



PO Box 285 • Dallesport • Washington • 98617-0285
• Airport Management • 509-767-2272
manager@flycgra.com

Agenda for the MEETING OF THE AIRPORT BOARD OF THE COLUMBIA GORGE REGIONAL AIRPORT

(Established cooperatively between the City of The Dalles, Oregon and Klickitat County, Washington)

Friday March 19, 2021 @ 7:00am
Airport Terminal Building and Zoom
Meeting ID: 969 8994 5721 Passcode: 209 503

I. Roll Call

II. Approval of Agenda

III. Approval of Minutes

- A. Regular Board Meeting Minutes of February 26, 2021

IV. Public Comments (Items not on the Agenda)

V. Board Member Reports

VI. Action Items

- A. CGCC Training Hangar Lease

VII. Discussion Items

- A. Budget Report / Check Register

VIII. Management Report

IX. Executive Session

- A. In accordance with ORS 192.660(2)(e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions.
 - i. Recess Open Session
 - ii. Reconvene Open Session

Zoom Login After Executive Session:

Meeting ID: 969 8994 5721 Passcode: 209 503

X. Adjournment

Next meeting: April 16, 2021



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MINUTES
COLUMBIA GORGE REGIONAL AIRPORT MEETING
February 26, 2021
Meeting at Airport Terminal

PRESIDING: Chair Jim Wilcox

BOARD PRESENT: Dave Griffith, Terry Trapp, Tim McGlothlin, Jacob Anderson, Norm Deo

BOARD ABSENT: Tim Urness

STAFF PRESENT: Airport Managers David Rasmussen and Aryn Rasmussen

CALL TO ORDER

The meeting was called to order by Jim Wilcox at 7:05 am.

ROLL CALL

Roll call was conducted by Airport Manager, six members present, one member absent

APPROVAL OF AGENDA

The agenda was approved as presented by unanimous consent.

APPROVAL OF MINUTES

The minutes were approved as presented by unanimous consent.

PUBLIC COMMENTS – Scott Dixon commented in regards to the well and water rights transfer. He said that Washington Department of Health did a surprise inspection and DWD did not meet the requirements for fire suppression capacity. He also said that he, WJ Morris, and Aryn met in 2019 and drafted a letter that was sent to the FAA. He also commented that he sent a separate letter to the FAA without review from the airport. DWD has had their first positive budget in 9 years, but they are under pressure to be incorporated as part of Klickitat PUD. Scott recently called Tim McGlothlin about the issue.

WJ Morris requested that the airport keep the Dallesport Water District updated on a weekly basis about conversations and progress with the FAA. He stated that the DWD needs the water rights in order to support further development.

Jonathan replied he has no issue keeping them updated.

BOARD MEMBER REPORTS – Jim reported that he, Tim McGlothlin, and Jake Anderson met last week with the Eisland family and their representatives to hear about their exploration into developing their property adjacent to the airport. Jim commented that no other parties were involved in the conversation. Jim informed the Eisland group that the airport was currently in the process of identifying priorities and developing development standards. The Eisland group asked if the airport would even be interested in some type of development agreement. Jim responded that he doesn't speak for the board but the airport is not currently looking for a Request For Development, nor would the airport be interested in investing any time, money or other resources on a private development.

Jim also reported on the DWD well and water rights transfer. Dave, Jonathan and Ian have been working on the issue. Jim commented that he has noticed Dave is being left out of communication between interested parties. Jim said that is unacceptable and will create additional problems and delay the issue being resolved. Jim is very concerned that management was not notified that people went over/around airport management to the FAA and other entities.

Jonathan gave an update on the DWD issue. He and Dave are working on a letter to clearly and completely demonstrate that the airport is being fairly compensated for every drop of water leaving the airport to stay in compliance with the FAA revenue grant assurances. Jonathan anticipates the letter will be completed in the next two weeks.

ACTION ITEMS

A. Visioning Meeting Priorities – Jim and Dave briefed the staff report. Jim requests the board consider moving “development standards” to a higher priority since it will affect all future development. Dave commented that management has reviewed standards and regulations from multiple other regional airports as an example. Norm moved to adopt the priority list with the exception of moving “development standards” to priority #1. Dave Griffith seconds. Motion approved by unanimous vote, Tim Urness absent.

DISCUSSION ITEMS

A. Budget/Check Report- Dave commented about the phone/internet bill being over budget. It was due to a communication with TacAero during the Covid19 lockdown. The plan is to adjust the budget in the future so TacAero can pay in a lump sum.

