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**Agenda for the  
MEETING OF THE AIRPORT BOARD  
OF THE  
COLUMBIA GORGE REGIONAL AIRPORT**

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday October 16, 2020 @ 7:00am

Meeting to be held in North half of Flex Space Hangar  
(adjacent to Life Flight Hangar in Business Park)

**I. Roll Call**

**II. Approval of Agenda**

**III. Approval of Minutes**

A. Regular Board Meeting Minutes of September 18, 2020

**IV. Public Comments (Items not on the Agenda)**

**V. Board Member Reports**

**VI. Action Items - None**

**VII. Discussion Items**

A. Budget Report / Check Register

**VIII. Management Report**

**IX. Adjournment**

**Next meeting: November 20, 2020**



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## MINUTES

### COLUMBIA GORGE REGIONAL AIRPORT MEETING

September 18, 2020

Meeting held at Airport Flex Space Hangar

**PRESIDING:** Chair: Jim Wilcox

**BOARD PRESENT:** Dave Griffith, Dave Sauter, Tim McGlothlin, Terry Trapp, Norm Deo

**BOARD ABSENT:** Tim Urness

**STAFF PRESENT:** Airport Manager Aryn Rasmussen

#### **CALL TO ORDER**

The meeting was called to order at 7:05 am.

#### **ROLL CALL**

Roll call was conducted by Airport Manager, Tim Urness Absent.

#### **APPROVAL OF AGENDA**

No corrections to agenda, approved by unanimous consent.

#### **APPROVAL OF MINUTES**

Change phrasing of “president” to “chair”. Dave S. moved to approved as corrected. Terry T seconded. Approved by unanimous consent, Tim Urness absent

#### **PUBLIC COMMENTS**

No Comment.

#### **BOARD MEMBER REPORTS**

Jim reported that Gorge Aviation services litigation trial is set for early 2021.

## **ACTION ITEMS**

Approved Storage – Aryn briefed the staff report. Jeff added that he is open to alternate locations also. Norm stated concern about the appearance of a storage facility in the business park, he would prefer to see more aviation based businesses. Jeff commented that he requires all vehicles in his facilities to be licensed, insured and operational. Jim asked if Jeff planned to use a permeable ground cover, Jeff answered yet. Jeff stated that he takes the appearance of his facility seriously. He talked about a real need for vehicle storage space for aviation customers. Norm commented that the revenue generated from the ground lease should be taken seriously. Norm asked if it is possible to include a clause in the lease allowing the airport to break the lease if the space is needed for a higher use development. Jeff stated that he has a similar clause in his lease at a different facility. Dave G. asked about security and stability of temporary storage buildings in extreme weather. Jeff replied that his is familiar with meeting different requirements and would consider it in his layout. Dave S. commented that he had a few concern with this type of development in the business park. He would like to see a clause in the lease in case the airport needs the land for a high value use. Jeff commented that for utilities he would not need water but would have electricity for lighting, an office and security. Terry T asked about concern over constructing a pole building. Aryn commented that use of pole buildings was prohibited for hangars, but made sense for RV storage and would be easier to remove if necessary. Terry T was also concerned about fluid contamination from stored vehicles. Dave S replied that contamination concerns would be addressed through the Klickitat County planning process. Norm moves to conditionally authorize Approved Safe Storage to continue development of a RV and mini storage facility dependent upon a signed lease agreement with reversionary clause, hazardous materials plan, pole building review, and potential fence screening. Dave S. seconded. 5 vote in favor, Terry T against, Tim T absent.

## **DISCUSSION ITEMS**

Dallesport Water District – Aryn briefed the staff report. Jim appreciates the DWD’s letter to help push the FAA and outline the requirements of the agreement. Scott Dixon gave an update from the water district. Aryn reminded the board that it is an FAA grant assurance issue in regards to the revenue use policy and we would not want to violate our grant assurances. Dave S. commented that the airport has municipal water rights that do not expire. The airport board discussed contacting political representatives if resolution is not made on the issue.

Budget/Check Register – No Comments.

## **MANAGEMENT REPORT**

Aryn briefed updates on fire support operations, the apron project and the CGCC training hangar.

## **NEXT MEETING**

The next meeting will be October 16, 2020 at 7:00 am.

**ADJOURMENTS**

Having no further business, the meeting was adjourned at 8:45 am.

SIGNED:

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Jim Wilcox, Chair

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Aryn Rasmussen, Airport Manager