892.45		
			06/30/2023 (06/23) Period Totals and Balance		2,892.45 *	.00 *	212,186.25
YTD Encumbrance	.00	YTD Actual	212,186.25 Total	212,186.25 YTD Budget	3,155,780.00 Unexpended	2,943,593.75	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
MACHINERY							
			05/31/2023 (05/23) Balance	061-6100-000.74-10			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	35,000.00 Unexpended	35,000.00	
FIXED ASSET RECLASS ACCT							
			05/31/2023 (05/23) Balance	061-6100-000.78-50			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
TO AIRPORT DEBT SERVICE							
			05/31/2023 (05/23) Balance	061-9500-000.81-62			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
CONTINGENCY							
			05/31/2023 (05/23) Balance	061-9500-000.88-00			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	351,474.00 Unexpended	351,474.00	
UNAPPROPRIATED ENDING FUND BAL							
			05/31/2023 (05/23) Balance	061-9500-000.89-00			.00
			06/30/2023 (06/23) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	109,437.00 Unexpended	109,437.00	
Number of Transactions: 28 Number of Accounts: 33					Debit	Credit	Proof
Total AIRPORT FUND:					38,666.29	2,460.00-	36,206.29

Date	Journal	Reference Number	Payee or Description				Account Number	Debit Amount	Credit Amount	Balance
			05/31/2023 (05/23) Balance				062-6100-000.79-15			85,000.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	85,000.00
YTD Encumbrance	.00	YTD Actual	85,000.00	Total	85,000.00	YTD Budget	85,000.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-25			66,600.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	66,600.00
YTD Encumbrance	.00	YTD Actual	66,600.00	Total	66,600.00	YTD Budget	66,600.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-50			25,000.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00	YTD Budget	25,000.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-55			25,000.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	25,000.00
YTD Encumbrance	.00	YTD Actual	25,000.00	Total	25,000.00	YTD Budget	25,000.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-60			109.45
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	109.45
YTD Encumbrance	.00	YTD Actual	109.45	Total	109.45	YTD Budget	2,500.00	Unexpended	2,390.55	
			05/31/2023 (05/23) Balance				062-6100-000.79-65			4,875.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	4,875.00
YTD Encumbrance	.00	YTD Actual	4,875.00	Total	4,875.00	YTD Budget	4,875.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-66			.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	.00	Unexpended	.00	
			05/31/2023 (05/23) Balance				062-6100-000.79-80			.00
			06/30/2023 (06/23) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00	YTD Budget	25,359.00	Unexpended	25,359.00	
Number of Transactions: 0 Number of Accounts: 8							Debit	Credit	Proof	
Total AIRPORT DEBT SERVICE FUND:							.00	.00	.00	
Number of Transactions: 28 Number of Accounts: 41							Debit	Credit	Proof	
Grand Totals:							38,666.29	2,460.00-	36,206.29	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

- Actual Amounts
 - All Accounts
 - Summarize Payroll Detail
 - Print Period Totals
 - Print Grand Totals
 - Include All Comments
 - Include Funds: 061-062
 - Page and Total by Fund
 - Include Balance Sheets: None
 - Include Revenues: None
 - All Segments Tested for Total Breaks
-

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	727,653.00	721,736.00	(5,917.00)	100.8
TOTAL BEGINNING BALANCE	.00	727,653.00	721,736.00	(5,917.00)	100.8
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	65,000.00	65,000.00	.00	100.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	65,000.00	65,000.00	.00	100.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	.00	210,772.39	302,780.00	92,007.61	69.6
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	2,691,000.00	2,691,000.00	.0
TOTAL FEDERAL REVENUES	.00	210,772.39	2,993,780.00	2,783,007.61	7.0
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	.00	.00	.0
TOTAL STATE GRANTS	.00	.00	.00	.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	1,853.30	16,275.96	17,000.00	724.04	95.7
TOTAL AVIATION FUEL SALES	1,853.30	16,275.96	17,000.00	724.04	95.7
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	1,916.32	14,424.34	8,450.00	(5,974.34)	170.7
TOTAL INTEREST REVENUES	1,916.32	14,424.34	8,450.00	(5,974.34)	170.7

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 362</u>					
061-0000-362.00-0 LEASE REVENUE	9,522.00	117,794.00	.00	(117,794.00)	.0
TOTAL SOURCE 362	9,522.00	117,794.00	.00	(117,794.00)	.0
<u>RENTAL REVENUES</u>					
061-0000-363.50-0 PROPERTY RENTALS	6,130.56	83,886.16	180,080.00	96,193.84	46.6
TOTAL RENTAL REVENUES	6,130.56	83,886.16	180,080.00	96,193.84	46.6
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0 OTHER MISC REVENUES	2,800.00	17,820.01	20,000.00	2,179.99	89.1
TOTAL OTHER MISC REVENUES	2,800.00	17,820.01	20,000.00	2,179.99	89.1
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0 GENERAL FUND	.00	65,000.00	65,000.00	.00	100.0
TOTAL OPERATING TRANSFERS IN	.00	65,000.00	65,000.00	.00	100.0
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0 SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0 LOAN/BOND PROCEEDS	.00	.00	.00	.00	.0
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	22,222.18	1,318,625.86	4,073,546.00	2,754,920.14	32.4