MANAGEMENT REPORT

Dave reported that the fuses for the runway lights 13-31 keep popping causing the lights to be non-functional. He has contacted East Cascade Electric to look at the problem and help figure out a solution. East Cascade Electric installed the lights and has provided maintenance on them for the airport. Dave said that he and Aryn have been getting examples of rules and regulations

form other airports to use as an example for updating CGRA's specifically regarding development standards and commercial aviation activity. He has a tenant interested in entering into a commercial use agreement with the airport. Dave gave Councilman Richardson from The City of The Dalles a tour last week. He is new to city council and expressed an interest in learning more about the airport's role in the community. Dave is meeting with Julie next week to discuss upcoming bid proposals, so that we are ready to execute in the new fiscal year. Dave and Aryn will be out of town March 5-12. Dave talked with a gentleman interested in putting together a skydiving event in late September 2021.

NEXT MEETING

The next meeting will be March 19, 2021 at 7:00 am.

ADJOURMENTS

Having no further business, the meeting was adjourned at 8:00 am.

SIGNED:

Jim Wilcox, Chair

Dave Rasmussen, Airport Manager



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AGENDA STAFF REPORT

MEETING DATE: March 19, 2021

TO: AIRPORT BOARD

FROM: AIRPORT MANAGER

ISSUE: CGCC Training Hangar Lease

BACKGROUND: Klickitat County in partnership with The City of The Dalles and Columbia Gorge Community College are in the process of applying for a Federal EDA grant to expand utilities to four additional aviation lots in the CGRA business park and construct a flex space hangar. A portion of this flex space hangar will be used by CGCC as part of their Aviation Maintenance Technician training program. Feedback from the EDA review committee suggested that a lease between CGRA and CGCC be included to show the financial value and serious intentions of all parties for the project.

BUDGET IMPLICATIONS: Increased monthly rental income from half of flex space hangar.

COUNCIL ALTERNATIVES:

1. **Staff recommendation:** Move to approve CGCC hangar lease contingent upon EDA grant funding.
2. Move to approve CGCC hangar lease with following changes contingent upon EDA grant funding.
3. Move to take no action.

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
061-0000-300.00-0 BEGINNING BALANCE	.00	641,150.20	543,498.00	(97,652.20)	118.0
TOTAL BEGINNING BALANCE	.00	641,150.20	543,498.00	(97,652.20)	118.0
<u>INTERGOVERNMENTAL REVENUE</u>					
061-0000-330.00-0 INTERGOVERNMENTAL REVENUE	.00	65,000.00	65,000.00	.00	100.0
061-0000-330.10-0 OTHER WA	.00	.00	.00	.00	.0
061-0000-330.15-0 OTHER OR	.00	.00	.00	.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	65,000.00	65,000.00	.00	100.0
<u>FEDERAL REVENUES</u>					
061-0000-331.20-0 FEDERAL GRANTS-FAA	142,499.99	1,761,382.02	1,745,229.00	(16,153.02)	100.9
061-0000-331.90-0 FEDERAL GRANTS-MISC	.00	.00	30,000.00	30,000.00	.0
TOTAL FEDERAL REVENUES	142,499.99	1,761,382.02	1,775,229.00	13,846.98	99.2
<u>STATE GRANTS</u>					
061-0000-334.80-0 WASHINGTON STATE GRANTS	.00	.00	.00	.00	.0
061-0000-334.90-0 STATE GRANTS, OTHER	.00	.00	150,000.00	150,000.00	.0
TOTAL STATE GRANTS	.00	.00	150,000.00	150,000.00	.0
<u>GENERAL GOVERNMENT</u>					
061-0000-341.90-0 MISC SALES AND SERVICES	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENT	.00	.00	2,500.00	2,500.00	.0
<u>AVIATION FUEL SALES</u>					
061-0000-347.00-0 AVIATION FUEL SALES	649.11	12,251.15	13,000.00	748.85	94.2
TOTAL AVIATION FUEL SALES	649.11	12,251.15	13,000.00	748.85	94.2
<u>INTEREST REVENUES</u>					
061-0000-361.00-0 INTEREST REVENUES	147.31	1,576.47	8,450.00	6,873.53	18.7
TOTAL INTEREST REVENUES	147.31	1,576.47	8,450.00	6,873.53	18.7

