



**Columbia Gorge Regional Airport**  
**Aircraft Hangar Waiting List Application**

**Initial:** \_\_\_\_\_ The primary purpose of renting a Columbia Gorge Regional Airport hangar is for the storage of aircraft.

**Initial:** \_\_\_\_\_ I have read and understand the Columbia Gorge Regional Airport Hangar Waiting List Policy.

**Initial:** \_\_\_\_\_ I have submitted the non-refundable \$50.00 Waiting List Fee to the City of The Dalles Finance Department.

**1. Applicant Information:**

Applicant Name\*: \_\_\_\_\_

Co-Applicant Name\*: \_\_\_\_\_

For aircraft registered  
in the name of a business  
provide Business Name\*: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip

Phone 1: \_\_\_\_\_  
 Cell  Work  Home

Phone 2: \_\_\_\_\_  
 Cell  Work  Home

Primary Email Address: \_\_\_\_\_

Secondary Email Address: \_\_\_\_\_

**2. Aircraft you intend to store:**

Is the aircraft a homebuilt or kit under construction?  Yes  No

N Number: \_\_\_\_\_ Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

\* **Initial:** \_\_\_\_\_ Applicant name(s) listed above will be used to complete the hangar Rental Agreement and must be listed on the FAA aircraft registration and insurance certificate.

## Hangar Waiting List Guidelines

▪ **Notification Procedure:**

- a. **Initial:** \_\_\_\_\_ Applicants will be contacted first via telephone call then by email. If CGRA is unable to contact an Applicant through either method (i.e., invalid phone number or email address), management will attempt to reach an Applicant via the remaining contact methods. Applicants have five (5) business days from the date of contact to respond to the Airport. If no response is received by CGRA within five (5) business days after the date of contact, the Applicant's name will be moved to the bottom of the waiting list and the next person will be contacted.
- b. **Initial:** \_\_\_\_\_ Applicants are responsible for checking their ranking on the list. If an Applicant is near the top of the list and will be out of the area for an extended period, it is also the Applicant's responsibility to notify the Airport Manager, in writing, and so state whether the Applicant would accept a hangar during their absence if their name reaches the top of the List.
- c. **Initial:** \_\_\_\_\_ Any Applicant who declines a hangar solicitation will be removed from the list upon the third refusal.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please return the Aircraft Hangar Waiting List Application by one of the following:

Mail: Airport Manager, PO Box 285, Dallesport, WA 98617

Email: [manager@flycgra.com](mailto:manager@flycgra.com)

In person: 45 Airport Way, Dallesport, WA 98617

For questions call: 509-767-2272

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**For Staff Use Only:**

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_ *please initial.*