

# MINUTES

## COLUMBIA GORGE REGIONAL AIRPORT MEETING

January 17, 2025

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Jim Wilcox (Zoom), Terry Trapp, Randy Anderson, James Smith, Lori Zoller

**BOARD ABSENT:** Tim McGLothlin, Tim Urness

**STAFF PRESENT:** Airport Manager Jeff Renard, City EDO Dan Spatz, City Manager Matthew Klebes

**PUBLIC PRESENT:** See Sign-in Sheet.

### CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:31 a.m.

### ROLL CALL

Roll call was conducted by Jeff Renard.

### APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

### APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

**James Smith made a motion to reappoint Terry Trapp as the Commission appointed board member. Randy Anderson seconded the motion. *The motion passed with one opposition.***

**Randy Anderson made a motion to elect the current Board Member positions to serve for another year. James Smith seconded the motion. *The motion passed with one opposition.***

### PUBLIC COMMENTS

Adrian Bradford shared his concerns with how the last meeting ended and said he felt it was tyrannical and offensive. (Staff was requested to share the previous Zoom meeting with any interested parties.)

## **BOARD MEMBER REPORTS**

Jim Wilcox, by the request of Brian Dispan, reported that he wrote a letter of support for the college to receive an FAA grant for instructional purposes.

Lori Zoller expanded in detail her intent to re-initiate the relationship with the city and county regarding the airport and their shared asset.

Jim Wilcox reported that Dan Spatz will be retiring.

## **SPONSOR/PARTNERS REPORT**

FBO Report: According to Darren Lackock, 2024 was the 2nd best year in fuel sales breaking just over 225,000 gallons. Fire season and military traffic added to the increased sales. January is running a bit slow due to weather.

## **ACTION ITEMS**

**Terry Trapp moved to propose that the ground lease will be based on the footprint of the building plus a 5 foot setback on 3 sides and any dedicated apron required on the 4th side to get to a taxiway. This assumes the buildings are built to county standards for fire, life and safety. Randy Anderson seconded. *The motion passed unanimously.***

Airport Vision Priorities for 2025 has been put off to the February meeting to be revised.

Jim Wilcox appointed a Review Committee for the engineer selection which included Chuck Covert, James Smith and Jeff Renard as head of the committee.

## **DISCUSSION ITEMS –**

Jeff Renard made note of the Engineer of Record selection RFQ review Jan 23-24. (Recommendation to award at the first City Council and BOCC meeting in Feb.)

## **MANAGEMENT REPORT –**

See attached report.

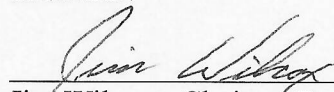
## **NEXT MEETING**

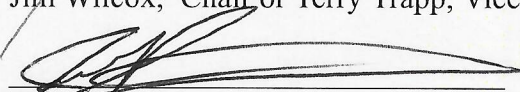
The next meeting will be February 21, 2025 at 7:30 a.m.

## **ADJOURNMENTS**

The meeting was adjourned at 8:56 a.m.

SIGNED:

  
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Jim Wilcox, Chair of Terry Trapp, Vice Chair

  
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Jeff Renard, Airport Manager