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>RENTAL REVENUES</u>					
061-0000-363.50-0 PROPERTY RENTALS	14,451.31	126,471.44	162,411.00	35,939.56	77.9
TOTAL RENTAL REVENUES	14,451.31	126,471.44	162,411.00	35,939.56	77.9
<u>OTHER MISC REVENUES</u>					
061-0000-369.00-0 OTHER MISC REVENUES	.00	14,442.00	25,892.00	11,450.00	55.8
TOTAL OTHER MISC REVENUES	.00	14,442.00	25,892.00	11,450.00	55.8
<u>OPERATING TRANSFERS IN</u>					
061-0000-391.01-0 GENERAL FUND	10,454.55	83,636.40	115,000.00	31,363.60	72.7
TOTAL OPERATING TRANSFERS IN	10,454.55	83,636.40	115,000.00	31,363.60	72.7
<u>SALE OF FIXED ASSETS</u>					
061-0000-392.00-0 SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
TOTAL SALE OF FIXED ASSETS	.00	.00	.00	.00	.0
<u>PROCEEDS- LT LIABILITIES</u>					
061-0000-393.10-0 LOAN/BOND PROCEEDS	.00	.00	.00	.00	.0
TOTAL PROCEEDS- LT LIABILITIES	.00	.00	.00	.00	.0
TOTAL FUND REVENUE	168,202.27	2,705,909.68	2,860,980.00	155,070.32	94.6

CITY OF THE DALLES
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2021

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>BEGINNING BALANCE</u>					
062-0000-300.00-0 BEGINNING BALANCE	.00	63,933.32	27,831.00	(36,102.32)	229.7
TOTAL BEGINNING BALANCE	.00	63,933.32	27,831.00	(36,102.32)	229.7
<u>INTEREST REVENUES</u>					
062-0000-361.00-0 INTEREST REVENUES	43.62	385.41	250.00	(135.41)	154.2
TOTAL INTEREST REVENUES	43.62	385.41	250.00	(135.41)	154.2
<u>RENTAL REVENUES</u>					
062-0000-363.50-0 PROPERTY RENTALS	17,065.00	136,980.00	207,120.00	70,140.00	66.1
TOTAL RENTAL REVENUES	17,065.00	136,980.00	207,120.00	70,140.00	66.1
<u>SOURCE 391</u>					
062-0000-391.61-0 TRANSFER FROM AIRPORT FUND	.00	.00	3,974.00	3,974.00	.0
TOTAL SOURCE 391	.00	.00	3,974.00	3,974.00	.0
TOTAL FUND REVENUE	17,108.62	201,298.73	239,175.00	37,876.27	84.2

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2021

AIRPORT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
061-6100-000.31-10 CONTRACTUAL SERVICES	20.00	748.99	1,300.00	551.01	57.6
061-6100-000.31-90 CONTRACTUAL SERV-OTHER	10,090.00	70,630.00	121,179.00	50,549.00	58.3
061-6100-000.32-10 AUDITING SERVICES	1,250.00	4,400.00	5,500.00	1,100.00	80.0
061-6100-000.34-10 ENGINEERING SERVICES	.00	.00	1,000.00	1,000.00	.0
061-6100-000.41-10 WATER & SEWER	396.92	3,384.73	9,300.00	5,915.27	36.4
061-6100-000.41-20 GARBAGE SERVICES	.00	.00	250.00	250.00	.0
061-6100-000.41-40 ELECTRICITY	1,349.32	8,286.07	10,000.00	1,713.93	82.9
061-6100-000.43-10 BUILDINGS AND GROUNDS	2,731.68	9,540.20	30,892.00	21,351.80	30.9
061-6100-000.43-45 JOINT USE OF LABOR/EQUIP	42.23	42.23	1,000.00	957.77	4.2
061-6100-000.43-50 VEHICLES	2,556.98	3,634.23	6,500.00	2,865.77	55.9
061-6100-000.43-51 GAS/OIL/DIESEL/LUBRICANTS	.00	1,240.62	2,700.00	1,459.38	46.0
061-6100-000.46-10 PROPERTY TAXES	.00	6,953.93	13,000.00	6,046.07	53.5
061-6100-000.52-10 LIABILITY	.00	11,110.00	9,700.00	(1,410.00)	114.5
061-6100-000.52-30 PROPERTY	.00	9,797.88	14,000.00	4,202.12	70.0
061-6100-000.53-20 POSTAGE	.00	145.50	300.00	154.50	48.5
061-6100-000.53-30 TELEPHONE	854.82	1,994.58	1,800.00	(194.58)	110.8
061-6100-000.53-40 LEGAL NOTICES	.00	.00	250.00	250.00	.0
061-6100-000.54-00 ADVERTISING	158.25	374.25	10,000.00	9,625.75	3.7
061-6100-000.57-00 PERMITS	.00	.00	1,000.00	1,000.00	.0
061-6100-000.58-10 TRAVEL, FOOD & LODGING	.00	.00	2,000.00	2,000.00	.0
061-6100-000.58-50 TRAINING AND CONFERENCES	350.00	350.00	1,800.00	1,450.00	19.4
061-6100-000.58-70 MEMBERSHIPS/DUES/SUBSCRIP	110.00	110.00	550.00	440.00	20.0
061-6100-000.60-10 OFFICE SUPPLIES	66.27	129.26	800.00	670.74	16.2
061-6100-000.69-50 MISCELLANEOUS EXPENSES	.00	.00	1,000.00	1,000.00	.0
061-6100-000.69-80 ASSETS < \$5000	.00	.00	.00	.00	.0
061-6100-000.72-20 BUILDINGS	107.00	107.00	100,000.00	99,893.00	.1
061-6100-000.72-30 BUILDINGS - HANGER	.00	.00	.00	.00	.0
061-6100-000.73-30 IMPRVMTS OTHER THAN BLDGS	10,892.00	1,857,978.70	2,070,229.00	212,250.30	89.8
061-6100-000.74-10 MACHINERY	.00	.00	55,000.00	55,000.00	.0
061-6100-000.78-50 FIXED ASSET RECLASS ACCT	.00	.00	.00	.00	.0
TOTAL AIRPORT	30,975.47	1,990,958.17	2,471,050.00	480,091.83	80.6
<u>AIRPORT</u>					
061-9500-000.81-62 TO AIRPORT DEBT SERVICE	.00	.00	3,974.00	3,974.00	.0
061-9500-000.88-00 CONTINGENCY	.00	.00	385,956.00	385,956.00	.0
TOTAL AIRPORT	.00	.00	389,930.00	389,930.00	.0
TOTAL FUND EXPENDITURES	30,975.47	1,990,958.17	2,860,980.00	870,021.83	69.6