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0	.00	60,994.00	29,069.00	(31,925.00)	209.8
	.00	60,994.00	29,069.00	(31,925.00)	209.8
<u>INTEREST REVENUES</u>					
062-0000-361.00-0	189.04	2,266.90	125.00	(2,141.90)	1813.5
	189.04	2,266.90	125.00	(2,141.90)	1813.5
<u>SOURCE 362</u>					
062-0000-362.00-0	4,445.00	52,606.00	.00	(52,606.00)	.0
	4,445.00	52,606.00	.00	(52,606.00)	.0
<u>RENTAL REVENUES</u>					
062-0000-363.50-0	12,385.00	147,980.00	205,140.00	57,160.00	72.1
	12,385.00	147,980.00	205,140.00	57,160.00	72.1
<u>SOURCE 391</u>					
062-0000-391.61-0	.00	.00	.00	.00	.0
	.00	.00	.00	.00	.0
	17,019.04	263,846.90	234,334.00	(29,512.90)	112.6

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10	20.00	1,019.30	1,350.00	330.70	75.5
061-6100-000.31-90	12,500.00	132,444.96	180,000.00	47,555.04	73.6
061-6100-000.32-10	.00	8,410.00	6,430.00	(1,980.00)	130.8
061-6100-000.34-10	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10	692.73	7,325.36	9,700.00	2,374.64	75.5
061-6100-000.41-20	.00	.00	250.00	250.00	.0
061-6100-000.41-40	556.58	10,430.98	10,000.00	(430.98)	104.3
061-6100-000.43-10	19,518.83	50,465.37	50,000.00	(465.37)	100.9
061-6100-000.43-45	.00	.00	5,000.00	5,000.00	.0
061-6100-000.43-50	199.00	5,185.91	40,000.00	34,814.09	13.0
061-6100-000.43-51	91.28	1,751.88	3,500.00	1,748.12	50.1
061-6100-000.46-10	.00	18,647.58	23,900.00	5,252.42	78.0
061-6100-000.52-10	.00	6,613.16	9,800.00	3,186.84	67.5
061-6100-000.52-30	.00	15,311.93	14,800.00	(511.93)	103.5
061-6100-000.53-20	.00	416.95	325.00	(91.95)	128.3
061-6100-000.53-30	272.85	3,261.29	2,000.00	(1,261.29)	163.1
061-6100-000.53-40	.00	.00	250.00	250.00	.0
061-6100-000.54-00	531.00	1,042.50	10,000.00	8,957.50	10.4
061-6100-000.57-00	424.38	499.38	1,000.00	500.62	49.9
061-6100-000.58-10	867.19	2,584.62	2,500.00	(84.62)	103.4
061-6100-000.58-50	.00	525.00	2,000.00	1,475.00	26.3
061-6100-000.58-70	100.00	1,346.90	750.00	(596.90)	179.6
061-6100-000.60-10	.00	104.97	800.00	695.03	13.1
061-6100-000.69-50	.00	1,749.90	1,500.00	(249.90)	116.7
061-6100-000.69-80	.00	.00	.00	.00	.0
061-6100-000.72-20	(2,460.00)	.00	45,000.00	45,000.00	.0
061-6100-000.72-30	.00	.00	.00	.00	.0
061-6100-000.73-30	2,892.45	212,186.25	3,155,780.00	2,943,593.75	6.7
061-6100-000.74-10	.00	.00	35,000.00	35,000.00	.0
061-6100-000.78-50	.00	.00	.00	.00	.0
TOTAL AIRPORT	36,206.29	481,324.19	3,612,635.00	3,131,310.81	13.3
<u>AIRPORT</u>					
061-9500-000.81-62	.00	.00	.00	.00	.0
061-9500-000.88-00	.00	.00	351,474.00	351,474.00	.0
061-9500-000.89-00	.00	.00	109,437.00	109,437.00	.0
TOTAL AIRPORT	.00	.00	460,911.00	460,911.00	.0
TOTAL FUND EXPENDITURES	36,206.29	481,324.19	4,073,546.00	3,592,221.81	11.8

