

MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

December 19, 2025

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, James Smith, Tim Urness, Randy Anderson, Lori Zoller
Terry Trapp

BOARD ABSENT: Tim McGlothlin

STAFF PRESENT: Airport Manager Jeff Renard, Matthew Klebes (Zoom), Jonathan
Kara (Zoom)

PUBLIC PRESENT: See attached Sign-In sheet.

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:30 a.m.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

David Griffith

BOARD MEMBER REPORTS

Brita Meyer was named as the new finance officer. Lori Zoller mentioned the possibility of a quick funding opportunity for the airport which could potentially include terminal design and retardant.

Jim Wilcox noted that he signed a few leases.

SPONSOR/PARTNERS REPORT

Jake Anderson reported that the County has released the bids for the college hangar project, which will close in early January. Also, the project to evaluate the hangars will begin in January.

FBO REPORT

Darren Lacock noted that fuel sales for December were slow due to the weather. However, approximately 235,000 gallons of fuel were sold this year, marking 2025 as the 2nd strongest year in sales.

ACTION ITEMS

(None.)

DISCUSSION ITEMS

Budget Report/Check Register: Randy Anderson mentioned that due to recent changes in the fiscal office, he will be meeting with Mathew Klebes and the finance director to review and correct a few identified anomalies.

MANAGEMENT REPORT

(See attached report.)

Jeff Renard introduced Nick Hill whom AMS hired as a Project Manager.

ADDITIONAL COMMENTS

In response to a question regarding the JOA with David Q. leading, Lori provided an update on the JOA.

Jeff responded to a question regarding Plane Cave's responsibility for paying its share of the waterline costs. He also agreed to prepare a revised list of Master Plan Committee members.

Tim Urness requested the development of a water and maintenance schedule for the community park and ballfield as part of ongoing community involvement and improvement efforts.

Darren Lacock addressed a question as to whether or not the airport has adequate fire response equipment.

NEXT MEETING

The next meeting will be January 16, 2025 at 7:30 am.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 9:04 am.

SIGNED:

Jim Wilcox, Chair



Jeff Renard, Airport Manager