CITY OF THE DALLES
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING FEBRUARY 28, 2021

AIRPORT DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT SERVICE</u>					
062-6100-000.79-15 BOND PRINCIPAL	.00	.00	80,000.00	80,000.00	.0
062-6100-000.79-25 BOND INTEREST	.00	35,775.00	71,550.00	35,775.00	50.0
062-6100-000.79-50 LOAN PRINCIPAL PAYMENTS	.00	25,000.00	25,000.00	.00	100.0
062-6100-000.79-55 PRIN PMTS - K CO CERB LN	1,106.83	1,106.83	2,500.00	1,393.17	44.3
062-6100-000.79-60 LOAN INTEREST PAYMENTS	(5,625.00)	25,000.00	25,000.00	.00	100.0
062-6100-000.79-65 INT PMTS - K CO CERB LN	4,518.17	5,625.00	5,625.00	.00	100.0
062-6100-000.79-66 INT PMTS - K CO FY13/14	.00	.00	.00	.00	.0
062-6100-000.79-80 RESERVE FOR FUTURE DEBT	.00	.00	29,500.00	29,500.00	.0
 TOTAL DEBT SERVICE	 .00	 92,506.83	 239,175.00	 146,668.17	 38.7
 TOTAL FUND EXPENDITURES	 .00	 92,506.83	 239,175.00	 146,668.17	 38.7

Report Criteria:

Actual Amounts
 All Accounts
 Summarize Payroll Detail
 Print Period Totals
 Print Grand Totals
 Include All Comments
 Include Funds: 061-062
 Page and Total by Fund
 Include Balance Sheets: None
 Include Revenues: None
 All Segments Tested for Total Breaks

