

MINUTES

COLUMBIA GORGE REGIONAL AIRPORT MEETING

March 21, 2025

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Jim Wilcox, Tim McGlothlin, ~~Randy Anderson~~, James Smith, Lori Zoller

BOARD ABSENT: Terry Trapp, Randy Anderson

STAFF PRESENT: Airport Manager Jeff Renard, City EDO Dan Spatz

PUBLIC PRESENT: See Sign-in Sheet.

CALL TO ORDER

The meeting was called to order by Chair Jim Wilcox at 7:30 a.m.

ROLL CALL

Roll call was conducted by Chair Jim Wilcox.

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS

BOARD MEMBER REPORTS

None.

SPONSOR/PARTNERS REPORT

Jim Wilcox acknowledged that this would be Dan Spatz's last meeting though he might be part-time through April. He also expressed his appreciation for the significant work Dan has done for the airport.

Lori Zoller thanked Jeff Renard for giving airport tours to the other two commissioners and she also expressed appreciation for her new board.

FBO Report: Due to poor weather, February was a little behind the average by about 200 gallons according to Darren Lacock. So far, March has been busy with a high volume of jet sales. USAF called and wants to bring in C-17's requesting anywhere from 10k-20k gallons of fuel per aircraft. A 5,000 gallon jet refueler will be added to the fleet to support the increase in jet sales.

ACTION ITEMS

None.

DISCUSSION ITEMS

Budget Report/Check Register: Jim explained the dollar amount allocated for Audit Services, noting that he has no control over their charges and that the estimate is based on previous invoices. The good news is that there were no findings in the audit. Chuck Covert questioned the reclassification of allocations for Lawn care Services. Jeff Renard and Jim gave explanations for the change.

The RFQ for the Master Plan has been drafted.

MANAGEMENT REPORT

See attached report.

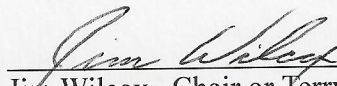
NEXT MEETING

The next meeting will be April 18, 2025 at 7:30 a.m.

ADJOURNMENTS

The meeting was adjourned at 8:09 a.m.

SIGNED:



Jim Wilcox, Chair or Terry Trapp, Vice Chair



Jeff Renard, Airport Manager