

PO Box 285 • Dallesport • WA • 98617 • 509-767-2272  
• Airport Management • airporttd@gorge.net

---

## MINUTES

### COLUMBIA GORGE REGIONAL AIRPORT MEETING

January 17, 2020

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Jim Wilcox, Dave Sauter, Terry Trapp, David Griffith, Norm Deo, Tim Urness and Russ Brown

**BOARD ABSENT:**

**STAFF PRESENT:** Aryn Rasmussen, Airport Manager; Darren Lacock of TacAero

#### CALL TO ORDER

The meeting was called to order by Chairman Jim Wilcox at 7:00 am.

#### ROLL CALL

Roll call was conducted by Aryn Rasmussen.

#### APPROVAL OF AGENDA

No corrections to Agenda, approved by unanimous consent.

#### APPROVAL OF MINUTES

No corrections to Minutes, approved by unanimous consent.

#### PUBLIC COMMENTS

Denny Newell from Klickitat County commented that the Columbia Gorge Community College project is a great opportunity to partner with a private entity to be able to get 80% federal funding through the EDA. Jim and Dave S. will work with Aryn on this project.

#### BOARD MEMBER REPORTS

Jim went to The Dalles City Council meeting to encourage the city to continue to invest money into the development of the airport.

## ACTION ITEMS

- A. Closed Runway Lease and Facility Use Permit – Aryn briefed the staff report. Russ and Dave G. suggest marking the closed off portions of the airfield with stakes. Tim declared that he is a user of the closed runway. Dave S. moves to approve the closed runway facility use request and ground lease. Dave G seconded. Motion passed unanimously.
- B. Precision Approach Engineering Services During Construction (SDC) – Aryn briefed the staff report. Terry moved to approve the SDC for Precision Approach Engineering for the north apron rehabilitation grant. Russ seconded. Motion passed unanimously.
- C. Apron Project: Intent to Award Bid – Aryn briefed the staff report. Terry moved to approve the award of the bid to Crestline construction for the North Apron Rehabilitation and Taxiway Improvement AIP Project No. 3-41-0059-015-2019. Dave G seconded. Motion passed unanimously.

## DISCUSSION ITEMS

- A. Annual Audit – Jim commented that everything in the auditor's report looked good. Norm asks why Klickitat County doesn't have any interest reported on page 11. Dave S. commented that the county is paying interest but he's not sure why it's not being reported. Aryn will check with the finance director and report back to the board on the reporting of the interest. Norm asked what was budgeted for the audit. Aryn said \$6050.00 was budgeted and \$4750.00 was spent for the audit. Dave S. moves to accept the report with the provision that we get an answer for the Klickitat County interest. Tim seconded. Motion passed unanimously
- B. PCCP Water SDC: Aryn briefed the staff report and added that the SDC for the Port of Klickitat is approximately \$47,000. Jim commented that it doesn't make sense to him to burn our SDC credits at such a high rate. Time asks Aryn to find out what new rates the Dallesport Water District plans to use. Dave S comments that it is most important to be competitive. Board direct Aryn to go with competitive rate for the Pacific Coast Cherry Packers SDC.
- C. Budget Report/Check Register: No comments.

## MANAGEMENT REPORT

- A. Jet A Tank – Aryn briefed the staff report. Darren clarified that Aurora's issue with the fuel trunk was not caused by negligence on behalf of the airport. The board is in support of acquiring the tank and pump system.
- B. Executive Hangars – Aryn briefed the staff report. Darren commented that there is a definite need for executive hangar space for transient Jet traffic.


## NEXT MEETING

The next meeting will be February 21, 2020 at 7:00 am.

**ADJOURMENT**

Having no further business, the meeting was adjourned at 8:10 am.

SIGNED:

  
\_\_\_\_\_  
Jim Wilcox, Chair

ATTEST:

  
\_\_\_\_\_  
Aryn Rasmussen, Airport Manager