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
CONTRACTUAL SERVICES							
			01/31/2021 (01/21) Balance	061-6100-000.31-10			728.99
02/01/2021	AP	419	WAVE **VendorNo: 10091 **Inv. No: 103341201-0008638 **Desc: CITY ISP PROVIDER **Inv. Date: 2/1/2021 **PO No: **Remit Name: WAVE **Merchant Vendor No: 10091 **Merchant Vendor Name: WAVE **Invoice Created By: Irowland		20.00		
			02/28/2021 (02/21) Period Totals and Balance		20.00 *	.00 *	748.99
YTD Encumbrance .00 YTD Actual 748.99 Total 748.99 YTD Budget 1,300.00 Unexpended 551.01							
CONTRACTUAL SERV-OTHER							
			01/31/2021 (01/21) Balance	061-6100-000.31-90			60,540.00
02/01/2021	AP	169	AVIATION MANAGEMENT SERVICES **VendorNo: 10399 **Inv. No: 00021 **Desc: JAN 21 AIRPORT MGNT FEE **Inv. Date: 2/1/2021 **PO No: **Remit Name: AVIATION MANAGEMENT SERVICES **Merchant Vendor No: 10399 **Merchant Vendor Name: AVIATION MANAGEMENT SERVICES **Invoice Created By: Irowland		10,090.00		
			02/28/2021 (02/21) Period Totals and Balance		10,090.00 *	.00 *	70,630.00
YTD Encumbrance .00 YTD Actual 70,630.00 Total 70,630.00 YTD Budget 121,179.00 Unexpended 50,549.00							
AUDITING SERVICES							
			01/31/2021 (01/21) Balance	061-6100-000.32-10			3,150.00
12/31/2020	AP	395	MERINA & COMPANY **VendorNo: 4106 **Inv. No: 12965 **Desc: FINAL BILL AIRPORT AUDIT FY 19/20 **Inv. Date: 12/31/2020 **PO No: **Remit Name: MERINA & COMPANY **Merchant Vendor No: 4106 **Merchant Vendor Name: MERINA & COMPANY **Invoice Created By: Irowland		1,250.00		
			02/28/2021 (02/21) Period Totals and Balance		1,250.00 *	.00 *	4,400.00
YTD Encumbrance .00 YTD Actual 4,400.00 Total 4,400.00 YTD Budget 5,500.00 Unexpended 1,100.00							
ENGINEERING SERVICES							
			01/31/2021 (01/21) Balance	061-6100-000.34-10			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance .00 YTD Actual .00 Total .00 YTD Budget 1,000.00 Unexpended 1,000.00							
WATER & SEWER							
			01/31/2021 (01/21) Balance	061-6100-000.41-10			2,987.81
01/31/2021	AP	583	DALLESPOUR WATER ASSOCIATION **VendorNo: 366 **Inv. No: ACT 100173 1-21 **Desc: AIRPORT WATER **Inv. Date:		396.92		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			1/31/2021 **PO No: **Remit Name: DALLESPORT WATER ASSOCIATION **Merchant Vendor No: 366 **Merchant Vendor Name: DALLESPORT WATER ASSOCIATION **Invoice Created By: Irowland				
			02/28/2021 (02/21) Period Totals and Balance		396.92 *	.00 *	3,384.73
YTD Encumbrance		.00 YTD Actual	3,384.73 Total	3,384.73 YTD Budget	9,300.00 Unexpended	5,915.27	
GARBAGE SERVICES			01/31/2021 (01/21) Balance	061-6100-000.41-20			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ELECTRICITY			01/31/2021 (01/21) Balance	061-6100-000.41-40			6,936.75
01/27/2021 AP		72	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69456080 1-21 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/27/2021 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		581.56		
01/27/2021 AP		73	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 69547775 1-21 **Desc: AIRPORT ELECTRICITY **Inv. Date: 1/27/2021 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		296.50		
02/05/2021 AP		622	KLICKITAT COUNTY PUD **VendorNo: 689 **Inv. No: 6195849 02-21 **Desc: AIRPORT ELECTRICITY **Inv. Date: 2/5/2021 **PO No: **Remit Name: KLICKITAT COUNTY PUD **Merchant Vendor No: 689 **Merchant Vendor Name: KLICKITAT COUNTY PUD **Invoice Created By: Irowland		471.26		
			02/28/2021 (02/21) Period Totals and Balance		1,349.32 *	.00 *	8,286.07
YTD Encumbrance		.00 YTD Actual	8,286.07 Total	8,286.07 YTD Budget	10,000.00 Unexpended	1,713.93	
BUILDINGS AND GROUNDS			01/31/2021 (01/21) Balance	061-6100-000.43-10			6,808.52
01/29/2021 AP		219	PORT OF BREMERTON **VendorNo: 10630 **Inv. No: FEBRUARY 2021 **Desc: PURCHASE OF 100KW DIESEL EMERGENCY GENERATOR **Inv. Date: 1/29/2021 **PO No: **Remit Name: PORT OF BREMERTON **Merchant Vendor No: 10630 **Merchant Vendor Name: PORT OF BREMERTON **Invoice Created By: Irowland		2,000.00		
12/10/2020 AP		584	EAST CASCADE ELECTRIC DBA **VendorNo: 432 **Inv. No: D1143 **Desc: TROUBLESHOOT & REPLACE FUSE IN 13/31 REGULATOR **Inv. Date: 12/10/2020 **PO No: **Remit Name: EAST CASCADE ELECTRIC DBA **Merchant Vendor No: 432 **Merchant Vendor Name: EAST CASCADE ELECTRIC DBA **Invoice Created By: Irowland		117.70		
12/10/2020 AP		585	EAST CASCADE ELECTRIC DBA **VendorNo: 432 **Inv. No: D1144 **Desc: REPLACE SMALL CUTOFF WALLPACK W 15,000 LUMEN WALLPACK **Inv. Date:		502.90		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
			12/10/2020 **PO No: **Remit Name: EAST CASCADE ELECTRIC DBA **Merchant Vendor No: 432 **Merchant Vendor Name: EAST CASCADE ELECTRIC DBA **Invoice Created By: Irowland				
01/31/2021	AP	772	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: KEYED ENTRY DOOR LEVER A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		111.08		
			02/28/2021 (02/21) Period Totals and Balance		2,731.68 *	.00 *	9,540.20
YTD Encumbrance	.00	YTD Actual	9,540.20 Total	9,540.20 YTD Budget	30,892.00 Unexpended	21,351.80	
JOINT USE OF LABOR/EQUIP			01/31/2021 (01/21) Balance	061-6100-000.43-45			.00
12/17/2020	AP	756	KLICKITAT COUNTY ROAD DEPT **VendorNo: 10639 **Inv. No: RD20200008 **Desc: REPAIR ON ROAD GRADER FOR THE AIRPORT **Inv. Date: 12/17/2020 **PO No: **Remit Name: KLICKITAT COUNTY ROAD DEPT **Merchant Vendor No: 10639 **Merchant Vendor Name: KLICKITAT COUNTY ROAD DEPT **Invoice Created By: Irowland		42.23		
			02/28/2021 (02/21) Period Totals and Balance		42.23 *	.00 *	42.23
YTD Encumbrance	.00	YTD Actual	42.23 Total	42.23 YTD Budget	1,000.00 Unexpended	957.77	
VEHICLES			01/31/2021 (01/21) Balance	061-6100-000.43-50			1,077.25
01/31/2021	AP	776	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: KUBOTA TIRE REPLACEMENT A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		2,556.98		
			02/28/2021 (02/21) Period Totals and Balance		2,556.98 *	.00 *	3,634.23
YTD Encumbrance	.00	YTD Actual	3,634.23 Total	3,634.23 YTD Budget	6,500.00 Unexpended	2,865.77	
GAS/OIL/DIESEL/LUBRICANTS			01/31/2021 (01/21) Balance	061-6100-000.43-51			1,240.62
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	1,240.62
YTD Encumbrance	.00	YTD Actual	1,240.62 Total	1,240.62 YTD Budget	2,700.00 Unexpended	1,459.38	
PROPERTY TAXES			01/31/2021 (01/21) Balance	061-6100-000.46-10			6,953.93
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	6,953.93
YTD Encumbrance	.00	YTD Actual	6,953.93 Total	6,953.93 YTD Budget	13,000.00 Unexpended	6,046.07	
LIABILITY			01/31/2021 (01/21) Balance	061-6100-000.52-10			11,110.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	11,110.00
YTD Encumbrance	.00	YTD Actual	11,110.00 Total	11,110.00 YTD Budget	9,700.00 Unexpended	(1,410.00)	
PROPERTY			01/31/2021 (01/21) Balance	061-6100-000.52-30			9,797.88

