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**MINUTES**  
**COLUMBIA GORGE REGIONAL AIRPORT MEETING**  
August 20, 2021  
Meeting at Airport Terminal & via Zoom

**PRESIDING:** Chair Jim Wilcox

**BOARD PRESENT:** Norm Deo, Jake Anderson, Dave Griffith, Tim McGlothlin (Zoom), Terry Trapp (Zoom),

**BOARD ABSENT:** Tim Urness

**STAFF PRESENT:** Airport Manager Jeff Renard, City Attorney Jonathan Kara, Richard Foster, Tac Aero Darren Lacock

**CALL TO ORDER**

The meeting was called to order by Jim Wilcox at 7:15 am.

**ROLL CALL**

Roll call was conducted by Jim Wilcox.

**APPROVAL OF AGENDA**

The agenda was approved as presented with unanimous consent.

**APPROVAL OF MINUTES**

The minutes were approved as presented by unanimous consent.

**BOARD MEMBER REPORTS** – Dave Griffith would like to see an aircraft displayed by the highway, possibly funded by Uncle Sam.

Jim reported that he met with Richard Foster and Jeff Renard to discuss the building of a hangar. Richard is working on a grant for that project and is in contact with the local community college who is interested in leasing that hangar. It would be rented at market rate. Mr. Foster will talk to Dan Spatz, with Columbia Gorge Community College, and will try to move that forward.

## ACTION ITEMS

- A. Mobile Mechanic Commercial Use agreement--Scott Gifford would like to operate a business as a mobile mechanic. Jim Wilcox suggested that there be a monthly amount charged and insurance must be in place. Dave Griffith agreed and urged that a precedence must be set with charging a fee based on the type of mobile operation. Jake made a motion to propose a charge for Mr. Gifford's business at \$50/mo with a month-to-month "use agreement" to be reviewed annually. The motion was seconded by Dave Griffith and passed unanimously.
- B. Flight School Lease Terms--discussion from the Staff Report and Letter of Intent lead to the conclusion of the need for a reversion clause in the event that TacAero was no longer the FBO. This is due to the lack of hangar availability for a maintenance facility required in all FBO agreements.

## DISCUSSION ITEMS

- A. Military is looking for 80,000 sq ft. of hangar space. Jim Wilcox mentioned additional infrastructure was needed to accommodate that size. It is unknown what the military is able to pay for rent. The cost for new infrastructure was discussed.
- B. FBO Report--Fuel sales were almost at 12,000 gallons, ahead of last year. Last 2 weeks have been very busy. Black hawks were the #1 sale this month. Fuel prices are climbing and traffic is busy.

## MANAGEMENT REPORT

Jeff Renard is getting a quote for 20 x 20 concrete pad for a helicopter landing. The blacktop was damaged due to extreme heat and a hard landing. Mr. Renard had the city come out and roll the damaged areas. ,

The repairs on the tractor cost \$14K and is back in service. The airport has had the tractor for 10 years. The Airport has been mowed with the ditches still needing done.

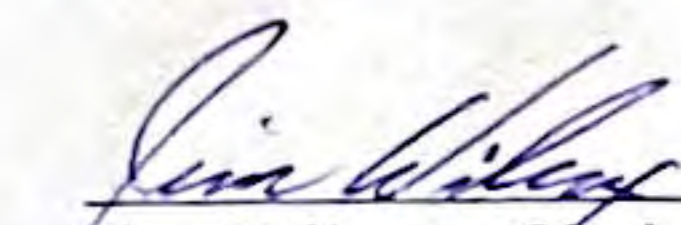
## NEXT MEETING

The next meeting is to be determined.

## ADJOURNMENT

Having no further business, the meeting was adjourned at 8:08 am.

SIGNED:

  
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Jim Wilcox, Chair

  
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Jeff Renard, Airport Manager