

MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
November 17, 2023

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin, Tim Urness, Terry Trapp, James Smith

BOARD ABSENT: Randy Anderson, Lori Zoller

STAFF PRESENT: Airport Manager Jeff Renard, FBO Manager Darren Lacock, City EDO Dan Spatz, City Attorney Jonathon Kara (Zoom)

STAFF ABSENT: City Manager Mathew Klebes

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:34 am.

ROLL CALL

Roll call was conducted by Jim Wilcox.

APPROVAL OF AGENDA

The agenda was amended by moving the placement of “VI. Airport Sponsors/Partner Reports” to immediately follow “III. Approval of Minutes”. Tim Urness moved and James Smith seconded. The agenda was unanimously approved as amended.

APPROVAL OF MINUTES

The minutes were corrected by changing the word “city” to “county” under the heading of “VI. Airport Sponsors/Partner Reports”. Tim Urness moved and Terry Trapp seconded. The minutes were approved unanimously as corrected.

AIRPORT SPONSORS/PARTNER REPORTS

Tim McGlothlin will be attending a workshop today to set goals for the city.

Dan Spatz reported that from the Klickitat County perspective, the status of the grants is that Richard Foster is making progress on a state appropriation of \$1.4M that is matched for the EDA hangar to complete the package. They are making progress. Richard was acknowledged for his continued work on this grant.

Jonathon Kara updated the status of the water rights and is currently waiting on a reply from the ADO.

PUBLIC COMMENTS

Chuck Covert mentioned the Connect Oregon Grant will return in 2024 with \$50M.

Dan Spatz also brought to attention that Business Oregon is another potential resource, giving an onsite tour around January 22, 2024.

BOARD MEMBER REPORTS

Jim Wilcox signed leases.

FBO REPORT

Darren Lacock reported the FBO broke over 216K gallons for the year making it the 4th best year. Fuel sales are slowing down just due to the season of the year. The mechanic shop is staying busy.

ACTION ITEMS

Jim suggested that the board appoints a Budget Committee possibly to include Tim Urness, Randy Anderson and Lori Zoller to go over the budget and the Capital Improvement Plan.

DISCUSSION ITEMS

None.

MANAGEMENT REPORT

See attached Manager's Report.

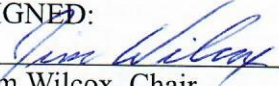
NEXT MEETING

Unless there is an action item, the next meeting set for December 15th, at 7:30 am will be canceled. Jim requested that Jeff Renard would submit the Management Report to the Board by December 15th.

ADJOURNMENTS

Having no further business, the meeting was adjourned at 8:23 am.

SIGNED:



Jim Wilcox, Chair



Jeff Renard, Airport Manager