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
02/28/2021 (02/21) Period Totals and Balance					.00 *	.00 *	9,797.88
YTD Encumbrance		.00 YTD Actual	9,797.88 Total	9,797.88 YTD Budget	14,000.00 Unexpended	4,202.12	
POSTAGE			01/31/2021 (01/21) Balance	061-6100-000.53-20			145.50
02/28/2021 (02/21) Period Totals and Balance					.00 *	.00 *	145.50
YTD Encumbrance		.00 YTD Actual	145.50 Total	145.50 YTD Budget	300.00 Unexpended	154.50	
TELEPHONE			01/31/2021 (01/21) Balance	061-6100-000.53-30			1,139.76
12/26/2020 AP		134	CHARTER COMMUNICATIONS		854.82		
**VendorNo: 4316 **Inv. No: 0122193122620 **Desc: WEB HOSTING AIRPORT **Inv. Date: 12/26/2020 **PO No: **Remit Name: CHARTER COMMUNICATIONS **Merchant Vendor No: 4316 **Merchant Vendor Name: CHARTER COMMUNICATIONS **Invoice Created By: Irowland							
02/28/2021 (02/21) Period Totals and Balance					854.82 *	.00 *	1,994.58
YTD Encumbrance		.00 YTD Actual	1,994.58 Total	1,994.58 YTD Budget	1,800.00 Unexpended	(194.58)	
LEGAL NOTICES			01/31/2021 (01/21) Balance	061-6100-000.53-40			.00
02/28/2021 (02/21) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	250.00 Unexpended	250.00	
ADVERTISING			01/31/2021 (01/21) Balance	061-6100-000.54-00			216.00
01/28/2021 AP		154	BANKCARD CENTER 8925		158.25		
**VendorNo: 10163 **Inv. No: 0044-8925 02-22 **Desc: DOMAIN RNW & WEB SERVICE **Inv. Date: 1/28/2021 **PO No: **Remit Name: BANKCARD CENTER 8925 **Merchant Vendor No: 10163 **Merchant Vendor Name: BANKCARD CENTER 8925 **Invoice Created By: Irowland							
02/28/2021 (02/21) Period Totals and Balance					158.25 *	.00 *	374.25
YTD Encumbrance		.00 YTD Actual	374.25 Total	374.25 YTD Budget	10,000.00 Unexpended	9,625.75	
PERMITS			01/31/2021 (01/21) Balance	061-6100-000.57-00			.00
02/28/2021 (02/21) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
TRAVEL, FOOD & LODGING			01/31/2021 (01/21) Balance	061-6100-000.58-10			.00
02/28/2021 (02/21) Period Totals and Balance					.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	2,000.00 Unexpended	2,000.00	
TRAINING AND CONFERENCES			01/31/2021 (01/21) Balance	061-6100-000.58-50			.00
01/31/2021 AP		774	MASTERCARD		350.00		
**VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: 2019 WAMA ANNUAL CONF & DUES RNW A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland							
02/28/2021 (02/21) Period Totals and Balance					350.00 *	.00 *	350.00

