



PO Box 285 • Dallesport • Washington • 98617-0285  
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**Agenda for the  
MEETING OF THE AIRPORT BOARD  
OF THE  
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday December 20, 2019 @ 7:00am

Meeting to be held at the Airport Terminal in Dallesport, WA

**I. Roll Call**

**II. Approval of Agenda**

**III. Approval of Minutes**

A. Regular Board Meeting Minutes of November 15, 2019

**IV. Public Comments (Items not on the Agenda)**

**V. Board Member Reports**

**VI. Action Items - None**

**VII. Discussion Items**

- A. Shared Hangar Procedures
- B. Fly-In Committee
- C. Budget Report / Check Register

**VIII. Management Report**

- A. Property Taxes
- B. PCCP / Part 163 Update
- C. Well Transfer

**IX. Adjournment**

**Next meeting: January 17, 2020**



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**MINUTES**  
**COLUMBIA GORGE REGIONAL AIRPORT MEETING**  
15 November, 2019

**PRESIDING:** President Jim Wilcox

**BOARD PRESENT:** Russ Brown, Dave Griffith, Terry Trapp, Dave Sauter, Norm Deo, Tim Urness (late 7:43 am)

**BOARD ABSENT:**

**STAFF PRESENT:** Airport Manager Aryn Rasmussen, Dave Rasmussen FBO Manager Darrin Lacock, Jeff Renard

**CALL TO ORDER**

The meeting was called to order at 7:04 am.

**ROLL CALL**

Roll call was conducted by Airport Manager, all board members present

**APPROVAL OF AGENDA**

No corrections to agenda, approved by unanimous consent.

**APPROVAL OF MINUTES**

No corrections to minutes, approved by unanimous consent.

**PUBLIC COMMENTS**

No public comments.

**BOARD MEMBER REPORTS**

Dave S. updated the board that the business park is zoned as airport development and which is not a very flexible zone for non-aviation related development. It is not impossible to get approval

for other types of industry but it is a longer process. Updating the master plan would fix the issue.

### **ACTION ITEMS – No action items**

### **DISCUSSION ITEMS**

DWD Well/Water Rights Transfer - Aryn briefed the staff report. Russ confirmed with DWD commissioner that the wells are in the same aquifer and that DWD has the capacity to pump the volume. Dave S. asked Commissioner Morris if the A street well had the capacity for additional water rights, Commissioner Morris confirmed yes. Norm concerned about the airport retaining the ability to pump non-treated water. Chuck explained the history of the agreement and that the airport retains 54% of the water right to use for future development. Board supports the proposal to transfer water rights from airport well to A Street well.

Budget/Check Register – No comments.

### **MANAGEMENT REPORT**

Fuel Update – Darrin talked about TACAERO's temporary solutions such as an extra storage tank or fuel truck. Dave S. commented that fuel sales won't balance the books but they do help drive economic activity. Talked about the possibility of GSA equipment but still an extensive and costly approval process from supplier and FAA.

CGCC Hangar- Dan Spatz gave an update on the development of the training curriculum and search for funding.

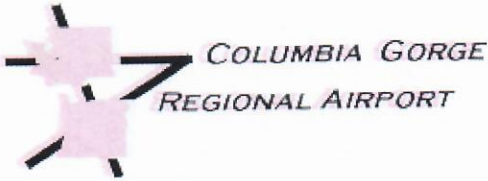
The AOA was seeded, the airport hosted the City Local Government Academy, met with Business OR representative and listed business park on Oregon Prospector website.

### **NEXT MEETING**

The next regular meeting will be 20 December 2019 at 7:00 am.

### **ADJOURNMENTS**

Having no further business, the meeting was adjourned at 8:25 am.



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## AGENDA STAFF REPORT

**AGENDA LOCATION:** CGRA Terminal

**MEETING DATE:**

**TO:** AIRPORT BOARD

**FROM:** AIRPORT MANAGER

**ISSUE:** Shared Hangar Security

**BACKGROUND:** Several tenants share hangar space in the AAE hangar and Quonset hut hangar. These community hangars create an environment where an aircraft can sustain damage without the owner's knowledge. Tenants have raised concerns over the security of their aircraft in these shared spaces. Recommended topics include:

- a. Improved lighting
- b. Locks
- c. Procedures for moving aircraft
- d. "no blame" reporting procedures

**BUDGET IMPLICATIONS:** None

**COUNCIL ALTERNATIVES:**

1. **Staff recommendation: Create a committee to develop a community hangar security policy.**
2. Direct the airport manager to develop a community hangar security policy.
3. Take no action.