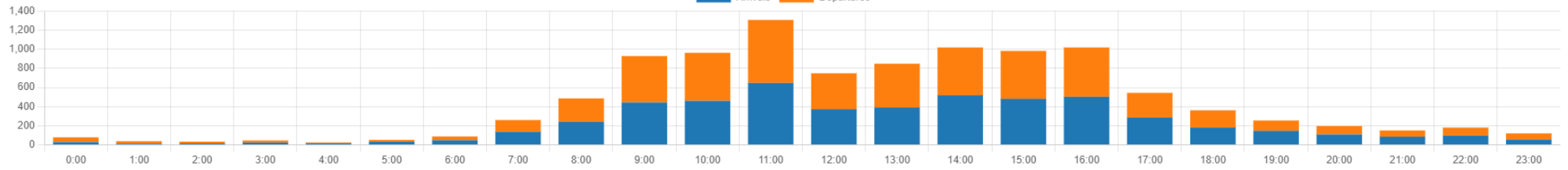
CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2023

AIRPORT DEBT SERVICE FUND

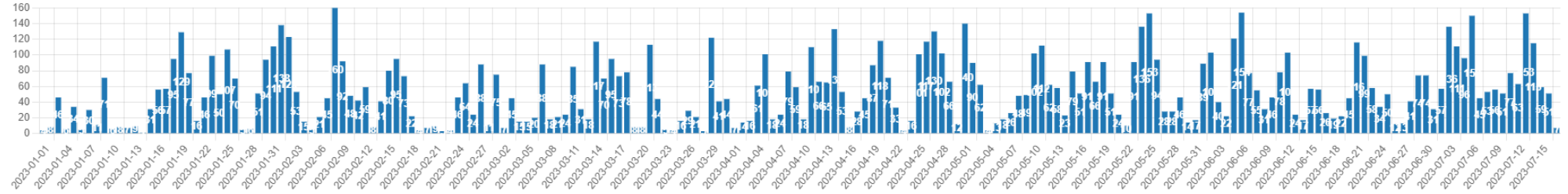
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	85,000.00	85,000.00	.00	100.0
062-6100-000.79-25 BOND INTEREST	.00	66,600.00	66,600.00	.00	100.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-60 LOAN INTEREST PAYMENTS	.00	109.45	2,500.00	2,390.55	4.4
062-6100-000.79-65 INT PMTS - K CO CERB LN	.00	4,875.00	4,875.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	25,359.00	25,359.00	.0
TOTAL DEBT SERVICE	.00	206,584.45	234,334.00	27,749.55	88.2
TOTAL FUND EXPENDITURES	.00	206,584.45	234,334.00	27,749.55	88.2

Hourly Operations

Arrivals Departures

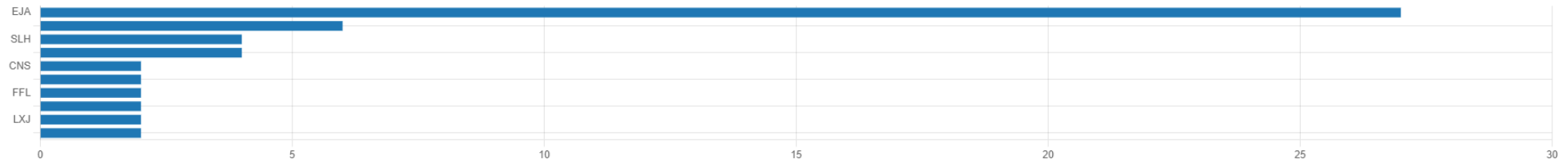


Daily Operations



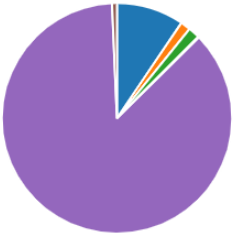
Top Operators

of Operations



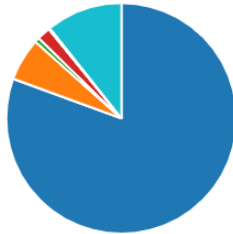
Aircraft Type

Helicopter Jet Multi-Prop Regional Single-Prop Unknown



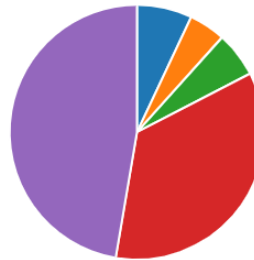
Aircraft Design Group

A-I A-II B-I B-II B-III C-I C-II C-III D-IV UNK



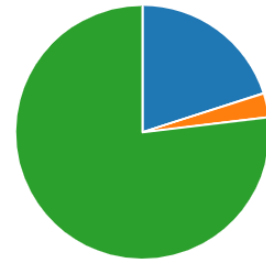
Runway Usage

07 13 25 31 Unknown



Weight Class (lbs)

UNK UNK Up to 12,499



Total Arrivals/Departures