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	350.00 Total	350.00 YTD Budget	1,800.00 Unexpended	1,450.00	
MEMBERSHIPS/DUES/SUBSCRIP			01/31/2021 (01/21) Balance	061-6100-000.58-70			.00
01/31/2021	AP	775	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: 2019 WAMA ANNUAL CONF & DUES RNW A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		110.00		
			02/28/2021 (02/21) Period Totals and Balance		110.00 *	.00 *	110.00
YTD Encumbrance		.00 YTD Actual	110.00 Total	110.00 YTD Budget	550.00 Unexpended	440.00	
OFFICE SUPPLIES			01/31/2021 (01/21) Balance	061-6100-000.60-10			62.99
01/31/2021	AP	771	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: OFFICE SUPPLIES A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		24.99		
01/31/2021	AP	773	MASTERCARD **VendorNo: 10541 **Inv. No: 8386 1-21 **Desc: JANITORIAL SUPPLIES A RASMUSSEN **Inv. Date: 1/31/2021 **PO No: **Remit Name: MASTERCARD **Merchant Vendor No: 10541 **Merchant Vendor Name: MASTERCARD **Invoice Created By: Irowland		41.28		
			02/28/2021 (02/21) Period Totals and Balance		66.27 *	.00 *	129.26
YTD Encumbrance		.00 YTD Actual	129.26 Total	129.26 YTD Budget	800.00 Unexpended	670.74	
MISCELLANEOUS EXPENSES			01/31/2021 (01/21) Balance	061-6100-000.69-50			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	1,000.00 Unexpended	1,000.00	
ASSETS < \$5000			01/31/2021 (01/21) Balance	061-6100-000.69-80			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
BUILDINGS			01/31/2021 (01/21) Balance	061-6100-000.72-20			.00
12/30/2020	AP	586	ERNIE'S LOCKS & KEYS **VendorNo: 456 **Inv. No: 22214 **Desc: (2) KEYS REKEYED AT THE AIRPORT **Inv. Date: 12/30/2020 **PO No: **Remit Name: ERNIE'S LOCKS & KEYS **Merchant Vendor No: 456 **Merchant Vendor Name: ERNIE'S LOCKS & KEYS **Invoice Created By: Irowland		107.00		
			02/28/2021 (02/21) Period Totals and Balance		107.00 *	.00 *	107.00
YTD Encumbrance		.00 YTD Actual	107.00 Total	107.00 YTD Budget	100,000.00 Unexpended	99,893.00	

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BUILDINGS - HANGER							
			01/31/2021 (01/21) Balance	061-6100-000.72-30			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended		
IMPRVMTS OTHER THAN BLDGS							
			01/31/2021 (01/21) Balance	061-6100-000.73-30			1,847,086.70
09/15/2020	AP	498	CRESTLINE CONSTRUCTION COMPANY, LC		10,892.00		
			**VendorNo: 2287 **Inv. No: 12793 **Desc: RUNWAY MILLING & PATCH PAVING **Inv. Date: 9/15/2020 **PO No: **Remit Name: CRESTLINE CONSTRUCTION COMPANY, LCC **Merchant Vendor No: 2287 **Merchant Vendor Name: CRESTLINE CONSTRUCTION COMPANY, LCC **Invoice Created By: Irowland				
			02/28/2021 (02/21) Period Totals and Balance		10,892.00 *	.00 *	1,857,978.70
YTD Encumbrance		.00 YTD Actual	1,857,978.70 Total	1,857,978.70 YTD Budget	2,070,229.00 Unexpended	212,250.30	
MACHINERY							
			01/31/2021 (01/21) Balance	061-6100-000.74-10			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	55,000.00 Unexpended	55,000.00	
FIXED ASSET RECLASS ACCT							
			01/31/2021 (01/21) Balance	061-6100-000.78-50			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
TO AIRPORT DEBT SERVICE							
			01/31/2021 (01/21) Balance	061-9500-000.81-62			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	3,974.00 Unexpended	3,974.00	
CONTINGENCY							
			01/31/2021 (01/21) Balance	061-9500-000.88-00			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	385,956.00 Unexpended	385,956.00	
Number of Transactions: 21 Number of Accounts: 32					Debit	Credit	Proof
Total AIRPORT FUND:					30,975.47	.00	30,975.47

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
BOND PRINCIPAL							
			01/31/2021 (01/21) Balance	062-6100-000.79-15			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	80,000.00 Unexpended	80,000.00	
BOND INTEREST							
			01/31/2021 (01/21) Balance	062-6100-000.79-25			35,775.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	35,775.00
YTD Encumbrance		.00 YTD Actual	35,775.00 Total	35,775.00 YTD Budget	71,550.00 Unexpended	35,775.00	
LOAN PRINCIPAL PAYMENTS							
			01/31/2021 (01/21) Balance	062-6100-000.79-50			25,000.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	25,000.00
YTD Encumbrance		.00 YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
PRIN PMTS - K CO CERB LN							
			01/31/2021 (01/21) Balance	062-6100-000.79-55			.00
02/05/2021	JE	1	RECLASSIFY AIRPORT DEBT PMT TO KICKI		1,106.83		
			02/28/2021 (02/21) Period Totals and Balance		1,106.83 *	.00 *	1,106.83
YTD Encumbrance		.00 YTD Actual	1,106.83 Total	1,106.83 YTD Budget	2,500.00 Unexpended	1,393.17	
LOAN INTEREST PAYMENTS							
			01/31/2021 (01/21) Balance	062-6100-000.79-60			30,625.00
02/05/2021	JE	2	RECLASSIFY AIRPORT DEBT PMT TO KICKI			5,625.00-	
			02/28/2021 (02/21) Period Totals and Balance		.00 *	5,625.00- *	25,000.00
YTD Encumbrance		.00 YTD Actual	25,000.00 Total	25,000.00 YTD Budget	25,000.00 Unexpended	.00	
INT PMTS - K CO CERB LN							
			01/31/2021 (01/21) Balance	062-6100-000.79-65			1,106.83
02/05/2021	JE	1	RECLASSIFY AIRPORT DEBT PMT TO KICKI			1,106.83-	
02/05/2021	JE	2	RECLASSIFY AIRPORT DEBT PMT TO KICKI		5,625.00		
			02/28/2021 (02/21) Period Totals and Balance		5,625.00 *	1,106.83- *	5,625.00
YTD Encumbrance		.00 YTD Actual	5,625.00 Total	5,625.00 YTD Budget	5,625.00 Unexpended	.00	
INT PMTS - K CO FY13/14							
			01/31/2021 (01/21) Balance	062-6100-000.79-66			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
RESERVE FOR FUTURE DEBT							
			01/31/2021 (01/21) Balance	062-6100-000.79-80			.00
			02/28/2021 (02/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	29,500.00 Unexpended	29,500.00	

Number of Transactions: 4 Number of Accounts: 8

Total AIRPORT DEBT SERVICE FUND:

Number of Transactions: 25 Number of Accounts: 40

Grand Totals:

Debit	Credit	Proof
6,731.83	6,731.83-	.00
37,707.30	6,731.83-	30,975.47

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
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Report Criteria:

Actual Amounts
All Accounts
Summarize Payroll Detail
Print Period Totals
Print Grand Totals
Include All Comments
Include Funds: 061-062
Page and Total by Fund
Include Balance Sheets: None
Include Revenues: None
All Segments Tested for Total Breaks